



# SOUTHWEST INTERMEDIATE LEARNING CENTER

## **GOVERNING COUNCIL**

Regular Meeting of the SILC Governing Council on

Tuesday, May 9<sup>th</sup>, 2017

## **BOARD MEMBERS PRESENT**

Cheryle Brody, Deborah Lansdell, Krista Keay, and Kayleigh Wood

## **BOARD MEMBERS ABSENT**

Absent

## **ALSO IN ATTENDANCE**

Kirk Hartom, Sharon Huber, Joseph Lucero, Daniel Ivey-Soto, Robert Patztor, and Heather Riley

## **PUBLIC**

None

These minutes were approved on 6/27/17

By a vote of  yes \_\_\_ no  absent  abstained

CBrody \_\_\_\_\_ President

[Signature] \_\_\_\_\_ Secretary

## I. Call to Order

Cheryle called to order the Regular Meeting of the Governing Council for the Southwest Intermediate Learning Center on **May 9<sup>th</sup>, 2017 at 4:06 PM in the conference room at Southwest Learning Center 10301 Candelaria Rd. NE, Albuquerque NM 87112.**

### 1. Roll Call

Cheryle asked for Tasha to call roll. Tasha called Cheryle Brody, Deborah Lansdell, Krista Keay and Kayleigh Wood was running late, but did make it.

### 2. Pledge of Allegiance

Cheryle led the Pledge of Allegiance. Thank you, Cheryle.

### 3. Approval of Agenda

**Cheryle called for a motion to approve the agenda. Deborah made a motion to approve the agenda without changes. Krista seconded the motion. Cheryle called for a voice vote and all present approved. The motion carried.**

### 4. Approval of Minutes from the April 11th, 2017 Regular Meeting

**Deborah made a motion to edit the minutes to only include the substance of the meeting and not the discussion.**

The minutes were tabled.

## II. Recognition:

Cheryle read the following:

*To the Members of the Southwest Intermediate Learning Center Family:*

*This open letter is to address several questions that have come up regarding the expiration of the SILC charter and the expansion of Southwest Primary into Southwest Preparatory. Please note the use of language in the previous sentence. While we have talked about a "merger" of the two schools, the administrative reality is that as of June 30, 2017, SILC will no longer exist, and SPLC will expand to include two more grades, along with a modified name (though the same SPLC initials).*

*Students are the foremost concern of the SILC Board, and so let me address those issues first: all current SILC 7<sup>th</sup> graders who wish to stay at the Candelaria campus have had the opportunity to enroll as SPLC 8<sup>th</sup> graders. Current 8<sup>th</sup> graders have all had the normal opportunity to enroll as SPLC 8<sup>th</sup> graders. Current SILC 8<sup>th</sup> graders have all had normal opportunity to lottery into SSLC.*

*We could not be a success without our teachers and staff. We understand that the SPLC Board has offered employment positions to those SILC teachers and staff that wish to remain at the Candelaria campus. Please be aware that this is a decision to be made by the administration and Board of SPLC. Because the SILC Charter will be expiring as of June 30, the SILC Board has no authority with regard to any employment matters after June 30, 2017.*

*We are very grateful to the steady leadership from Mr. Hartom and Mr. Pasztor. SILC would not be the success that it has been without their dedication to the students and to the school community. The SILC Board was saddened that the SPLC Board made an initial decision not to rehire Mr. Hartom whose leadership has guided the Southwest Learning Center Schools. Their decision was unilateral and not in consultation with neither the SILC Board, SSLC Board, nor the SAMS board. This initial decision emphasizes the administrative reality that July 1, 2017 does represent the first day of two merged schools, but the continuation of the renamed and expanded SPLC, following the expiration of the SILC charter. While the SPLC Board now appears to be reconsidering their initial decision, as of the date of this letter, SPLC (Preparatory) does not have a Head Administrator. That is an issue that is beyond the control of the SILC Board and rests solely with the SPLC Board.*

*There has been much discussion about what will happen to the assets controlled by SILC. This includes the furniture owned by SILC, as well as the cash reserves in the SILC bank account. Per state law, when a charter school ceases to exist, all assets revert to the state of New Mexico. We are working with the Public Education*

Department to keep all the assets (furniture and cash reserves) at the Candelaria campus for the benefit of the future students who study here. In the course of these discussions, PED has made it clear that whatever the disposition of the cash reserves, they may not legally be used for future operational needs. In other words, the SILC cash reserves may not be used to pay for salaries, benefits, supplies, or rent. To do so is against the law. While the SILC Board understands the concerns about SPLC budget in its first year as an expanded school, it is against the law to use the SILC cash reserves to support day-to-day operations.

Finally, I want to address some characterizations that have been made recently. The SILC Board is committed to the students and the educational community that comprise the Southwest Learning Centers. While there have unfortunately been accusations of bribery, blackmail, and other unsavory conduct, the SILC Board has steadfastly worked to ensure the future success of what has been created for students at the Candelaria campus. It is also important for the SILC Family to understand our limited ability to impact any decisions after June 30, 2017. After that date we will no longer exist. We cannot control the educational environment that will exist after June 30. We cannot control employment or staffing after June 30. We cannot set the budget or affect what will be spent after June 30. We cannot even provide for a head administrator after June 30. In addition, the law does not permit us to use the SILC cash reserves to facilitate spending on daily needs after June 30. We are working diligently to provide for the future, recognizing that we (the SILC Board) will not be here after June 30, 2017.

I, along with the SILC Board invite the faculty and staff of SILC, to a Teacher and Staff Appreciation event to be held at 3:00 PM on Tuesday, May 9. You have been stalwarts in an increasingly difficult environment, and we want to say Thank You before the SILC Charter expires.

### III. Public Comment

There was no public comment.

### IV. Financial Report

#### 1. Finance Committee Report

Joseph delivered the finance report.

- Revenues are 84.5% of budgeted
- Expenditures and encumbrances are 56.33% to budget
- Negative Fund/Functions is instructional Materials -\$3,647.39
- Bank Activity- April 2017, expenditures exceeded revenue by \$9,568.39
- Reconciled Cash is over \$900,000
- Outstanding Items total \$15,466.77 with the oldest item from 3/31/17

#### 2. Approval of Finance Items

##### a. BARS

BAR 1617-0021-I is an increase per award letter for \$3,224.

**Krista made a motion to approve the BAR 1617-0021-I. Deborah seconded the motion. Cheryle called for a voice vote, and after hearing no opposition the motion carried.**

##### b. Cash Transfers

There were no items discussed for this.

##### c. Vouchers

**Deborah made a motion to approve the check register. Krista seconded the motion. Cheryle called for a voice vote to approve the minutes, all board members present approved. The motion carried unanimously.**

##### d. Property Disposal

Joseph said these were for two ellipsicals.

**Krista made a motion the request for property disposition. Kayleigh seconded the motion. Cheryle called for a voice vote to approve the minutes, all board members present approved. The motion carried unanimously.**

## V. Administrators Report

### 1. Closure Procedures

Kirk noted that there has not been anything given officially, because we are holding pattern, as Joseph said, until we figure out the consolidation. PED is not putting pressure on us to take inventory tags off of furniture or anything like that, so we are ok for the moment.

Joseph has spoken with both David Craig and the executive budget analyst and we have pushed back the budget due dates for Southwest, the consolidated school, probably until mid-June.

Kirk stated good news regarding the Corrective Action Plan. We met with David Craig a few weeks back. There was a set of actions that we needed to complete. We were the map for this happening. They use this with everyone now who is in financial trouble. All the actions, financially that we needed to correct and we gave our response, a combination between myself, Joseph and Sean. It's a combination of not just financial things that we have done, but also policy things the board has helped put together, because if there is not policy the finances do not follow. It's a big shout out to the board, because in the next few weeks at the end of April, the finances will leave the State Department of Education and the Vigil Group will become the one and only financial office. This means expedited things. This is a huge step for us. He will not say that we are all the way back with our Boards of Finance, but it's a tremendous step in the right direction.

Kirk mentioned we are not voting on the calendars, because we do not know what the budget is going to be. He knows that everyone is very interested. We had people that were on the calendar committee and so you have both the purposed instructional and non-instructional calendar. That will be put up with Secondary tomorrow night, we are doing the same calendar across the board with everybody. Deborah? asked how this calendar compared with APS. Kirk said that we try to match it up as best as possible. Robert agreed. Kirk stated that the biggest change was that last year we built in days off during the holidays, which people really appreciated, mostly our non-instructional because our instructional normally get that off anyway. What we found out was that those times where we said no one could be here, for the maintenance man it was prime time to work since we are running education all the time. So, these days when no one is in the building are the only times he can do any work. We are trying to do what we call exchange time, so if there are days that you absolutely need to be here when nobody else is. So, we are going to purpose an exchange policy of five or six days where they can choose to work when everyone else is off, but then they get to choose which days they would take off later on. Cheryle liked the flexibility of it. *(Joseph left the meeting.)*

### 2. IT Report

Tim delivered the IT report. There was a P.O. put out for Xcela.

### 3. Data Report

Sharon delivered the Data Report.

- 7<sup>th</sup> grade is full. 17 on waitlist.
- 8<sup>th</sup> grade is full. 4 on waitlist.
- 6<sup>th</sup> grade is full. 14 on waitlist.
- 5<sup>th</sup> grade has 3 spots available.
- 4<sup>th</sup> grade has 22 spots filled.
- 100% took PARCC test.
- STAR testing taking place now. Big growth from August.
- WEBEPS is being replaced by NM DASH.
- School grade is going to look more at proficiency than growth.

## VI. Closed Executive Session

Krista made a motion to go into closed executive session for a matter subject to the attorney-client pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1 (H)(7) and Limited personnel matters pursuant to NMSA 1978, Section 10-5-1 (H)(2). Kayleigh seconded the motion. Cheryle called for a voice vote, and after

hearing no objection the motion carried.

Cheryle asked for Tasha to call roll. Tasha called Cheryle Brody, Deborah Lansdell, Krista Keay, and Kayleigh Wood.

Closed Session Began at 4:37pm in the conference room at Southwest Learning Center 10301 Candelaria Rd. NE, Albuquerque NM 87112.

## **VII. Open Session**

Open Session resumed in the conference room at Southwest Learning Center 10301 Candelaria Rd. NE, Albuquerque NM 87112.

Cheryle made a motion to go back into open session. Krista seconded the motion. Cheryle asked for a voice vote and after hearing no objection the motion passed.

Cheryle asked Tasha to call roll. Tasha called Cheryle Brody, Deborah Lansdell, Krista Keay and Kayleigh Wood.

## **VIII. Closing**

1. **Next Regular Board Meeting: TBD**

2. **Adjournment**

Cheryle asked for a motion to adjourn. Kayleigh made the motion to adjourn. Krista seconded the motion. Cheryle called for a voice vote and upon hearing no objection the motion carried.

The Regular Meeting of the Governing Council for the Southwest Intermediate Learning Center adjourned on April 11<sup>th</sup>, 2017 in the conference room at Southwest Learning Center 10301 Candelaria Rd. NE, Albuquerque NM 87112.

