

NOTICE AND AGENDA
SPECIAL MEETING OF THE GOVERNING BODY OF
SOUTHWEST PRIMARY LEARNING CENTER

Thursday, July 27, 2017, 5:00pm

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

[The mission of SPLC is to sustain a high-performing learning community.](#)

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance
- C. Adoption of the Agenda*
- D. Review / Approval of Minutes from June 22, 2017 Regular meeting*

II. Financial Update

- A. Finance Committee Report (committee met July 27, 2017)
- B. Business Office Operations Update
- C. Voucher Approvals*
- D. Capital money for computers and classroom furniture*
- E. NMPED Corrective Action Plan Review

III. Ongoing Governing Body Business Matters

- A. Introduction of New SPLC Employees
- B. Governing Body Size – New PEC Change*
- C. New Governing Body Training Requirements
- D. GB training certificates uploaded by 9/1/17
- E. Governing Body Member Recruitment
 - 1. Current audit committee
 - a. Leah, Meredith, Sherry, & Stacey
 - 2. We need a volunteer for the finance committee.
 - b. Current members: Gabe, Meredith, & Ken
- E. Governing Body Policy Manual
 - 1. Overall revision including various policy clarification*
 - 2. Revise conflict policy and add conflict procedure to handbook
- F. Election of Officers*
- G. New Head Administrator Contract (Status – PED Approval)
- H. Lawyer Contract renewal

- I. Petition for Assets
- J. Review Student Handbook
- K. Review Staff Handbook
- L. Review Internal Controls
- M. Open Meetings Act Resolution*

- N. Tuition reimbursement policy *
- O. NCCS membership vs NM School Board Assoc*
- P. NMPSIA Petition for Domestic Partnership*

IV. SPLC Administrative Reports

- A. Head Administrator Report and summary
 - 1. Annual Report Form due September 1st
 - 2. Performance Framework Preliminary Evaluation due September 1st
- B. Academic, Operations and Data Updates
 - 1. Data Report (Robert)
 - 2. IT Report (Tim)

V. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, August 24, 2017, 5:00 PM

VI. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

VII. Announcements

VIII. Adjournment*

Note: *Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505)363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.