

NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING BODY OF
SOUTHWEST PREPARATORY LEARNING CENTER

Thursday, August 24, 2017, 5:00pm

10301 Candelaria Rd NE (Conference Room), Albuquerque, NM 87112

The mission of SPLC is to sustain a high-performing learning community.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of the Agenda*
 - D. Review / Approval of Minutes from July 27, 2017 Regular Meeting*

- II. Financial Update
 - A. Finance Committee Report (Committee met August 24, 2017)
 - B. Business Office Operations Update
 - C. Voucher Approvals*
 - D. Budget Adjustment Requests*
 - 1. Title 1
 - E. Property Disposal – chairs and desks*
 - F. Audit Entrance

- III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

- IV. Ongoing Governing Body Business Matters
 - A. Governing Body Recruitment
 - 1. Advertisement
 - 2. Board Members
 - a. Current: Leah, Ken, Meredith, Amber, Marvin
 - b. No Vacancies
 - 3. Audit Committee
 - a. Current: Leah, Meredith, Sherry
 - b. Vacancy
 - 4. Finance Committee
 - a. Current: Ken, Meredith, Gabe
 - b. Vacancy
 - B. Governing Body Policy Manual
 - 1. Mission Statement*
 - 2. Approval*
 - 3. Vice President, and Secretary positions
 - 4. Revise Conflict policy and add conflict procedure to employee handbook
 - 5. Policy binder (Tonya)

- C. Election of Officers*
 - 1. Vice President and Secretary
- D. Lawyer Contract Renewal*
- E. Review of internal controls (update)
- F. SPLC Manual of Accounting Policies and Procedures*
- G. Salary adjustment policy*
- H. Beginning of Year Student/Parent/Teacher Conference Policy*
- I. 2019 Renewal
- J. Governing Board Self Assessment
- K. Response and Comment to PED Draft Report
 - 1. Schedule change – grades 4,5, and 6

V. SPLC Administrative Reports

- A. Head Administrator Report and Summary
 - 1. SpEd report
 - 2. MOU with SSLC
 - 3. Back to School Report
- B. Academic, Operations, and Data Updates
 - 1. Academic Report
 - 2. Data Report
 - 3. IT Report

VI. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, September 28, 2017, 5:00pm

VII. Announcements

VIII. Closed Session*

- A. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7). Specifically and update on pending litigation involving former employees.

IX. Open Session*

X. Adjournment*

Note: * Indicates Action / Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505)363-4875 at

least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.