



Regular Governance Council  
Board Meeting Minutes of  
Wednesday, May 9<sup>th</sup>, 2018

**Board Members Present**

Cheryle Brody, Sean Hendrickson,  
Deborah Lansdell, Krista Keay,  
Laura Sanders

**Board Members Absent**

None

**Also in Attendance**

Walter Feldman, Chris Lutz,  
Ashley Wolfel, Heather Riley,  
Zach Kirchgessner

**Public in Attendance**

Michael Hamel

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Board Secretary

**Submitted by  
Savannah Lopez  
Secretary to the Board**

*\*All policies are available to the public, please e-mail the Secretary to the Board (Savannah Lopez) if you would like a copy of the policies discussed in this document.*

## **CALL TO ORDER**

Ms. Brody called the Southwest Secondary Learning Center (SSLC) Regular Governing Council meeting to order on Wednesday, May 9<sup>th</sup>, at 5:00 pm in the Conference Room of Southwest Learning Center at 10301 Candelaria Rd. NE.

## **ROLL CALL**

Ms. Brody asked Savannah to call roll. Savannah called Mr. Hendrickson, here; Ms. Brody, here; Ms. Lansdell, here; Ms. Keay, here; Ms. Saunders, here. All present

## **PLEDGE OF ALLEGIANCE**

Ms. Brody asked everyone to stand and join her in the Pledge of Allegiance.

## **ADOPTION OF THE AGENDA**

Ms. Brody asked for a motion to adopt the agenda. Ms. Keay made the motion to adopt the agenda and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

## **REVIEW / APPROVAL OF MINUTES**

Ms. Brody asked for a motion to approve the minutes from May 1<sup>st</sup>, 2018. Mr. Hendrickson made the motion to approve the minutes and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

## **ACTION ITEMS:**

### **Mr. Kirchgessner presented the finance packet to the Council.**

Mr. Kirchgessner stated that there are no negative functions at the moment and that the only activity in the SILC account was the dividend and banking fee. The Council is in favor of adding Mr. Kirchgessner to the bank account and the transfer of funds from SILC to SSLC's account upon Mr. Vigil's availability.

*The finance committee met earlier in the day to discuss the financials in depth.*

## **VOUCHER APPROVALS**

Ms. Brody asked for a motion to approve the Check Register/Voucher Approvals. Ms. Key made the motion and Mr. Hendrickson seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

## **BUDGET ADJUSTMENT REQUESTS**

Mr. Vigil presented the following BARs:

- BAR 531-000-1718-0024-M
- BAR 531-000-1718-0026-I
- BAR 531-000-1718-0028-I
- BAR 531-000-1718-0030-I
- BAR 531-000-1718-0035-M
- BAR 531-000-1718-0032-I
- BAR 531-000-1718-0036-M
- BAR 531-000-1718-0039-IB
- BAR 531-000-1718-0023-M
- BAR 531-000-1718-0025-I
- BAR 531-000-1718-0027-I
- BAR 531-000-1718-0029-I
- BAR 531-000-1718-0034-M
- BAR 531-000-1718-0033-I
- BAR 531-000-1718-0037-T
- BAR 531-000-1718-0031-I

Ms. Brody asked for a motion to approve the BARs, Ms. Key made the motion and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

*No Permanent Cash Transfers.*

## **INVENTORY DISPOSAL**

*No Inventory Disposal.*

## **INFORMATION ITEMS**

### ***Report from School Administration, Academic Coach Report, IT Report***

Ms. Lutz informed the Council that the ADC (Alternative Demonstration of Competency) form was approved which means all of the students on that list will graduate. Ms. Lutz stated that the EOC's (End of Course Exams) are getting completed as students are finishing their courses and one student needs to take the PARCC Exam. Ms. Lutz reported that there are 41 students graduating this year and our two National Merit Scholars will be speaking at graduation along with a 2014 graduate, Garrett Takach. Mr. Feldman informed the Council of the Dual Enrollment

changes that PED has made, only two classes per student. Mr. Feldman stated that employee contracts will be done by next week, the Lease-to-Purchase process is going smoothly, and that the new phones will be in after school is out next week.

### ***Student Council Update***

Ms. Lutz presented Ms. Arielle Lansdell's Student Council Update, which read:

- Prom was April 21, 2018, 100 attendees, 110 tickets sold
- Movie Night is Thursday, May 10<sup>th</sup> 5:00-7:00 on the Indoor Soccer Field (Finding Nemo)
- Varsity Girls Volleyball won the championship against Valencia High School (3-0)

### ***Renewal Update***

Mr. Feldman and Ms. Lutz shared that they attended the renewal training last week and that they will be keeping track of everything that needs to be turned in and will present the Council with an update each month.

### **CLOSED SESSION**

Ms. Keay moved for the SSLC Governing Council to precede Closed Session Pursuant to Section 10-15-1 (H)(7) NMSA 1978, the Board will meet in closed session to discuss matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, Ms. Lansdell seconded the motion. Ms. Brody asked Savannah to take a roll call vote. Savannah called Ms. Sanders, yes; Ms. Brody, yes; Mr. Hendrickson, yes; Ms. Keay, yes; and Ms. Lansdell, yes. Ms. Brody closed the SSLC Governing Council Meeting.

### **OPEN SESSION**

Ms. Keay moved for the SSLC Governing Council to go back into an open session and Mr. Hendrickson seconded. Ms. Brody stated that no action was taken, only matters discussed where matters on the agenda.

### **PUBLIC COMMENT**

*None.*

### **CLOSING BUSINESS**

### **ANNOUNCEMENTS**

*Graduation will be held in the Kiva Auditorium in the Albuquerque Convention Center on Thursday May 17<sup>th</sup> at 4:00 pm.*

**NEXT SCHEDULED MEETING**

*June 13<sup>th</sup>, 2018 at 5:00 PM in the SSLC Conference Room.*

**ADJOURNMENT**

Ms. Brody asked for a motion to adjourn today's regular SSLC Governing Council meeting. Mr. Hendrickson made the motion and Ms. Keay seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed. Ms. Brody adjourned the meeting.

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