



Regular Governance Council
Board Meeting Minutes of
Tuesday, December 12th, 2017

Board Members Present

Vic Fantozzi, Cheryle Brody,
Sean Hendrickson, Deborah Lansdell,
Krista Keay, Laura Sanders

Board Members Absent

None

Also in Attendance

Walter Feldman
Abby Lewis, Chris Lutz,
Sean Fry

Public in Attendance

Rick Saylor, Matt Jackson

These minutes were approved on 1/4/2018
By a vote of yes ___ no 1 absent abstained

President

Board Secretary

**Submitted by
Savannah Lopez
Secretary to the Board**

*(*Items up for approval during this meeting are in RED)*

**All policies are available to the public, please e-mail the Secretary to the Board (Savannah Lopez) if you would like a copy of the policies discussed in this document.*

CALL TO ORDER

Ms. Brody called the Southwest Secondary Learning Center (SSLC) Regular Governing Council meeting to order on Tuesday, December 12th at 5:07 pm in the Conference Room of Southwest Learning Center at 10301 Candelaria Rd. NE.

ROLL CALL

Ms. Brody asked Savannah to call roll. Savannah called Mr. Fantozzi, here; Mr. Hendrickson, here; Ms. Brody, here; Ms. Lansdell, here; Ms. Keay, here. All present.

PLEDGE OF ALLEGIANCE

Ms. Brody asked everyone to stand and join her in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Ms. Brody asked for a motion to adopt the agenda. Ms. Lansdell made the motion to adopt the agenda and Mr. Hendrickson seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

REVIEW / APPROVAL OF MINUTES

Ms. Brody asked for a motion to approve the minutes from November 8th, 2017. Ms. Lansdell made the motion to approve the minutes and Ms. Keay seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

CLOSED SESSION

Ms. Keay moved for the SSLC Governing Council to precede Closed Session Pursuant to Section 10-15-1 (H)(2) and (H)(7) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters regarding the Head Administrator, as well as litigation in which the public body is a participant, and invites Mr. Feldman, Ms. Lewis, and Mr. Jackson to join, and Mr. Hendrickson seconded the motion. Ms. Brody asked Savannah to take a roll call vote. Savannah called Mr. Fantozzi, yes; Ms. Brody, yes; Mr. Hendrickson, yes; Ms. Keay, yes; and Ms. Lansdell, yes. Ms. Brody closed the SSLC Governing Council Meeting.

OPEN SESSION

Mr. Hendrickson moved for the SSLC Governing Council to go back into an open session and Ms. Keay seconded. Ms. Brody stated that no action was taken, only matters discussed where matters on the agenda. Ms. Brody asked Savannah to take a roll call vote. Savannah called Mr. Fantozzi, yes; Ms. Brody, yes; Mr. Hendrickson, yes; Ms. Keay, yes; and Ms. Lansdell, yes. Ms. Brody opened the SSLC Governing Council meeting.

Action:

Mr. Hendrickson made a motion to approve the discharge of Mr. Kirk Hartom as Head Administrator and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

PUBLIC COMMENT

None.

ACTION ITEMS:

****Potential New Board Member***

Ms. Brody and Mr. Fantozzi introduced Ms. Laura Sanders. After Laura introduced herself and spoke on her goals as a new board member the Council voted. Ms. Brody asked for a motion to accept Ms. Laura Sanders as a new board member. Mr. Hendrickson made the motion and Ms. Keay seconded. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

Mr. Fry presented the finance packet to the Council.

VOUCHER APPROVALS

Ms. Brody asked for a motion to approve the Check Register/Voucher Approvals for December. Ms. Keay made the motion and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

NOVEMBER BANK RECONCILIATION

Ms. Brody asked for a motion to approve the November Bank Reconciliation. Ms. Keay made the motion and Mr. Hendrickson seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

BUDGET ADJUSTMENT REQUESTS

Mr. Fry explained the BAR's to the Council and asked for a motion to approve the following BAR's:

- BAR 7-I

- BAR 8-I
- BAR 3-IB
- BAR 9-I
- BAR 10-D

Ms. Keay made the motion to approve all BAR's listed above and Mr. Fantozzi seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

PERMANENT CASH TRANSFER

Mr. Fry explained the Permanent Cash Transfer and asked for a motion to approve. Ms. Keay made a motion to approve the Permanent Cash Transfer and Ms. Lansdell seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

WELLNESS POLICY/SAFE SCHOOL PLAN

Mr. Feldman presented the Safe School Plan. Ms. Brody asked for a motion to approve the Safe School Plan as presented. Ms. Keay made the motion and Mr. Fantozzi seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

CREATION OF LEASE PURCHASE AGREEMENT NEGOTIATION SUBCOMMITTEE

Ms. Lewis suggested that SSLC Governing Council create a subcommittee to discuss Lease Purchase business. The council stated that the goal is for SSLC to buy the building alone and not purchase with SPLC. Ms. Brody asked Council members who would agree to join, along with herself. The subcommittee contains Ms. Brody, Ms. Keay, Ms. Lewis, and Mr. Feldman. Mr. Hendrickson made a motion to approve the subcommittee and Ms. Keay seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed.

INFORMATION ITEMS

REPORT FROM SCHOOL ADMINISTRATION

Mr. Feldman updated the Council on how the students and staff are doing and presented to the board a Telephone quote and Internet/Computer quote. Tim presented the quotes to the Council and explained why the school needs these updates in order to function properly.

Mr. Feldman made the board aware that Ms. Sawayda (counselor) has resigned and SSLC has an add out and is looking to hire a full time counselor as soon as possible.

Mr. Feldman let the Council know that all fire drills have been complete at this time.

Mr. Feldman informed the Council of the upcoming in-service for teachers and staff.

Ms. Lopez informed the Council that SSLC administration would like to do some advertising with the Wyatt Company – she informed the Council that she would present them with the company’s proposal as soon as she receives it.

ACADEMIC COACH REPORT

Ms. Lutz informed the Council that she has completed a few evaluations and how EOC testing is going. Ms. Lutz also informed the Council that SSLC’s Student Council will be sending a letter to Aztec High to show support and condolences.

IT REPORT:

Mr. Walsh made the Council aware that he is working on E-Rate at this time and also asked the Council about updating the website. The Council confirmed that all changes to the website should come from administration.

COST SHARING MOU:

Ms. Lewis presented the signed MOU (signed by both SPLC and SSLC Councils) and stated that it is complete. Mr. Pasztor is now able to create a PO to begin payment.

DISCUSSION ITEMS

Board Member Resignation

Ms. Brody stated that Mr. Fantozzi is resigning from the SSLC Governing Council. *Mr. Fantozzi gave his thanks to board members and staff.*

CLOSING BUSINESS

ANNOUNCEMENTS

-SSLC Christmas Gathering Reminder

NEXT SCHEDULED MEETING

January 10, 2018 at 5:00 PM in the SSLC Conference Room.

ADJOURNMENT

Ms. Brody asked for a motion to adjourn today’s regular SSLC Governing Council meeting. Mr. Fantozzi made the motion and Ms. Keay seconded the motion. Ms. Brody called for a voice vote, unanimous yes, Motion passed. Ms. Brody adjourned the meeting at 7:52 PM.

