

NOTICE AND AGENDA
REGULAR GOVERNING COUNCIL MEETING OF
SOUTHWEST SECONDARY LEARNING CENTER

Wednesday, July 26, 2017 at 4:00 pm

10301 Candelaria Rd. NE (Conference Room), Albuquerque, NM 87112-1504

I. Call to Order

A. Roll Call

B. Pledge of Allegiance

C. Adoption of the Agenda (*discussion/action)

D. Review / Approval of Minutes from June 28th special meeting (*discussion/ action)

E. New Board Members (*discussion/ action)

II. Closed Executive Session: Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:

A. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H)(2)

III. Open Session

IV. Finance Report

A. Finance Committee Update

B. Voucher Approvals (*discussion / action)

C. Budget Adjustment Requests (*discussion / action)

D. Cash Transfers (*discussion/ action)

E. Inventory Disposal (*discussion/ action)

F. Fixed Asset Policy and Procedure (*discussion/ action)

G. Purchasing Policy and Procedure/Accounts Payable Processing (*discussion/ action)

H. Edgenuity Quote Approval (*discussion /action)

I. Salary Schedule Adjustment – Registrar/Data Specialist/Testing Coordinator
(*discussion/action)

V. New Business

- A. NMPED 90-day Plan / September Board Retreat
- B. Back-To-School / Registration
- C. Approval of Staff Handbook 2017-2018 (*discussion/ approval)
- D. Review of Accountability Manual/ Internal Controls
- E. Suggested additions to GC Policy Manual
- F. Staffing Report
- G. September Board Retreat
- H. Portable Buildings
- I. NMSBA / Coalition Memberships

VI. Ongoing Business

- A. Recognitions
- B. Faculty Representative
- C. Lease-to-Purchase
- D. Questions for Kirk
- E. Annual Governing Body Position Report to PED (*discussion / action)
- F.

VII. Administrative Report

- A. Data Report
- B. IT Report

- A. Next SSLC Board Meeting August 9, 2017 – new time

VIII. Public Comment

IX. Announcements:

X. Adjournment (*discussion/action)

Note: * Indicates Action / Approval Items

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact slopez@samsacademy.com 505-338-8601 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Lopez at the phone number or email address above if a summary or other type of accessible format is needed.