



Special Governance Council
Board Meeting Minutes of
Wednesday, June 28th, 2017

Board Members Present

Vic Fantozzi,
Sean Hendrickson
Cherita Lamb

Board Members Absent

Steve Garrett

Also in Attendance

Kirk Hartom, Daniel Ivey-Soto,
Heather Riley, Joseph Lucero

Public in Attendance

None

Approval of Minutes:

 7/26/17

President

 7/26/17

Board Secretary Signature

Submitted by
Savannah Lopez
Board Secretary

*(*Items up for approval during this meeting are in RED)*

CALL TO ORDER

Vic called the special Southwest Secondary Learning Center (SSLC) Special Governing Council meeting to order on Wednesday, June 29th at 4:17 pm in the Conference Room of Southwest Learning Center at 10301 Candelaria Rd. NE.

ROLL CALL

Vic asked Savannah to call roll. Savannah called Vic Fantozzi, here; Cherita Lamb, here; Steve Garrett, absent; Sean Hendrickson, here.

PLEDGE OF ALLEGIANCE

Vic asked everyone to stand and join Joseph in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Vic asked for a motion to adopt the agenda. Sean made the motion to adopt the agenda and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

REVIEW / APPROVAL OF MINUTES from May 10th, 2017 regular meeting

Vic asked for a motion to approve the minutes from May 10th, 2016. Cherita made the motion and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

FINANCE REPORT

Joseph and Heather provided a detailed update on the June financials.

(If any public would like a copy of the financials for June please contact the Board Secretary at slopez@samsacademy.com, below is a brief summary)

Business Managers have finances for May 2017 for review. There is 1 BAR ready for approval

Finance reports:

- Revenues are 89.97% of budgeted
- Expenditures and encumbrances are 52.16% to budget

- Bank Activity May 2017
 - Expenditures Exceeded Revenue by \$64,548.57 in May 2017
 - Reconciled Cash is \$2,610,128.03
 - Outstanding items total \$ 95,287.88; Oldest 4/13/2017

BARS

1617-0024-I- IDEA-B carryover

Vic moved to the next item of the finances, ***Voucher Approvals***. Sean made the motion to approve the Check Registry and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Vic moved to the next item of the finances, ***Budget Adjustment Requests (BARS)***. Joseph explained the BAR... Vic made the motion to approve the BAR #0024-1 and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Vic moved to the next item of the finances, ***Cash Transfers and Inventory Disposal***. ***NONE***

Vic moved on to the next item of the finances, ***Addition to Internal Controls Accounts Payable Policy***. After an explanation and brief discussion of the policy... Vic asked for a motion to approve the Internal Controls Accounts Payable Policy. Cherita made the motion, Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Vic moved on to the next item of the finances, ***Addition to Staff Handbook #23 Record and Certification***. After an explanation and brief discussion of the addition to the handbook... Vic asked for a motion to approve the Addition to Staff Handbook #23 Record and Certification. Sean made the motion, Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Joseph informed the council that SSLC did not get chosen for a budget technical review in Santa Fe this year.

Daniel Ivey-Soto joined the meeting at 4:39 PM.

After the financial report was given Heather and Joseph left the meeting at 4:46 PM.

CLOSED SESSION

Vic moved for the SSLC Governing Council to proceed into Closed Session to discuss matters subject to personnel, matters pursuant to section 10-15- (H) (2) NMSA 1978 and invites Daniel Ivey-Soto, Savannah Lopez, and Kirk Hartom to join, and Sean seconded the motion. Vic

asked Savannah to take a roll call vote. Savannah called Cherita Lamb, yes; Steve Garret, no; Vic Fantozzi, yes; Sean Hendrickson, yes. Vic closed the SSLC Governing Council Meeting at approximately 4:50 PM.

OPEN SESSION

Vic moved for the SSLC Governing Council to go back into an open session and Sean seconded. Vic stated that no action was taken, only matters discussed where matters on the agenda. Vic asked Savannah to take a roll call vote. Savannah called Cherita Lamb, yes; Sean Hendrickson, yes; Vic Fantozzi, yes. Vic opened the SSLC Governing Council meeting at approximately 5:30 p.m.

NEW BUSINESS

Kirk Hartom presented the summer/fall board schedule and summer board work ideas.

Kirk presented to the council the SSLC Governing By-Laws for approval. After looking through the By-Laws and a brief discussion Vic asked for a motion to approve the **SSLC Governing By-Laws**. Cherita made the motion, Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Kirk presented to the council the Alternative Demonstration of Competence for approval. After looking through the document and a brief discussion Vic asked for a motion to approve the **Alternative Demonstration of Competence**. Cherita made the motion, Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

Kirk presented to the council the Conflict Resolution Policy for approval. After looking through the document and a brief discussion Vic asked for a motion to approve the **Conflict Resolution Policy**. Cherita made the motion, Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

ADMINISTRATIVE REPORT

Kirk gave an update to the board on the following items:

- **Positive behavior, interventions, supports**
- **Back to school differentiated instruction training**
- **Staffing report**
- **Portable buildings**
- **IT Report**
- **Data Report – Education for the Future Results**

ANNOUNCEMENTS

Vic stated that the date of the next Regular Board Meeting is July 26th, 2017.

ADJOURNMENT

Vic asked for a motion to adjourn today's special SSLC Governing Council meeting. Sean made the motion and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed. Vic adjourned the meeting at 6:10 pm.

