

NOTICE AND AGENDA
SPECIAL MEETING OF THE GOVERNING BODY OF
SOUTHWEST PRIMARY LEARNING CENTER

Thursday, December 15, 2016

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

[The mission of SPLC is to sustain a high-performing learning community.](#)

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of the Agenda*
 - D. Review / Approval of Minutes from October 27, 2016 regular meeting*
 - E. Review / Approval of Minutes from November 17, 2016 special meeting*

- II. Financial Update
 - A. Finance Committee Report (committee met November 17, 2016)
 - 1. Assessment of attorney charges update
 - B. Business Office Operations Update
 - C. Voucher Approvals*

- III. Ongoing Governing Body Business Matters
 - A. Governing Body Member Recruitment
 - 1. We need a volunteer parent for the audit committee.
 - Current members: Leah, Meredith, & Stacey
 - 2. We need a volunteer for the finance committee.
 - Current members: Gabe, Meredith, & Ken
 - B. Student safety
 - Scholarship progress
 - C. SPLC/SILC New School business
 - 1. Committee will begin meeting in January 2017
 - D. Charter Renewal Follow up and PEC Meeting
 - E. Lease Assistance & Lease-To-Purchase Statute
 - F. Personnel Records and Files Policy *
 - G. Marketing

- IV. SPLC Administrative Reports
 - A. Head Administrator Report and summary
 - 1. Charter School Monitoring Timeline (Robert)
 - 2. Leadership and Teacher Evaluation Process (Kirk)

 - B. Academic, Operations and Data Updates
 - 1. Data Report (Sharon)
 - 2. IT Report (Tim)

- Moodle – free, user friendly site, could be used for teacher web site

V. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, January 26, 2016, 5:00 PM
 1. Reschedule meeting for Thursday, January 19, 2016*
- B. Calendar of Events

IV. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

V. Announcements

VI. Closed Session*

- A. Discussion of ongoing employee issues
- B. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H)(2).

VII. Open Session*

VIII. Adjournment*

Note: *Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Savannah Lopez at (505) 338-8601 or slopez@samsacademy.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.