

NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING BODY OF  
**SOUTHWEST PRIMARY LEARNING CENTER**

**Thursday, February 23, 2017, 5:00pm**

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

The mission of SPLC is to sustain a high-performing learning community.

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Adoption of the Agenda\*
  - D. Review / Approval of Minutes from January 19, 2017 special meeting\*
  
- II. Financial Update
  - A. Finance Committee Report (committee met February 23, 2017)
  - B. Audit
  - C. Business Office Operations Update
  - D. Voucher Approvals\*
  - E. Budget Adjustment Requests\*
  
- III. Ongoing Governing Body Business Matters
  - A. Governing Body Member Recruitment
    - 1. Introduction of new audit committee member
      - Current members: Leah, Meredith, & Stacey
    - 2. We need a volunteer for the finance committee.
      - Current members: Gabe, Meredith, & Ken
    - 3. Elizabeth's resignation
  
  - B. Governing Body Policy Manual
    - 1. Overall revision including various policy clarification
    - 2. Revise conflict policy and add conflict procedure to handbook
  
  - C. SPLC/SILC New School business
    - 1. Joint Committee meeting report
      - a. Action item schedule (Amber & Marvin)
    - 2. Notification / explanation to parents of Consolidation
    - 3. Academic improvement
  
  - D. Lease Assistance & Lease-To-Purchase Statute
  
  - E. Personnel Records and Files Policy \* (Ken & Marvin)
  
  - F. PEC contract negotiations for SW Preparatory

#### IV. SPLC Administrative Reports

##### A. Head Administrator Report and summary

1. Joint Powers Agreement
2. Results of Charter Schools Division Monitoring Visit
3. Financial Proposal for Securing SILC Budget For SW Preparatory
4. Legislative updates

##### B. Academic, Operations and Data Updates

1. Data Report (Sharon)
2. Marketing
3. IT Report (Tim)

#### V. New Business Matters

##### A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, March 23, 2017, 5:00 PM

##### B. Calendar of Events

1. Keeping school calendar updated

#### IV. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

#### V. Announcements

#### VI. Closed Session\*

##### A. Discussion of HA contract renewal

##### B. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H) (2).

#### VII. Open Session\*

#### VIII. Head Administrator contract \*

#### IX. Adjournment\*

Note: \*Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Taylor Bishoff at (505) - 296-7677 or [tbischoff@sslc-nm.com](mailto:tbischoff@sslc-nm.com) at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.