

NOTICE AND AGENDA
SPECIAL MEETING OF THE GOVERNING BODY OF
SOUTHWEST PRIMARY LEARNING CENTER

Thursday, November 17, 2016

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

The mission of SPLC is to sustain a high-performing learning community.

- I. Call to Order
 - A. Roll Call
 - B. Pledge of Allegiance
 - C. Adoption of the Agenda*
 - D. Review / Approval of Minutes from October 27, 2016 regular meeting*
 - E. Introduction and Welcome to new board secretary

- II. Financial Update
 - A. Finance Committee Report (committee met November 17, 2016)
 - 1. Assessment of attorney charges
 - B. Business Office Operations Update
 - C. Voucher Approvals*
 - D. Budget Adjustment Requests*
 - E. Inventory disposal*

- III. Ongoing Governing Body Business Matters
 - A. Governing Body Member Recruitment
 - 1. We need a volunteer parent for the audit committee.
 - Current members: Leah, Meredith, & Stacey
 - 2. We need a volunteer for the finance committee.
 - Current members: Gabe, Meredith, & Ken
 - B. Employee Handbook
 - C. Student safety
 - D. SPLC/SILC New School business
 - 1. Committee will begin meeting in January 2017
 - E. Discontinue membership with NMSBA
 - 1. Follow up report
 - F. NMPED monthly Governing Body Training
 - 1. Tuesday, 12/6/16, 8:00 AM – 1:00 PM, New Mexico Activities Association, Albuquerque. Teaching about Academic Requirements for Blended Learning, Online Programs, Credit Recovery and Dual Credit

- IV. SPLC Administrative Reports
 - A. Head Administrator Report and summary
 - 1. Lease-to-Purchase Progress
 - 2. Spring Board schedule

3. Teacher Leader follow up
4. Personnel Records and Files Policy*

B. Academic, Operations and Data Updates

1. Data Report (Sharon)
 - * Advertising
2. IT Report (Tim)
3. Charter Renewal Follow up & December PEC Meeting (Robert Pasztor)

V. New Business Matters

- A. Date for next Special SPLC Governing Council Meeting – Thursday, December 15, 2016, 5:00 PM
- B. Calendar of Events

IV. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

V. Announcements

VI. Closed Session*

- A. Discussion of ongoing employee issues
- B. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H)(2).

VII. Open Session*

VIII. Adjournment*

Note: *Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Savannah Lopez at (505) 338-8601 or slopez@samsacademy.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.