

Southwest Preparatory Learning Center is deeply committed to technology as a vital tool for its students. As a user of technology, I understand that it is my responsibility to honor the Acceptable Use Policy and uphold the Southwest Preparatory Learning Center Technology Values at school. I understand that my actions can affect others and that I will be accountable for my behavior.

SW Preparatory Technology Values	
Values	Responsibilities
We value communication; therefore, I will	<p>use language that is pertinent and appropriate when submitting academic work, participating in online forums and working collaboratively.</p> <p>use thoughtful and appropriate language for social postings.</p> <p>be mindful of how my words are interpreted by others.</p>
We value privacy; therefore, I will	<p>be aware of the privacy settings on any website to which I subscribe.</p> <p>understand that anything I do online or electronically is not private and can be monitored.</p> <p>not share personal information about myself, family, friends or faculty.</p>
We value honesty and safety; therefore, I will	<p>not engage in behavior that puts myself or others at risk.</p> <p>represent myself honestly.</p> <p>seek help if I feel unsafe, bullied or witness unkind behavior.</p> <p>communicate only with people I know.</p> <p>follow safety guidelines posted by sites to which I subscribe.</p>

We value learning; therefore, I will	<p>apply existing knowledge to generate new ideas, products or processes.</p> <p>evaluate the validity of information presented online.</p> <p>ask questions and seek help when using school technology.</p> <p>have a positive attitude and be willing to explore different or new technologies.</p>
We value respect for self and others; therefore, I will	<p>not upload or post personal information, private communications or photos of other people without permission.</p> <p>respond thoughtfully to the opinions, ideas and values of others.</p> <p>not send or share mean or inappropriate emails or texts.</p>
We value respect for school and personal property; therefore I will	<p>take proper care of all equipment.</p> <p>report misuse and/or inappropriate content to my teachers or adults.</p>

Southwest Preparatory Acceptable Use Policy

We are very pleased to bring a wide range of technologies to students at SW Preparatory Learning Center. The Internet and computers on our network are used to support the educational objectives of SW Preparatory Learning Center. Use of these technologies is a privilege and is subject to a variety of terms and conditions. SW Preparatory Learning Center retains the right to change such terms and conditions at any time.

1. Communication

- a. I will use language that is pertinent and appropriate when submitting academic work, participating in online forums and working collaboratively. I will be thoughtful and mindful about the language I use when posting online or sending messages to someone else. I will be mindful of how my words are interpreted by others. I will not use profanity or any language that is offensive to anyone.

2. Privacy

- a. I will be aware of privacy settings on websites to which I subscribe. I understand that anything I do online or electronically is not private and can be monitored. I will not share any personal information about myself, family or faculty. This includes passwords, home addresses, phone numbers, ages, and birth date.

3. Honesty and Safety

- a. I will not engage in behavior that puts myself or others at risk. I will represent myself honestly. This includes accessing the network using an account other than my own. I will seek help if I feel unsafe, bullied or witness unkind behavior. I will only communicate with people I know. I will follow safety guidelines posted by sites to which I subscribe.

4. Respect for self and others

- a. I will not upload or publish personal information, private communications or photos of other people without permission. I will respond thoughtfully to the opinions, ideas and values of others. I will not send or share mean or inappropriate emails or texts.

5. Respect for school and personal property

- a. I will take care of all equipment on campus. I will report misuse and/or inappropriate content to my teachers and adults. I will use the computers on campus for school related purposes only.

I understand that it is my responsibility to honor the Acceptable Use Policy and uphold the SW Preparatory Learning Center Technology Values at school. I understand that my actions can affect others and that I will be accountable for my behavior. I will not engage in activities that are in violation of the Technology Acceptable Use Policy.

I have read the Acceptable Use Policy and agree to follow these rules and guidelines when using technology. This applies while I am at SW Preparatory Learning Center as well as when I am off campus using school systems.

Student Name _____ **Grade** _____ **Date** _____