



GOVERNANCE COUNCIL
Board Meeting Minutes of
Wednesday, January 11, 2017

Board Members Present

Vic Fantozzi, Steve Garrett, Judith Wechsler,
Cherita Lamb, Sean Hendrickson

Board Members Absent

None

Also in attendance

Joseph Lucero, Heather Riley
Kirk Hartom, Robert Pazstor,
Sharon Huber

Public in attendance

Tim Walsh, Connie Blue

These Minutes were approved on _____
By a vote of ____ Yes ____ No ____ Abstained ____ Absent

President

Notary Seal and Signature

**Submitted by
Taylor Bischoff**

CALL TO ORDER

Vic called the Southwest Secondary Learning Center (SSLC) Governing Council meeting to order on Wednesday, January 11, 2017 at 4:05pm in the Conference Room of Southwest Learning Center.

ROLL CALL

Vic called roll. Vic called Judith Wechsler, here; Cherita Lamb, here; Steve Garrett, here; Sean Hendrickson, absent. (Sean entered the meeting at 4:25pm).

PLEDGE OF ALLEGIANCE

Vic asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Vic asked for a motion to approve today's SILC Governing Council Agenda. Vic made the motion and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

REVIEW / APPROVAL OF MINUTES from December 7, 2016

Vic asked the Council Members if they had a chance to review the minutes from the regular SSLC Governing Council meeting held on December 7, 2016 and they said yes.

Vic asked for a motion to approve the December 7th minutes. Sean made the motion and Judith seconded the motion. Vic called for a voice vote, unanimous yes. Motion carried.

FINANCIAL REPORT

Vic asked if there had been anything to report from the Finance meeting.

Joseph informed the Board that the Finance Committee met previous to the board meeting to look at the finances.

- Joseph went into detail about the Revenue Report.
 - Joseph stated revenue came in at 46.8% of what was budgeted.
 - Joseph reported expenses on the expenditure side, and stated that the school encumbered 50.65% of what was budgeted.
- Joseph went into detail about the Bank Activity for December.
 - Joseph stated revenues exceeded expenditures by \$ 45,912.20
 - Joseph stated the school has a reconciled very healthy cash balance of \$ 2,459,645.17
 - Joseph stated that outstanding items total \$ 9,293.95

Joseph moved on to the next item of his report, *Voucher Approvals/Check Register Report*.

Joseph asked the Board to review the Check Register Report.

Vic asked for a motion to approve the Vouchers for the month of December. Sean made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

Joseph moved on to the next item of his report, *Budget Adjustment Requests*.

- Joseph informed the Council that there are five BARs to approve.
 - Joseph stated that the first BAR is 0006-D
 - Joseph stated that the second BAR is 0007-D
 - Joseph stated that the third BAR is 0008-M
 - Joseph stated that the fourth BAR is 0009-M
 - Joseph stated that the fifth BAR is 0010-I

Joseph asked for a motion to approve BARs 0006-D, 0007-D, 0008-M, 0009-M, and 0010-I. Vic made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

Joseph and Heather leave the meeting at 4:35pm

NEW BUSINESS

- Kirk stated that there might be a need for NMCCS to conduct Special Board training for SSLC Board Members. Board Members conveyed during the week were difficult.
- Kirk further stated that he would pursue securing a weekday evening and a Saturday morning for NMCCS to train at SSLC in February.

CLOSED SESSION

Vic moved for the SSLC Governing Council to proceed into Closed Session, only matter subjected to Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 will be discussed. Cherita seconded the motion. Vic took roll call. Vic called Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic closed the session at 4:40pm.

OPEN SESSION

Vic moved for the SSLC Governing Council to go back into Open Session, only matter subjected to NMSA 1979, Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 were discussed and Steve seconded the motion. Vic took roll call. Vic called Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic opened the SSLC Governing Council meeting at 5:21pm.

ONGOING BUSINESS

Vic moved on to the first item, ***Recognitions.***

No recognitions.

Vic moved to the next item, ***Faculty Representative.***

No faculty representative.

Vic moved on to the next item, ***Lease Assistance and Lease-To-Purchase Statute***

- Kirk stated that the schools have met their obligations as far as obtaining PSFA certification and Lease Assistance.
- Kirk further stated that the Lease Assistance requests have been approved and effectively met renewal guidelines. The landlord has certified that his company will maintain the maintenance of the building.
- Kirk explained to the Board that there have been no Lease-To-Purchase requests approved by NMPED for a year. Administration is securing a certified commercial realtor with Charter School Realty to structure the final Lease-To-Purchase agreement with Mr. Saylor. As well as working with Martica Casias at PSFA to do an updated appraisal and meet the PSFA compliances needed to submit our Lease-To- Purchase application to NMPED. Mr. Gilbert Almager, of Stonebridge Realty, will be working with Mr. Saylor and PSFA to structure a Lease-To-Purchase for our schools.

Vic moved on to the next item, ***Questions for Kirk***

- No questions were asked.

Vic moved on to the last item of business, ***Head Administrator Evaluation Update***

- Vic stated that the Board was working on the Head Administrator Evaluation, and he would be meeting with the Board to tally Parent and Staff Surveys for the evaluation towards the end of January.

ADMINISTRATIVE REPORT

Kirk moved to the first item, ***Upcoming Data Analysis Training.***

- Kirk stated that Data Analysis Training is January 19-20th from 9:00am-3:00pm.

Sharon moved on to the next item, ***Data Report***

- Sharon informed the Council that our numbers for students in SSLC are steady.
- Sharon stated that the lottery would begin on Wednesday, March 8th.
- Sharon further stated that once we know what PEC says then we will put up the justifications for attending Power School University.
- Sharon explained that we are being forced to move from Power Teacher to Power Teacher Pro and we have to be certified in order to train teachers to do that.

Tim moved on to the next item, ***IT Report***

- Tim informed the Council that letter of intent are posted on the website.

- Tim stated that they completed custom field migration in Power School. This is to comply with the changes that Power School is making to their database. Because it's very particular and involved all of our data, we hired a company.
- Tim stated we would conduct another children's Internet protections act training done by professions using a 45 minutes presentation.
- Tim further stated that Scholarchip has been set up and the alerts are configured as to who gets alerts when notified.
- Tim stated that he and Sharon are getting together to try and get a data committee now that the schools are merging. There may be some costs incurred with the new changes happening.

NEW BUSINESS

No new business.

Vic moved to the last item, *Next Regular Board Meeting February 8, 2017 at 4:00pm*. Vic stated that the next regular SSLC Governing Council meeting would be held on January February 8, 2017 at 4:00 pm in the Conference Room of Southwest Learning Center.

PUBLIC COMMENT

- Connie Blue, SSLC Teacher, made board members aware of all the hard work the students were doing preparing for the English Expo coming up soon.
- Tim explained the E-rate Process to the Board and its importance in subsidizing IT costs.

ANNOUNCEMENTS

Vic reminded the Board of holding a Special Meeting by the end of the month.

AJOURNMENT

Vic made a motion to adjourn today's regular SSLC Governing Council meeting and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed. Vic adjourned the meeting at 5:50pm.