



GOVERNANCE COUNCIL  
Board Meeting Minutes of  
Wednesday, February 8, 2017

**Board Members Present**

Vic Fantozzi, Steve Garrett, Judith Wechsler,  
Cherita Lamb, Sean Hendrickson

**Board Members Absent**

None

**Also in attendance**

Joseph Lucero, Heather Riley  
Kirk Hartom, Robert Pazstor,  
Sharon Huber, Chris Lutz

**Public in attendance**

Tim Walsh

These Minutes were approved on \_\_\_\_\_  
By a vote of \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_ Absent

\_\_\_\_\_  
President

\_\_\_\_\_  
Notary Seal and Signature

**Submitted by  
Taylor Bischoff**

## **CALL TO ORDER**

Vic called the Southwest Secondary Learning Center (SSLC) Governing Council meeting to order on Wednesday, February 8, 2017 at 4:00pm in the Conference Room of Southwest Learning Center.

## **ROLL CALL**

Vic asked Taylor to call roll. Taylor called Vic Fantozzi, here; Judith Wechsler, here; Cherita Lamb, here; Steve Garrett, here; Sean Hendrickson, here.

## **PLEDGE OF ALLEGIANCE**

Vic asked everyone to stand and join him in the Pledge of Allegiance.

## **ADOPTION OF THE AGENDA**

Vic asked for a motion to approve today's SILC Governing Council Agenda. Steve made the motion and Judith seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

## **REVIEW / APPROVAL OF MINUTES from January 11, 2016**

Vic asked the Council Members if they had a chance to review the minutes from the regular SSLC Governing Council meeting held on January 11, 2016 and they said yes. Vic asked for a motion to approve the January 11th minutes. Sean made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes. Motion carried.

## **FINANCIAL REPORT**

Vic asked if there had been anything to report from the Finance meeting.

Joseph informed the Board that the Finance Committee met previous to the board meeting to look at the finances.

- Joseph went into detail about the Revenue Report.
  - Joseph stated revenue came in at 59.57% of what was budgeted.
  - Joseph reported expenses on the expenditure side, and stated that the school encumbered 50.65% of what was budgeted.
- Joseph went into detail about the Bank Activity for January.
  - Joseph stated revenues exceeded expenditures by \$191,620.45
  - Joseph stated the school has a reconciled very healthy cash balance of \$ 2,651.265.62
  - Joseph stated that there is a variance of 60 on the reports, but since the audits have been posted this afternoon he can reconcile the numbers
  - Joseph stated that outstanding items total \$16,293.95; \$15,952.72
  - Joseph further explained the negative functions: Transportation -\$1,859.00, IDEA B -\$831.41

Joseph moved on to the next item of his report, *Voucher Approvals/Check Register Report*.

Joseph asked the Board to review the Check Register Report.

Vic asked for a motion to approve the Vouchers for the month of January. Sean made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

Joseph moved on to the next item of his report, *Budget Adjustment Requests*.

- Joseph informed the Council that there is one BAR to approve.
  - Joseph stated that the first BAR is 1617-0011-I for transportation.

Joseph asked for a motion to approve BAR 1617-0011- I. Cherita made the motion and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

*Joseph and Heather leave the meeting at 4:20pm*

## **NEW BUSINESS**

No new business.

## **CLOSED SESSION**

Vic moved for the SSLC Governing Council to proceed into Closed Session, only matter subjected to Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 will be discussed. Cherita seconded the motion. Taylor took roll call. Taylor called Vic Fantozzi, here; Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic closed the session at 4:20pm.

## **OPEN SESSION**

Vic moved for the SSLC Governing Council to go back into Open Session, only matter subjected to NMSA 1979, Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 were discussed and Steve seconded the motion. Taylor took roll call. Taylor called Vic Fantozzi, here; Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic opened the SSLC Governing Council meeting at 5:04pm.

## **ONGOING BUSINESS**

Vic moved on to the first item, *Recognitions*.

- Vic recognized our Board Secretary, Taylor Bischoff on her College Graduation.

Vic moved to the next item, *Faculty Representative*.

- Vic recognized Chris Lutz as she sat in on the Board Meeting.

Vic moved to the next item, *Questions for Kirk*  
No questions for Kirk.

Vic moved on to the next item, *New Attorney Update*

- Vic stated that Paul Aguilar has signed the contracts.

Vic moved on to the next item, *Head Administrator Evaluation Update*

- Vic stated that this has already been done.

## **ADMINISTRATIVE REPORT**

Kirk moved to the first item, *Joint Power Agreement from PSFA*

- Kirk stated that the agreement is between PSFA and it certifies that our schools are taking actions for preventative maintenance.
- Kirk stated that JPA only needs the president approval, but wants to make sure that all Board members are aware.

Vic asked for a motion to approve the Joint Power Agreement. Sean made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

Kirk moved to the next item, *Results of Charter Schools Monitoring Visit*

- Kirk stated that Southwest Secondary did very well!
- Kirk explained some of the things that they want from us:
  - Formal mentorship program
  - We need to provide evidence to ensure proper identification of ELL and students eligible for return
- Robert stated that in reading and math not only did they meet the goal they set, they saw that the longer the student were with the school the better they scored.

Kirk moved to the next item, *Monthly Progression of Southwest Schools*

- Kirk stated that he wanted to show exactly what the Board has been working on over the past years.
- Kirk stated that it should also give information for upcoming events to come.

Sharon moved on to the next item, *Data Report*

- Sharon stated that today is 120-day reporting period to the State.
- Sharon stated that our final numbers enrolled were 278.
- Sharon explained that out of the 233 SSLC offers to return 101 had accepted as of today.
- Sharon stated that she; Tim, Paula and Terry would be attending Power School University at the end of February.
- Sharon further stated that Special Ed has increased in Southwest Secondary.
- Sharon further stated we now have a second Special Ed teacher.
- Vic explained to the Board that he does not want the teachers stressed out or feel like they are not supported.

Tim moved on to the next item, ***IT Report***

- Tim informed the Board that they have a meeting with Robert and the main lab teachers to discuss the current staff computers. The lease is running out in the spring. Robert came up with a good suggestion where we will get laptops with docking station for the teachers. Which means when the teachers are working at their desk they can take it with them when they go out to the middle area and still have everything the same way it is. We should not have a problem getting this purchase.
- Tim stated that Robert got an alert, which was a false alert, but it worked. There was somebody with the same name as a sex offender so when Robert when into the system, saw that the offender was not a parent, he was able to clear the parent.
- Tim informed the Board that he already got quotes for a new phone system and provider. We either need to stick with our own vender or get a new system.
- Tim stated that he and Sharon are still working on E-rate.
- Tim stated the only issue we have is getting a purchase order
- Tim stated that they completed custom field migration in Power School. This is to comply with the changes that Power School is making to their database. Because it's very particular and involved all of our data, we hired a company.
- Tim stated that he and Sharon are getting together to try and get a data committee now that the schools are merging. There may be some costs incurred with the new changes happening.

## **NEW BUSINESS**

*The Board goes into further discussion on the number of students attending and building space.*

Vic told Chris to let the Board know if there is anything they can do to help the students and/or faculty/teachers.

Vic moved to the last item, ***Next Regular Board Meeting March 8, 2017 at 4:00pm***. Vic stated that the next regular SSLC Governing Council meeting would be held on January March 8, 2017 at 4:00 pm in the Conference Room of Southwest Learning Center.

## **PUBLIC COMMENT**

- Tim offered his input on the building space and the limitations we face by not having enough space.

## **ANNOUNCEMENTS**

Kirk reminded the Board training is on February 22<sup>nd</sup> 5:30-8 and February 25<sup>th</sup> from 9-11:30.

## **AJOURNMENT**

Vic made a motion to adjourn today's regular SSLC Governing Council meeting and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed. Vic adjourned the meeting at 6:05pm.

