



GOVERNANCE COUNCIL
Board Meeting Minutes of
Wednesday, March 8, 2017

(Re-created after tape recorder/notes stolen 3/17/2017)

Board Members Present

Vic Fantozzi, Steve Garrett, Judith Wechsler,
Cherita Lamb, Sean Hendrickson

Board Members Absent

None

Also in attendance

Joseph Lucero, Heather Riley
Kirk Hartom, Robert Pazstor,
Sharon Huber

Public in attendance

Tim Walsh, Connie Blue

These Minutes were approved on _____

By a vote of ___ Yes ___ No ___ Abstained ___ Absent

President

Submitted by

Notary Seal and Signature

CALL TO ORDER

Vic called the Southwest Secondary Learning Center (SSLC) Governing Council meeting to order on Wednesday, February 8, 2017 at 4:05pm in the Conference Room of Southwest Learning Center.

ROLL CALL

Vic called roll. Vic called Judith Wechsler, here; Cherita Lamb, here; Steve Garrett, here; Sean Hendrickson, here

PLEDGE OF ALLEGIANCE

Vic asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Vic asked for a motion to approve today's SILC Governing Council Agenda. Vic made the motion and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed.

REVIEW / APPROVAL OF MINUTES from February 8, 2016

Vic asked the Council Members if they had a chance to review the minutes from the regular SSLC Governing Council meeting held on February 8, 2017 and they said yes.

Vic asked for a motion to approve the February 8th minutes. Sean made the motion and Judith seconded the motion. Vic called for a voice vote, unanimous yes. Motion carried.

FINANCIAL REPORT

Vic asked if there had been anything to report from the Finance meeting.

Joseph informed the Board that the Finance Committee met previous to the board meeting to look at the finances.

- Joseph went into detail about the Revenue Report.
 - Joseph stated revenue came in at 67.85% of what was budgeted.
 - Joseph reported expenses on the expenditure side, and stated that the school encumbered 51.85% of what was budgeted.
- Joseph went into detail about the Bank Activity for December.
 - Joseph stated revenues exceeded expenditures by \$ 54,904.02
 - Joseph stated the school has a reconciled very healthy cash balance of \$ 2,706,230.25
 - Joseph stated that outstanding items total \$ 58,593.02

Joseph moved on to the next item of his report, *Voucher Approvals/Check Register Report*.

Joseph asked the Board to review the Check Register Report.

Vic asked for a motion to approve the Vouchers for the month of February. Sean made the motion and Steve seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried.

Joseph moved on to the next item of his report, *Budget Adjustment Requests*.

- Joseph informed the Council that there are five BARs to approve.
 - Joseph stated that the first BAR is 0013-M
 - Joseph stated that the second BAR is 0014-M

Joseph asked for a motion to approve BARS 0012-M and 0014-M. Steve made the motion and Sean seconded the motion. Vic called for a voice vote, unanimous yes, Motion carried. 5-0.

CLOSED SESSION

Vic moved for the SSLC Governing Council to proceed into Closed Session, only matter subjected to Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 will be discussed. Cherita seconded the motion. Vic took roll call. Vic called Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic closed the session at 4:35pm.

OPEN SESSION

Vic moved for the SSLC Governing Council to go back into Open Session, only matter subjected to NMSA 1979, Section 10-15-1 (H)(2) or limited personnel matters pursuant to NMSA 1978 were discussed and Steve seconded the motion. Vic took roll call. Vic called Judith Wechsler, here; Sean Hendrickson, here; Steve Garrett, here; Cherita Lamb, here. Vic opened the SSLC Governing Council meeting at 5:05pm.

The Governing Council moved to the discussion/action item in renewing the Head Administrator Employment Contract.

Steve made a motion and Judith seconded the motion that the SSLC Governing Council **renew** the Head Administrator Kirk Hartom's Employment Contract for two more years 2017-2019. Vic took a roll call vote. Vic called Judith Wechsler, yes; Sean Hendrickson, yes; Steve Garrett, yes; Cherita Lamb, yes; and Vic votes yes; unanimous yes, Motion carried 5-0.

NEW BUSINESS

- Kirk talked about the importance of the Board pursuing and working on a strategic plan that would give the board direction for goals they want to concentrate on for the next five years. Kirk gave examples of strategic plans and the processes boards use to develop a plan. A strategic plan could be worked on at a retreat on a Friday night and Saturday morning in the future.
- Kirk stated that they have formed Calendar Committees to look at the possible school calendar schedules for next year. The committees were very productive and Administration should have a 17-18 Calendar for board approval next month.

ONGOING BUSINESS

Vic moved on to the first item, ***Recognitions***. Vic read the names of the participants of all the SSLC students who took part in the English Expo and congratulated them on their participation. Vic also congratulated, Connie Blue, English Teacher and English Expo sponsor on her work with the students and doing so well at the competition.

Vic moved to the next item, ***Faculty Representative***.
No faculty representative.

Vic moved on to the next item, ***Questions for Kirk***
➤ No questions were asked.

Vic moved on to the last item of business, ***New Attorney Update***

- Vic stated that the Board is working with Attorney Daniel Ivey-Soto and hopes to have him at the April Board Meeting.

ADMINISTRATIVE REPORT

Sharon moved on to the next item, ***Data Report***

- Sharon informed the Council that our numbers for students in SSLC are steady.
- Sharon stated that the lottery began that day and that the school is already receiving Letters-of-Intents from students through Info snap.
- Sharon informed the board that they were successfully getting through 120 day reporting to the state.
- Sharon attended Power School University in Florida and that Power School Pro is the upgraded teacher grading system.
- Sharon talked about the upcoming Quality of Education Survey that would be sent to parents by the end of the month.

Tim moved on to the next item, ***IT Report***

- Tim informed the Council that letter of intent are posted on the website.
- Tim stated that they are working on multiple upgrades to the computer lab including new staff and student computers as well as looking at a new phone system and security monitoring system.
- Tim explained the E-rate Process to the Board and its importance in subsidizing IT costs.

Kirk moved on to the next item which is the ***Performance Framework Monitoring Tool***. Administration with SPLC Board members developed the tool to track Board and Administrative state compliances month-by-month. It is useful to plan for Board Agenda item.

Kirk moved on to the next item to inform the board of the big ***Professional Development Activities*** that SSLC is involved with. The school is contracted with Education for the Future, Dr. Linda Ware of Geneseo University for PBIS, WIDA for Differentiated Instruction, crucial Conversations with Leadership, UVA Principals Pursuing Excellence Program, and New Horizons Computer Learning Center. Kirk stated that all these trainings relate to improving academics, support for struggling students, and improving leadership at the schools.

NEW BUSINESS

No new business.

Vic moved to the last item, ***Next Regular Board Meeting April 12, 2017 at 4:00pm***. Vic stated that the next regular SSLC Governing Council meeting would be held on April 12, 2017 at 4:00 pm in the Conference Room of Southwest Learning Center.

PUBLIC COMMENT

- None

ANNOUNCEMENTS

- None

AJOURNMENT

Vic made a motion to adjourn today's regular SSLC Governing Council meeting and Cherita seconded the motion. Vic called for a voice vote, unanimous yes, Motion passed. Vic adjourned the meeting.