

NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING BODY OF  
**SOUTHWEST PRIMARY LEARNING CENTER**

**Thursday, September 22, 2016**

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

[The mission of SPLC is to sustain a high-performing learning community.](#)

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Adoption of the Agenda\*
  - D. Review / Approval of Minutes from August 24<sup>th</sup>, 2016 regular meeting\*
  
- II. Financial Update
  - A. Finance Committee Report (committee met August 24, 2016)
  - B. Business Office Operations Update
  - C. Voucher Approvals\*
  - D. Budget Adjustment Requests\*
  - E. Permanent Cash Transfer\*
  
- III. Ongoing Governing Body Business Matters
  - A. Introduction of new finance committee member
  - B. Introduction of potential new board member\*
    - 1. Interview
    - 2. Vote
  - C. Governing Body Member Recruitment
    - 1. We need a volunteer parent for the audit committee.
    - 2. We need a volunteer for the finance committee.
  - D. Employee Handbook
  - E. GB Policy Manual (Elizabeth & Ken)
    - 1. Solicitation of legal counsel by board members
  - F. Consolidation of SPLC & SILC
    - 1. Date for combined meeting
  - G. Advertising for the school
  - H. Student safety
  
- IV. Closed Session\*
  - A. Discussion of ongoing employee issues
  - B. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H)(2).
  
- V. Open Session\*

#### IV. SPLC Administrative Reports

##### A. Head Administrator Report and summary

1. Teacher-Leader and Non-Instructional Meetings
2. School Grade & Data updates (Sharon Huber)
3. Charter Renewal Progress and Site Visit (Robert Pasztor)
4. Lease-to-Purchase Progress
5. Salary Increases

##### B. Academic, Operations and Data Updates

1. IT Report (Tim)

#### V. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – Thursday, October 27, 2016, 5:00 PM
- B. Calendar of Events
- C. NMPED monthly Governing Body Training- September 22, 2016 on Governing Body Responsibilities and OMA 101 at 12:00 PM - 4:00 PM.

#### VI. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

#### VII. Announcements

#### VIII. Adjournment\*

##### Note: \*Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Savannah Lopez at (505) 338-8601 or [slopez@samsacademy.com](mailto:slopez@samsacademy.com) at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.