

NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING BODY OF  
**SOUTHWEST PRIMARY LEARNING CENTER**

**Thursday, October 27, 2016**

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

The mission of SPLC is to sustain a high-performing learning community.

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Adoption of the Agenda\*
  - D. Review / Approval of Minutes from September 22, 2016 regular meeting\*
  - E. Review / Approval of Minutes from September 26, 2016 special joint meeting\*
  
- II. Financial Update
  - A. Finance Committee Report (committee met October 27, 2016)
    - 1. Assessment of attorney charges
  - B. Business Office Operations Update
  - C. Voucher Approvals\*
  - D. Budget Adjustment Requests\*
  
- III. Ongoing Governing Body Business Matters
  - A. Governing Body Member Recruitment
    - 1. We need a volunteer parent and community member for the audit committee.
    - 2. We need a volunteer for the finance committee.
  - B. Employee Handbook
  - C. GB Policy Manual (Elizabeth & Ken)
  - D. Advertising for the school (Building the waiting list)
  - E. Student safety
  - F. SPLC/SILC New School business
    - 1. SILC/SPLC Joint Business
    - 2. SPLC/SILC Joint committee\*
  - G. Attorney Services
    - 1. Board approval for solicitation of services
    - 2. Funds
  - H. Membership with NMCCS and NMSBA\*
  - I. NMPED monthly Governing Body Training
  - J. Committee to Review Self-assessment form, Charter, & Performance Framework\*
    - 1. Development of action item schedule

#### IV. SPLC Administrative Reports

##### A. Head Administrator Report and summary

1. Charter Renewal Site Visit Follow up (Robert Pasztor)
2. Lease-to-Purchase Progress
3. Personnel Files

##### B. Academic, Operations and Data Updates

1. Data Report (Sharon)
2. IT Report (Tim)

#### V. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – Thursday, November 17, 2016, 5:00 PM
- B. Calendar of Events

#### IV. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

#### V. Announcements

#### VI. Closed Session\*

- A. Discussion of ongoing employee issues
- B. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H)(2).

#### VII. Open Session\*

#### VIII. Adjournment\*

##### Note: \*Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Savannah Lopez at (505) 338-8601 or [slopez@samsacademy.com](mailto:slopez@samsacademy.com) at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.