

NOTICE AND AGENDA  
SPECIAL MEETING OF THE GOVERNING BODY OF  
**SOUTHWEST PRIMARY LEARNING CENTER**

**Thursday, June 22, 2017, 5:00pm**

10301 Candelaria Rd NE (CONFERENCE ROOM), Albuquerque, NM 87112

[The mission of SPLC is to sustain a high-performing learning community.](#)

I. Call to Order

- A. Roll Call
- A. Pledge of Allegiance
- B. Adoption of the Agenda\*
- C. Review / Approval of Minutes from March 16, 2017 Special meeting\*
- D. Review / Approval of Minutes from March 28, 2017 Special meeting\*
- E. Review / Approval of Minutes from April 27, 2017 Regular meeting\*
- F. Review / Approval of Minutes from May 18, 2017 Special meeting\*
- G. Review / Approval of Minutes from May 30, 2017 Special meeting\*

II. Financial Update

- A. Finance Committee Report (committee met June 22, 2017)
- B. Business Office Operations Update
- C. Voucher Approvals\*
- D. Permanent Cash Transfer\*
- E. Budget Technical Review
- F. Salary schedule update\* (pending approval of National Board Certification Compensation Policy)

III. Head Administrator Evaluation\*

IV. Closed Session\*

- A. Limited personnel matters as permitted under Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, specifically to discuss the Head Administrator's evaluation.

V. Open Session\*

VI. Ongoing Governing Body Business Matters

- A. Governing Body Member Recruitment
  - 1. Current audit committee
    - a. Leah, Meredith, Sherry, & Stacey
  - 2. We need a volunteer for the finance committee.
    - b. Current members: Gabe, Meredith, & Ken
- B. Governing Body Policy Manual
  - 1. Overall revision including various policy clarification
  - 2. Revise conflict policy and add conflict procedure to handbook
- C. Temporary charter contract\*

- D. School Calendar
- E. FAEA Art Grant
- F. New School Business
  - 1. New Board
- G. New Head Administrator Contract\*
- H. Petition for Assets\*
- I. National Board Certification Compensation Policy\*

VII. SPLC Administrative Reports

- A. Head Administrator Report and summary
  - 1. Staffing Report
  - 2. SPLC Schedule
  - 3. Data Report – InfoSnap update
  - 4. Important dates / fall board calendar
- B. Academic, Operations and Data Updates
  - 1. IT Report (Tim)

VIII. New Business Matters

- A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, July 27, 2017, 5:00 PM

IX. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

X. Announcements

XI. Adjournment\*

Note: \*Indicates Action/Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tasha Case at [tcase@samsacademy.com](mailto:tcase@samsacademy.com) or 505-338-8601 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.