



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, September 17, 2020

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora

PUBLIC

Justine Vigil, Jennifer Vigil

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **October 15, 2020**

By a vote of **X** yes ___ no___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, September 17, 2020, at 5:01 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT the Agenda

Seconded by DeEtte Peterson

Carried All in Favor

D. Review / Approval of Minutes from August 20, 2020, Regular Meeting*

Marvin made two suggestions:

1. Change “moral” to “morale” in **V.A. Enrollment Update**

2. Change wording to reflect MOU instead of purchasing in **V. B. MOU for use of McCurdy Charter School’s ORI Number**

Motion by Aaron Redd to APPROVE the August Minutes with Marvin’s changes.

Seconded by James Burton

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met August 20, 2020, at 4:30 pm)

Marvin said they went over all the financial reports with Justine during the Finance Committee Meeting. Expenses were over revenue, but we have not received all our revenue for this year yet. All our accounts and bank balance are in good shape. Records and reporting are up to date and we have no concerns at the time.

B. Budget Adjustment Request: 530-000-2021-0003-D*

Justine explained the BAR. This is an Operational decrease BAR due to the unit value decrease from the memo sent out in July by the PED, which decreases our Operational fund by \$74,000. Jonas and Maria made adjustments to the budget to reflect the decreased budget amount. Once we receive our Lease Reimbursement Fund, our Operational budget will look better.

Motion by James Burton to approve the BAR.

Seconded by Alissa Mavridis

Carried All in Favor

C. Business Office Report

Maria explained the funds cut in the Operational and overall budget segments and stated we are healthy regardless of the decrease. She thanked Justine for giving us the opportunity to look at it and learn from it.

Maria said the audit has been quiet and nothing is going on at this time. In the past, mid-November was the point when it was finalized. We were given approval by the

FBI and issued an ORI number. We are now researching how to get into the Gemalto system to set up the account.

Inventory is ongoing and she is looking at a possible policy regarding none-tagging items for inventory. We need to keep track of all assets but we don't need to tag every single chair, but rather a quantity. She may have an upcoming action element in regards to the inventory.

III. Public Comment

(5 minutes per individual with the right to allow more time from Governing Council President)

Justine Vigil said Jennifer Vigil will be filling in for her starting in mid-November as she will be taking maternity leave. She will be helping Maria while she is out.

IV. Ongoing Governing Body Business Matters

A. Board Training

Aaron reminded the Board members they still have training requirements. There are resources available on the PED for opportunities. We will not be utilizing an in-person, all-day training session this year.

V. Head Administrator Report and Summary

Jonas did a recap of last month's report. He said we are at 172 students. We are a little low, but he is hoping we can use last year's counts. He said once we start receiving FBI background checks, the Board will need to discuss how to handle the hiring of employees and make a new policy.

A. SPLC Reopening Model*

Jonas shared the guidance memo regarding public health eligibility. Some charter schools are having their Board make decisions. Some are letting the administrator handle the day to day decisions. He shared a letter from NMPSIA saying they may not back claims for intentional nor unintentional non-compliance issues. The Charter School Division gave us a new set of assurances that needed to be signed off on Friday, before September 8th, which included requirements of MERV 13 air filters on HVAC systems. The Secretary of Education claims they will have this worked out by Sept 28, but we have not heard from him yet.

Jonas asked the Board if they wanted to make decisions regarding students coming back, or if they wanted to give it to the administration to make. The Board discussed the proposal and decided they were comfortable with Jonas handling the decisions, especially since he has kept them informed on all issues up to this point, and they trust he will ongoing.

Motion by DeEtte Peterson to ALLOW our Head Administrator to make day to day decisions on the re-opening model and keep us apprised.

Seconded by Alissa Mavridis

Carried All in Favor

B. Title IX Policy*

Jonas shared the amended Policy and said Walsh-Gallegos has reviewed the documents. He shared that as we look at making a resolution in Title IX policies, we will use the document with Jonas' added contact information.

Motion by Marvin Larsen to APPROVE the amended Title IX Policy

Seconded by DeEtte Peterson

Carried All in Favor

C. Dean of Students Report

Lisa gave the Board an update on Chromebooks. We have loaned out 108 and have extras in house to check out. She shared the newly updated website SPLC and SSLC have been working on.

D. Attendance for Success Act Policy*

Lisa explained the required updated Policy and how we will follow and implement it. She highlighted it counts a percentage of days not physical days and counts all absences, not just unexcused. It works on tiers, which require written letters and/or calls to parents, which focus on what a difference attending school makes in academics and how it affects learning. She added verbiage to the Policy to reflect remote learning and updated the tardy section in the Discipline Rubric.

Motion by Aaron Redd to APPROVE the Attendance for Success Act Policy

Seconded by James Burton

Carried All in Favor

E. IT Report

Jonas went over the IT Report from Tim: They are getting reports for kids getting on unapproved sites. Power outages have delayed school recently. We are down one printer in the 5th-grade classroom due to the power outage and are working on getting it replaced.

VI. New Business Matters

A. The date for the next SPLC Governing Council Meeting – scheduled for Thursday, October 15, 2020, at 5:00 pm.

VII. Adjournment*

Motion by Aaron Redd for ADJOURNMENT.

Seconded by Marvin Larsen

Carried All in Favor

Meeting adjourned at 5:50 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.