



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, December 17, 2020

BOARD MEMBERS PRESENT

Aaron Redd, Marvin Larsen, and DeEtte Peterson

BOARD MEMBERS ABSENT

Alissa Mavridis, James Burton

ALSO, IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora

PUBLIC

Jennifer Vigil

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **January 28, 2021**

By a vote of **X** yes ___ no___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, December 17, 2020, at 5:09 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis (absent), Marvin Larsen, DeEtte Peterson, and James Burton (absent)

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT the Agenda

Seconded by Marvin Larsen

Carried All in Favor

D. Review / Approval of Minutes from November 19, 2020, Regular Meeting*

- Aaron Redd was absent at the November meeting. His name was replaced with Alissa Mavridis for “**Call to Order**” and “**Pledge of Allegiance.**”

- Jonas Cossey requested changes in the verbiage in, **V. A. Time Program Calendar Repeal**. Tonya clarified the changes verbally and made the adjustments.

Motion by Aaron Redd to APPROVE the minutes with the changes requested.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met December 17, 2020, at 4:30 pm)

The finance committee met and went over all the reports and expenditures, which looked good.

B. Budget Adjustment Requests*

Jennifer explained the following BARS to the Board.

1. SPLC_BAR_530-000-2021-0009-I 24101: Increase BAR per Award letter received from PED. The function was Instruction.

2. SPLC_BAR_530-000-2021-0010-IB 27109: Initial Budget BAR to budget in the carryover for FY20 Draft Financial Statements. The function was Instruction.

3. SPLC_BAR_530-000-2021-0011-D 31600: Decrease BAR to adjust budget per Carryover for FY20 Draft Financial Statements. The function was Capital Outlay.

4. SPLC_BAR_530-000-2021-0012-I 31701: Increase BAR to budget in Carryover for FY20 Draft Financial Statements. The function was Capital Outlay.

5. SPLC_BAR_530-000-2021-0013-I 11000: Increase BAR to budget Carryover for FY20 Draft Financial Statements. Several functions.

Motion by Aaron Redd to APPROVE BARs 9-I, 10-IB, 11-D, 12-I, and 13-I.

Seconded by Marvin Larsen

Carried All in Favor

C. Business Office Report*

Maria said everything is going well and they remain busy. She said all finances are on schedule and checks have cleared.

1. Inventory Resolution*

Maria explained to the Board that she had previously met with Jonas regarding the Inventory Resolution. She said they concluded there were still some things to research and address before having the Board vote on this resolution. There will be changes, which will impact the system that tracks the inventory items so it is still a work in progress. She added the Board may not need to be involved.

Motion by Aaron Redd to TABLE the Inventory Resolution decision until further information can be verified by the Business Office

Seconded by DeEtte Peterson

Carried All in Favor

III. Public Comment

(5 minutes per individual with the right to allow more time from Governing Council President)

IV. Ongoing Governing Body Business Matters

A. Governing Board Training

Aaron reminded everyone training is still required this year. There are several online options for members to choose from and he encouraged them to not leave it until the last minute.

V. Head Administrator Report and Summary

A. SPLC 2020 Background Check Policy*

Jonas reminded the Board about the school needing to obtain our own ORI number because we could no longer use the PEDs background check system for verification of employment. It is now our authority to conduct our own background checks based on the new database. This is the new policy, which has already been vetted by our legal team. Jonas said the original policy stated the only person able to obtain background checks was the head administrator. It was amended to indicate the head administrator and/or the business manager could obtain background checks.

Motion by Aaron Redd to APPROVE the amended version of the SPLC 2020 Background Check Policy, which included the Business Manager being able to obtain background checks

Seconded by Marvin Larsen

Carried All in Favor

B. SPLC Employee Handbook Revision Section 22. Background Investigations / Assurances*

Jonas asked the Board for clarification if they should be involved and vote on internal document changes (e.g., handbooks, contracts) and wanted to know if he needed their

permission to revise and put these policies into place. The Board discussed and concluded that internal documents would be discretionary to administration. The Board approves vetted policies.

Motion by Aaron Redd to APPROVE the SPLC Employee Handbook Revision Section 22. Background Investigations / Assurances and, moving forward, administration will address internal documents and the Board will approve policy level items

Seconded by DeEtte Peterson

Carried All in Favor

C. Dean of Students Report

Lisa updated the Board on what she has been working on.

COVID – We continue to report as needed and have had no exposure within the building.

Chromebooks - Families on the waitlist for Chromebooks are starting to receive equipment. The new Lenovo laptops have gone out to a few families and they are making adjustments as needed so they work properly for student use.

Attendance – She attended training with the state and SPLC has already been utilizing the suggested interventions. Teachers are working with administration and families to help students attend school daily.

D. IT Report

Jonas read the report from Tim: We filled out our E-Rate application for July 2021-June 2022. We have heard from a few vendors, but have no bids yet. The state contracted with RiskSense. We met with them and identified patches that need to be applied but overall received a good score. We attended a webinar on FCC regulations on 911 calls made from the school. We need to be compliant on Kari's Law and the Ray Baum Act. We comply with the major requirement of having our school address identified to emergency personnel but we need legal advice to ensure we're complying with all the requirements.

VI. New Business Matters

A. The date for the next SPLC Governing Council Meeting – scheduled for Thursday, January 21, 2021, at 5:00 pm.

VII. Adjournment*

Motion by Aaron Redd to ADJOURN

Seconded by Marvin Larsen

Carried All in Favor

Meeting adjourned at 5:46 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.