



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, March 18, 2021

BOARD MEMBERS PRESENT

Aaron Redd, Marvin Larsen, DeEtte Peterson, James Burton

BOARD MEMBERS ABSENT

Alissa Mavridis, Marvin Larsen

ALSO, IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora

PUBLIC

Jennifer Vigil, Dan Hill

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **April 15, 2021**

By a vote of **X** yes ___ no___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, March 18, 2021, at 5:03 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis (absent), Marvin Larsen (absent), DeEtte Peterson, and James Burton

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT today's Agenda

Seconded by James Burton

Carried All in Favor

D. Review / Approval of Minutes from February 18, 2021, Regular Meeting*

Motion by Aaron Redd to APPROVE the minutes from the February 18th meeting.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met February 18, 2021, at 4:30 pm)

The finance committee met and went over all the reports and expenditures, which looked good. James went over some of the highlights. He said we received some of our Title monies and the BARs will be getting the budget up to date. He went over the expenditures and deposits. He said Jennifer was doing a great job on ensuring the school received the outstanding Title monies.

B. Budget Adjustment Requests*

Jennifer explained the following BARS to the Board.

1. SPLC_BAR_530-000-2021-0018-I 11000: This increase BAR is to budget in the PED award memo. The Function was Support Services – School Administration.

2. SPLC_BAR_530-000-2021-0019-M 24301: This maintenance BAR is to adjust current expenditures. The Function is Operations & Maintenance of Plant.

3. SPLC_BAR_530-000-2021-0020-M 31703: This maintenance BAR is to adjust money spent in the beginning of the year to budget to current expenditures. The Function is Capital Outlay.

4. SPLC_BAR_530-000-2021-0021-M 11000: This maintenance BAR is to adjust the budget to current expenditures. The Function is Instruction.

Motion by Aaron Redd to APPROVE BARs 18, 19, 20, and 21.

Seconded by James Burton

Carried All in Favor

C. Business Office Report

Maria said the Business Office is very busy. They are getting teachers ready for in-person learning and working on providing them with necessary resources. She said the spring budget training will be the week after next. She mentioned our new counsel, Mr. Dan Hill, will be giving them guidance on employment training.

1. Request for Disposal of Inventory*

Maria went over all the equipment being disposed of to the Board and what was wrong with them. Aaron got clarification that the laptops drivers were cleared.

Motion by James Burton to DISPOSE of the equipment properly.

Seconded by DeEtte Peterson

Carried All in Favor

III. Public Comment

(5 minutes per individual with the right to allow more time from Governing Council President)

Lisa Mora said she formally thanks for the Board for tuition reimbursement. She appreciates how the school has continued to provide continued learning and professional development.

IV. Ongoing Governing Body Business Matters

A. Board Training Status

Aaron reminded the Board members that SPLC was providing funding for online training and they should be working on their training. Maria added that the Board members should email Maria with the classes they would like to take.

B. Board Member Recruitment

Aaron asked if the Board has had any applicants. Jonas said Lisa were working on recruiting parents and may have found a few that would provide high returns. James has also identified a candidate and has informed Aaron through email.

C. Sub-Lease Agreement with Southwest Secondary Learning Center*

Aaron welcomed Dan on-board to assist the Board through the process. Dan explained that SSLC entered into a purchase agreement to buy the building and release the lease agreement. The agreement has been approved by the state. They proposed a sub-lease between themselves as the landlord and SPLC as the tenant. Dan said the final lease copy has some minor formatting typos, which need to be corrected. Dan suggested reviewing the copy tonight and voting to approve with the following changes:

- Paragraph 3, under representation and covenants, #3 was deleted

- Section 3B, subsection I, should read paragraph 1E, not 1D

Motion by Aaron Redd to APPROVE the sub-lease agreement with Southwest Secondary Learning Center with the two corrections as named by Dan Hill.

Seconded by James Burton

Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. Annual PEC Site Visit

Jonas updated the Board on the upcoming site visit, which will be Tuesday, March 30th. He reminded the Board we have had challenges this year surrounding testing, mission-specific goals, no CBA's, etc. He is hopeful we will have our report back soon so we can review it for next year.

2. Re-Entry Model

Jonas told the staff that students will return on April 6th. A family poll regarding students coming in had results of 51/49. He sent out a second parent survey as things had shifted slightly. The current model is best for our students, but we cannot manage in-person and simultaneously. We surveyed all three options and for now, we are looking at a half-day model. Regarding our staff reactions, Aaron said there is a little anxiety and many are getting their vaccines.

3. Flexible Testing Options

Jonas informed the Board we had originally wanted an assessment waiver. The PED recinded that request and we have been granted an accountability waiver, which means we have a 95% requirement. We are looking at taking interim testing throughout the year using our current platform.

B. Dean of Students Report

Lisa said they are continuing to ensure students have technology as needed and attendance is being tracked and followed up on. She said the Equity Council continues to meet, even though it has been quiet lately.

1. Re-Entry Site Visit

Lisa reiterated the site visit will happen on Tuesday. The school is well-prepared. They will be looking at areas such as PPE availability, signage (which has been ordered), COVID safe practices (traffic patterns, hand sanitizer available, social distancing), the isolation room, and logs for cleaning. Surveillance testing for staff will begin the week after Spring Break.

C. IT Report

Jonas read the IT report from Tim: We have completed evaluations for E-Rate bids and will sign contracts soon. We are still evaluating bids for internet service. For the Lenovo's, we are continuing to work with Fast Track. We will be adding another support company for services Microsoft hasn't been able to help with and will submit a purchase order for services. We have requested a disaster recovery plan, as our off-site backups are on-site and shouldn't be. We have held three internet safety presentations from the New Mexico Attorney General's office and will hold one more to cover all the students.

VI. Closed Session*

(Public will be moved into the waiting room during this portion.)

A. Limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to address new contract services.

Motion by Aaron Redd that we GO INTO Closed Session and that the Board will discuss limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to address new contract services. He invited Head Administrator Jonas Cossey to join in the Closed Session.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis (absent), Marvin Larsen (absent), DeEtte Peterson, and James Burton

Closed Session began at 5:49

VII. Open Session*

Motion by Aaron Redd that we COME OUT OF Open Session and that the Board engaged in discussions regarding limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to address new contract services.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis (absent), Marvin Larsen (absent), DeEtte Peterson, and James Burton.

Open Session began at 6:05

VIII. New Business Matters

A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, April 15, 2021, at 5:00 pm.

IX. Adjournment*

Motion by Aaron Redd to ADJOURN

Seconded by DeEtte Peterson

Carried All in Favor

Meeting adjourned at 6:07 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.