



**GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, April 15, 2021

**BOARD MEMBERS PRESENT**

Aaron Redd, Alyssa Mavridis, DeEtte Peterson, James Burton

**BOARD MEMBERS ABSENT**

Marvin Larsen

**ALSO, IN ATTENDANCE**

Jonas Cossey, Maria Foster, Lisa Mora

**PUBLIC**

Jennifer Vigil, Dan Hill

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on May 20, 2021

By a vote of X yes \_\_\_ no\_\_\_ absent \_\_\_ abstained

Aaron Redd President

Tonya McCullough Secretary

## **I. Call to Order**

By Aaron Redd

**Thursday, April 15, 2021, at 5:00 PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

### **A. Roll Call**

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen (absent), DeEtte Peterson, and James Burton

### **B. Pledge of Allegiance**

Led by Aaron Redd

### **C. Adoption of the Agenda\***

**Motion by** Aaron Redd that we ADOPT today's Agenda.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

### **D. Review / Approval of Minutes from March 18, 2021, Regular Meeting\***

- Lisa said in **III. Public Comments**, "formaly" should be "formally." In **C. Business Office Report**, "council" should be "counsel."

- Maria said in **C. Business Office Report**, "budget" should be "employment training."  
**Motion by** Aaron Redd to APPROVE the minutes from the March 18<sup>th</sup> meeting with the adjustments discussed.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

## **II. Financial Update**

### **A. Finance Committee Report (Committee met April 15, 2021, at 4:30 pm)**

The finance committee met and went over all the reports and expenditures, which looked good. James went over some of the highlights. We received some of our subsequent sources of funding, but not the HEPA funding from CARES. They discussed a duplicated P.O. in the system, which is being resolved with Jennifer and Maria. We are on track to extend our lease reimbursement disbursement. Everything looks good.

### **B. Budget Adjustment Requests\***

Jennifer explained the following BARS to the Board.

- 1. SPLC\_BAR\_530-000-2021-0023-M 11000-1000:** This maintenance BAR is to adjust the budget for current spending. The Function is Instruction.
- 2. SPLC\_BAR\_530-000-2021-0024-M 11000-2000:** This maintenance BAR is to adjust the budget to match current expenditures. The Functions are Operations & Maintenance of Plant, Support Services-Students, and Support Services-General Administration.
- 3. SPLC\_BAR\_530-000-2021-0025-M 24189:** This maintenance BAR is to adjust the budget to match current expenditures. The Function is Instruction.

**4.SPLC\_BAR\_530-000-2021-0026-M 24101:** This maintenance BAR is to adjust the budget to current expenditures. The Function is Support Services-Students.  
**Motion by** James Burton to APPROVE the BARs  
**Seconded by** DeEtte Peterson  
**Carried All in Favor**

### **C. Business Office Report**

#### **1.Changes in Accounting Policies and Procedures\***

Maria said the current policy may need to be changed. When PED took over, they tagged everything in the school to be in our asset keeper. Maria requested removing small items that do not need to be tracked and had a value of under \$1000, except for anything considered to be qualified assets (computer equipment or high theft items). Aaron suggested exporting the smaller asset list in case someone in the future wanted to know where the asset went. The Board discussed and agreed to Maria's request. The items being removed will not be identifying as disposed of but will be tracked so they will no longer be part of the inventory system.

**Motion by** Aaron Redd to REMOVE all assets under \$1000 from our policy to our asset keeper system, with the exception of computers and high-theft items.  
**Seconded by** Alissa Mavridis  
**Carried All in Favor**

### **III. Public Comment**

**(5 minutes per individual with the right to allow more time from Governing Council President)**

### **IV. Ongoing Governing Body Business Matters**

#### **A. Board Training Status**

Aaron reminded the Board members they need to have their training in by June. He said he is almost done with his and will be participating in some on-demand training this weekend. Maria told the Board everyone has registered their training.

#### **B. Governing Body Recruitment**

##### **1. Board Members**

**a) Current: Aaron, Alissa, DeEtte, James, Marvin**

##### **2. Election of New Board Member: Jessica Garcia\***

Aaron said Jessica Garcia has submitted an application to become a Board member. She introduced herself to the Board. She has a 7th-grade student at Southwest Prep and has known Jonas since before coming to this school. She is a real estate agent and would like to continue her involvement in the community by joining the Board. Aaron mentioned Jessica would need to do 18 hours of training within the next 14 months and suggested she wait until July to officially join the Board. The Board chose to elect Jessica to the Board, with her official starting date of July 1st. Aaron agreed to stay on one extra month to ensure there were five members on the Board at all times.

**Motion by** Aaron Redd to ELECT Jessica Garcia to our Board.  
**Seconded by** James Burton  
**Carried All in Favor**

**V. SPLC Administrative Reports**

**A. Head Administrator Report and Summary**

**1. Annual CSD Site Visit**

Jonas told the Board we have a confirmed date of May 11. It will be a modified site visit with a virtual review. They will want to listen to our experiences as a school during the pandemic: educational model, experiences with students and teachers, successes, engagement strategies, modifications with our Mission (CBA's), etc. Jonas wants the teachers to tell it. They will create a PowerPoint to share with the PED. He will talk about the small findings that are still in yellow on the report. There is a formal portion of the visit in which the Board president and financial rep (Marvin) will need to be there. Jonas will work that out with them.

**2. ESSER II Award**

Jonas told the Board this is the 2nd round of CARES funding. Our application has been accepted and we are waiting on the award letter. It will be a great stimulus to the school. The third round of funding will be coming soon.

**3. Upcoming Business Matters**

**1. School Calendar**

Jonas said the calendar is being worked on and he will share it with the Board at the next meeting.

**2. Operational Budget**

Jonas said there are ten additional days attached to next year's school calendar, which will bring in additional funding. He mentioned the K5+ school year, which adds 25 days. Some schools are adding minutes to each day instead of adding full days. This would add additional teaching resources as well.

**B. Dean of Students Report**

**1. Staff and Student Surveillance Testing**

Lisa said the staff tests are a requirement of the state. We are above the state requirement, which will continue. We have some staff members exempt because they have been fully vaccinated. Those that remain non-exempt will continue to test. The PED announced student surveillance testing as an option along with staff training. The student surveillance tests will be offered through Vault on a voluntary basis. Information and the link was sent directly to all parents and is posted on the school website.

**C. IT Report**

Jonas read the IT report from Tim: We completed the Erate forms. We will have a new internet provider, UPN, who will upgrade our bandwidth at a lower rate. We will continue to work with Microsoft for the Lenovos and another company for standardized programs. We are clearing out old equipment and paperwork to provide more storage in

the office. We are working on obtaining more laptops for administrative staff, and are working on unsupported laptops.

**VI. New Business Matters**

**A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, May 20, 2021, at 5:00 pm.**

**VII. Adjournment\***

**Motion by** Aaron Redd to ADJOURN

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**Meeting adjourned at 5:54 PM.**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 363-4875 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.