



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, May 20, 2021

BOARD MEMBERS PRESENT

Aaron Redd, Alyssa Mavridis, Marvin Larsen, DeEtte Peterson, James Burton

BOARD MEMBERS ABSENT

None

ALSO, IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora

PUBLIC

Jennifer Vigil

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **June 17, 2021**

By a vote of **X** yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, May 20, 2021, at 5:02 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Jonas said we need to add one additional BAR to today's agenda.

Motion by Aaron Redd that we ADOPT today's Agenda with the addition of one more BAR

Seconded by Alissa Mavridis

Carried All in Favor

D. Review / Approval of Minutes from April 15, 2021, Regular Meeting*

- Tonya said in **IV.B.2. Election of New Board Member: Jessica Garcia**, "James agreed to stay on" should be "Aaron agreed to stay on"

- Lisa said in **V.B.1. Staff and Student Surveillance Testing**, she changed the wording to add that parents can access information regarding student surveillance testing on the school website.

Motion by Aaron Redd to APPROVE the minutes from the April 15th meeting with the adjustments discussed.

Seconded by James Burton

Carried All in Favor

E. Review / Approval of Minutes from May 4, 2021, Special Meeting*

Motion by Aaron Redd to APPROVE the minutes from the May 4th meeting.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met May 20, 2021, at 4:30 pm)

The finance committee met and went over all the reports and expenditures, which looked good. James went over some of the highlights. We received the SEG and our functions are positive. Our operational budget will have carry over into next year with the help of COVID funding.

B. Budget Adjustment Requests*

Jennifer explained the following BARS to the Board.

- 1. SPLC_BAR_530-000-2021-0022-IB 14000:** This initial budget BAR is to budget in carryover for the FY20 Draft Financial Statements. The Function is Instruction.

- 2. SPLC_BAR_530-000-2021-0027-IB 24309:** This initial budget BAR is to budget in the award per the ESSER SEL Award Letter. The Function is Instruction.
 - 3. SPLC_BAR_530-000-2021-0028-M 24101:** This maintenance BAR is to match our budget to current expenditures. The Function is Instruction.
 - 4. SPLC_BAR_530-000-2021-0029-T 24101:** This transfer BAR is to match our budget to current expenditures. The Functions are Instruction and Support Services-Students.
 - 5. SPLC_BAR_530-000-2021-0030-M 24301:** This maintenance BAR is to match our budget to current expenditures. The Function is Instruction.
 - 6. SPLC_BAR_530-000-2021-0031-T 24301:** This transfer BAR is for CARES funding to match our budget to current expenditures. The Functions are Instruction and Operation & Maintenance of Plant.
 - 7. SPLC_BAR_530-000-2021-0032-M 24301:** This maintenance BAR is for CARES funding to match the budget to current expenditures. The Functions are Support Services-Students and Operations & Maintenance of Plant.
 - 8. SPLC_BAR_530-000-2021-0033-I 24301:** This increase BAR is for our Title IV award letter. The Function is Instruction.
- Motion by** Marvin Larsen to ACCEPT the eight presented BARs 22, 27, 28, 29, 30, 31, 32, and 33
- Seconded by** James Burton
- Carried All in Favor**

C. Business Office Report

1.Request for Disposal of Inventory*

Maria explained the Business Office is very busy. She said some DELL Chromebooks are being brought back by students that need to be disposed of due to damage. There is also a server, an asset item, which will need PED approval, and a Board signature of approval, which was removed from the request of disposal. Aaron told Maria he and Alissa will sign the approval and send it back to her. For now, only the Chromebooks may be disposed of.

Motion by Aaron Redd to DISPOSE of the Chromebooks.

Seconded by Alissa Mavridis

Carried All in Favor

III. Public Comment

(5 minutes per individual with the right to allow more time from Governing Council President)

Jonas had a comment from Dan Hill, our lawyer. We need to highlight more instances in which we ask for public comment. Jonas and Dan will be working on a public input form and it will be in public comment in the future.

IV. Ongoing Governing Body Business Matters

A. Board Training Update

Aaron reminded everyone their training is due June 1st. He hasn't seen a report from Missy but everyone should know where they are at. The Board discussed certificate receipts and assessments.

B. Board Annual Evaluations and Assessments

Aaron said he will compile the information to share with Jonas and the Board.

V. SPLC Administrative Reports

A. Head Administrator Report

Jonas said the site visit went very well. The teachers collaborated to tell the school's story and they were able to share a lot of information. They had good feedback on our free afterschool program and bell to bell instruction. Credit goes to the teachers for all their hard work this year, and for Tonya and Lisa for putting it together.

1. Authority for Head Administrator or Business Manager to submit BARs without prior approval through June 30th, 2021.*

Jonas said they may have some small clean-up BARs before the end of the year. They will still go through Jennifer and the Vigil group. He is requesting to be able to submit BARs without Board approval before the next Board meeting. Aaron asked Jonas to send the BAR requests to Marvin or James to review and they should also be presented in subsequent meetings to the Board. The Board discussed and agreed to the request.

Motion by Aaron Redd to EXTEND BAR approval authority to the Head Administrator and Business Manager to approve BARs through June 30th.

Seconded by Marvin Larsen

Carried All in Favor

B. Dean of Students Report

Lisa updated the Board on recent school advertising. She shared a screenshot of a digital sign at Coronado Mall that includes both schools. It has been purchased for six months. She explained we can use it in other forms of advertising such as Facebook. The school is also looking into SCHOLA, a free parent-school matching site. Parents put in criteria and it matches them with particular schools. Our site has been claimed and Lisa is updating the profile.

C. IT Report

Jonas read the IT report from Tim: They've met with the new internet providers and they have plans to switch over by the end of June. They are working on changing domain names from Robert to Jonas. They are checking Chromebooks and laptops from students, and Lisa is charging families for damages if applicable. They are updating the Lenova laptops. We have our patch for vulnerabilities.

VI. New Business Matters

A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, June 15, 2021, at 5:00 pm.

VII. Adjournment*

Motion by DeEtte to ADJOURN the meeting

Seconded by Alissa Mavridis

Carried All in Favor

Meeting adjourned at 5:47 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.