



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, June 17, 2021

BOARD MEMBERS PRESENT

Aaron Redd, Alyssa Mavridis, Marvin Larsen, James Burton

BOARD MEMBERS ABSENT

DeEtte Peterson

ALSO, IN ATTENDANCE

Jonas Cossey, Maria Foster

PUBLIC

Jennifer Vigil, Jessica Garcia

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **July 22, 2021**

By a vote of **X** yes ___ no___ absent ___ abstained

Alissa Mavridis President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, June 17, 2021, at 5:06 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson (absent), and James Burton

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT today's Agenda.

Seconded by Marvin Larsen

Carried All in Favor

D. Review / Approval of Minutes from May 20, 2021, Regular Meeting*

There were no comments from the Board.

Motion by Aaron Redd to APPROVE the minutes from the May 20th meeting.

Seconded by James Burton

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met June 17, 2021, at 4:30 pm)

Marvin said the finance committee met and went over all the reports, check register, and outstanding POs. All activity funds are positive. Authorization to approve BARs, as previously approved by the Board, was used by the administration but they are on the agenda for tonight. We are very healthy and all looks good.

B. Budget Adjustment Requests*

Jennifer explained the following BARs to the Board. These BARs were previously approved under delegated authority by Jonas and Maria.

1. SPLC_BAR_530-000-2021-0034-I: This Increase BAR is to budget in revenue received for the user fees for Chromebook repairs. The Function is Instruction.

2. SPLC_BAR_530-000-2021-0035-I: This Increase BAR is to budget in revenue received from contribution and donations. The Function is Instruction.

3. SPLC_BAR_530-000-2021-0036-I: This Increase BAR is to budget in revenue received in May for activity payments for the upcoming fiscal year. The Function is Instruction.

4. SPLC_BAR_530-000-2021-0037-D: This Decrease BAR is for over-projected revenue due to not receiving the full projected amount in student travel. This will show PED we are in compliance. The Function is Instruction.

5. SPLC_BAR_530-000-2021-0038-M: This maintenance BAR is to match our budget to current expenditures and ensure all our lines have the present budget. The Function is Capital Outlay.

Motion by Aaron Redd to ACCEPT the presented BARs 34, 35, 36, 37, and 38.

Seconded by Marvin Larsen
Carried All in Favor

C. Business Office Report

Maria said Human Resources, Inventory, and the Business Office have continued to stay busy. They are requesting invoices and new agreements from vendors so they can be prepared for July 1st. There have been lots of changes happening, and due to split costs between the schools, she is working closely with Heather from SSLC. They are finding items they didn't know they had in inventory and are working closely with the asset keepers to ensure certain items are located and documented properly. In HR, they are working on bringing in new staff for next year.

III. Public Comment

No public comment.

(5 minutes per individual with the right to allow more time from Governing Council President)

IV. Ongoing Governing Body Business Matters

A. Board Officer Elections*

Aaron said this is his last meeting and today all officers need to be elected for next year. Position descriptions are in the Board Policy Manual. The Board nominated members and discussed positions and voted on the following officer positions. For the Finance committee, the Board decided that Marvin and James would remain on.

Governing Board President:

Motion by Aaron Redd to ELECT Alissa Mavridis as President.

Seconded by Marvin Larsen

Carried All in Favor

Governing Board Vice President:

Motion by Aaron Redd to ELECT James Burton as Vice President.

Seconded by Marvin Larsen

Carried All in Favor

Governing Board Secretary:

Motion by Aaron Redd to ELECT Jessica Garcia as Secretary.

Seconded by Marvin Larsen

Carried All in Favor

B. Board Training Update

Maria informed the Board everyone has finished their training and she has received all their certificates.

C. Board Annual Evaluations and Assessments

Aaron said he has received feedback from the majority of Board members. Once all the evaluations are received, the Board President will compile the information and present it to the Board.

V. SPLC Administrative Reports

A. Head Administrator Report

1. IDEA-B Application*

Jonas said the application was fairly simple with two allocations. The first is to pay for our Special Education EA. This will ease the burden on teachers so they can focus on instruction. The second is for ancillary service providers. Jonas, Aaron Redd, Jennifer Vigil, and a parent will provide approval signatures so the application can be submitted.

Motion by James Burton to APPROVE the application as Jonas as described.

Seconded by Marvin Larsen

Carried All in Favor

2. Enrollment Summary

Jonas said our current total confirmed enrollment is 167 students for the next fiscal year. Our numbers are higher than where we were at this time last year. We still have a month and a half until school starts so he is optimistic the numbers will go up.

3. Staffing Summary

Jonas explained to the Board we were down four teaching positions at the end of this fiscal year. Two positions have been filled and he has a promising interview tomorrow, which will leave just one position to fill. He has been working with Dan Hill on how to incentivize someone to fill the remaining math position. It carries an additional certification so they are looking for a way to be competitive with other schools.

VI. Closed Meeting*

(The public will be removed to the waiting room for this portion.)

A. The Board will engage in discussions regarding limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H) (2) including the annual evaluation of the Head Administrator.

Motion by Aaron Redd to go into CLOSED SESSION to engage in discussions regarding limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H) (2) including the annual evaluation of the Head Administrator. Aaron invited Jonas Cossey and Jessica Garcia into Closed Session.

Seconded by James Burton

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson (absent), and James Burton

Closed Session began at 5:40

VII. Open Session and Action on Matters Discussed in Closed Session*

Motion by Aaron Redd to COME OUT of the Closed Session that pertained to discussions regarding limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H) (2) including the annual evaluation of the Head Administrator.

Seconded by Alissa Mavridis

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson (absent), and James Burton.

Open Session began at 6:06

VIII. New Business Matters

A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, July 15, 2021, at 5:00 pm.

IX. Adjournment*

Motion by Aaron to ADJOURN the meeting.

Seconded by Marvin Larsen

Carried All in Favor

Meeting adjourned at 6:08 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.