



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, July 22, 2021

BOARD MEMBERS PRESENT

Alissa Mavridis, Jessica Garcia, Marvin Larsen, and DeEtte Peterson

BOARD MEMBERS ABSENT

James Burton

ALSO, IN ATTENDANCE

Jonas Cossey, Lisa Mora, Maria Foster

PUBLIC

Jennifer Vigil, Justine Vigil, Whitney Warner, Paul McGinnis, and Chris Ortiz

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on August 19, 2021

By a vote of X yes ___ no___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Alissa Mavridis

Thursday, July 22, 2021, at 5:01 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Alissa Mavridis, James Burton (absent), Jessica Garcia, Marvin Larsen, and DeEtte Peterson

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Motion by Alissa Mavridis that we ADOPT today's Agenda.

Seconded by Marvin Larsen

Carried All in Favor

D. Review / Approval of Minutes from the June 17, 2021, Regular Meeting*

Marvin adjusted the wording in **II. Financial Update** to clarify the meaning of the statement.

Motion by Marvin Larsen to APPROVE the minutes from the June 17th meeting, amended as we have discussed.

Seconded by Alissa Mavridis

Carried All in Favor

E. Review / Approval of Minutes from June 30, 2021, Emergency Meeting*

There were no comments from the Board.

Motion by Marvin Larsen to ACCEPT the minutes as written from the June 30th meeting.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met July 22, 2021, at 4:30 pm)

Marvin said the finance committee met and went over the summary report. They looked through revenues, expenditures, and the check register. He said we had revenues exceeding our withdrawals for last month. Jennifer showed them all the checks were closed for the end of the year. Budget functions are all positive and we are solid.

B. Budget Adjustment Request*

Jennifer explained the following BAR to the Board.

SPLC_BAR_0001_Fund_11000: This Decrease BAR is for the attachment for ELTP. This was taken out of our extended learning time portion for teacher stipends. The Function is Instruction. Jennifer also announced to the Board that she will be leaving SPLC. Justine Vigil will be taking over and she introduced Whitney Warner as an assistant.

Motion by Alissa Mavridis to ACCEPT the presented BAR.

Seconded by DeEtte Peterson

Carried All in Favor

C. Business Office Report

Maria said the Business Office is extremely busy. They are in the process of hiring five new employees and getting them prepared and onboard. There are continuous preparations for when students come in, including training materials and supplies that are needed. The audit will be taking place on August 6th.

1. Approval of Inventory Disposal*

In preparation for students, they have been cleaning and making more space. The majority of loaned Chromebooks were returned from students, with a few still out. Included on the Inventory Disposal are 19 Chromebooks returned from students that were damaged or would not update. They had a power outage that fried a printer, and a laminator is out. She needs to send a certificate to two Board members for approval. Alissa said she will take care of the signatures.

Motion by Alissa Mavridis to ACCEPT the disposal of inventory on the list Maria provided.

Seconded by Marvin Larsen

Carried All in Favor

III. Public Comment

(5 minutes per individual with the right to allow more time from Governing Council President)

Jonas asked the two public attendees to introduce themselves.

Chris Ortiz –He introduced himself and the various teaching areas he is involved in. He said he has two students in SPLC.

Paul McGinnis – He introduced himself as a businessman and consulting engineer. He is a teacher but not in the public education system. He added he is happy to be a part of this.

IV. Ongoing Governing Body Business Matters

Alissa said the elections this month will be for the official upcoming year. Jonas reminded the Board we will maintain five members on our Board.

A. Election of Governing Council Members*

Motion by Alissa Mavridis to ELECT the five of us: Alissa Mavridis, Marvin Larsen, James Burton, DeEtte Peterson, and Jessica Garcia as Council Members, and we will stick to five members moving forward.

Seconded by Marvin Larsen

Carried All in Favor

B. Election of Officers*

Motion by Alissa Mavridis to CONFIRM the election of officers we named in June: Alissa Mavridis as President, James Burton as Vice President, and Jessica Garcia as Secretary.

Seconded by Marvin Larsen

Carried All in Favor

C. Election of Finance Committee Members*

The Board discussed who would be on Finance, which currently includes Marvin and James. Chris Ortiz also volunteered to be on the Finance Committee. Alissa reminded the members they meet at 4:30 on the 3rd Thursday of every month.

Motion by Alissa Mavridis that Chris Ortiz joins the Finance Committee along with Marvin Larsen and James Burton.

Seconded by DeEtte Peterson

Carried All in Favor

D. Election of Audit Committee Members*

Alissa and the Board discussed what the duties of the Audit Committee were and when they would meet. Jonas said he would find out the dates and share them with the Board. Current Audit Committee members are Alissa, Jonas, and Maria. DeEtte also volunteered to be on the Audit Committee. In addition, Chris Ortiz will join as a parent representative, and Paul McGinnis will join as a community representative.

Motion by Alissa Mavridis to ELECT Alissa Mavridis, Jonas Cossey, Maria Foster, DeEtte Peterson, Chris Ortiz, and Paul McGinnis to be on the Audit Committee.

Seconded by Marvin Larsen

Carried All in Favor

E. OMA Resolution*

Alissa explained this is the document that outlines when and how we are supposed to meet, and that we pledge to behave according to the Open Meeting Act. The Board discussed and found there to be no changes from the previous year. Jonas added they will run it through legal to ensure everything is still correct and inside the law.

Motion by DeEtte Peterson to ACCEPT the OMA Resolution as presented to the Board.

Seconded by Alissa Mavridis

Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrator Report

Jonas said this is a compliance and election month so there is not much to inform the Board of. It will be more interesting when the students are back.

Teachers: We were down a couple of math teachers and the positions are now filled. We are bringing on additional personnel to reduce learning loss through special education and a part-time interventionist, which will be paid for through ESSER funds.

Playground: This is on hold pending a revised layout and price changing. The existing design included wasted space so they are cleaning it up and ensuring it is ADA compliant. Hopefully, by the next Board meeting, it will need approval. They have capital outlay to provide funding.

Enrollment: We are coming in financially strong, however, enrollment is low, which is common with traditional programs similar to ours. Parents are shopping for programs. He and Lisa got a survey out to parents and initial results said 25% do not want to come back to campus. They did not predict it would be so high. It is very difficult for teachers to teach in the classroom and online at the same time, so they have been exploring leads with teachers to offer a remote option this year. The Board asked questions regarding

remaining in compliance with the PED and remote learning guidance. Jonas said if the PED does not mandate remote options in the middle of the year, we would continue to offer them throughout this year. Jonas is hoping a remote option may attract more students. We need to remain responsive.

B. Assistant Principal Report

Enrollment: Lisa said they still have the advertisement posted in Winrock mall. They are working on a targeted direct mailer that will include remote options and get the word out to families. Student information was requested from APS last April but they are still waiting on it.

Mask guidance: She is still the COVID contact. The PED has not released the toolkit telling us what to do with masks. The majority of our students are under the age of 12. Some are vaccinated but don't wish to share, and other families say their child won't be vaccinated. She suggested it may be better to mask everyone so it is equitable.

Afterschool Program: We offered a free online program last year. This year the Afterschool Program will remain focused on helping with homework. We will provide a dedicated lead person that will manage the program, work-study students, schedule, and be on-site to deal with problems. We will be offering activities as well (games, outdoor time, etc.). This will also be a time to address social/emotional needs in addition to academics.

VI. Closed Meeting*

(The public will be removed to the waiting room for this portion.)

A. The Board will meet in Closed Session pursuant to NMSA 1978, Section 10-15-1 (H) (2), to engage in discussion regarding the annual Self-Assessment of the Governing Body.

Motion by Alissa Mavridis to go into CLOSED SESSION pursuant to NMSA 1978, Section 10-15-1 (H) (2), to engage in discussion regarding the annual Self-Assessment of the Governing Body.

Seconded by Marvin Larsen

Carried All in Favor

Roll Call

Tonya called Alissa Mavridis, James Burton (absent), Jessica Garcia, Marvin Larsen, and DeEtte Peterson.

Closed Session began at 5:48

VII. Open Session*

Motion by Alissa Mavridis to go into OPEN SESSION pursuant to NMSA 1978, Section 10-15-1 (H) (2), to engage in discussion regarding the annual Self-Assessment of the Governing Body.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Alissa Mavridis, James Burton (absent), Jessica Garcia, Marvin Larsen, and DeEtte Peterson.

Open Session began at 6:16

VIII. Action on Matters Discussed in Closed Session*

Motion by Alissa Mavridis to give Jonas a copy of our annual self-assessment, which was discussed during our Closed Session.

Seconded by Marvin Larsen

Carried All in Favor

IX. New Business Matters

A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, August 19, 2021, at 5:00 pm.

X. Adjournment*

Motion by Alissa Mavridis to ADJOURN the meeting.

Seconded by DeEtte Peterson

Carried All in Favor

Meeting adjourned at 6:17 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.