



**GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on  
Thursday, August 19, 2021

**BOARD MEMBERS PRESENT**

Alissa Mavridis, James Burton, Jessica Garcia, Marvin Larsen, and DeEtte Peterson

**BOARD MEMBERS ABSENT**

None

**ALSO, IN ATTENDANCE**

Jonas Cossey, Lisa Mora, Maria Foster

**PUBLIC**

Justine Vigil, Whitney Warner

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on September 23, 2021

By a vote of X yes \_\_\_ no\_\_\_ absent \_\_\_ abstained

Alissa Mavridis President

Tonya McCullough Secretary

## **I. Call to Order**

By Alissa Mavridis

**Thursday, August 19, 2021, at 5:02 PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

### **A. Roll Call**

Tonya called Alissa Mavridis, James Burton, Jessica Garcia, Marvin Larsen, and DeEtte Peterson

### **B. Pledge of Allegiance**

Led by Alissa Mavridis

### **C. Adoption of the Agenda\***

**Motion by** Alissa Mavridis that we ADOPT today's Agenda.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

### **D. Review / Approval of Minutes from the July 22, 2021, Regular Meeting\***

Marvin said to change Paul "Ortiz" to "McGinnis" in IV.D Election of Audit Committee Members

**Motion by** Alissa Mavridis to APPROVE the July 22<sup>nd</sup> minutes with the change Marvin mentioned.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

## **II. Financial Update**

### **A. Finance Committee Report (Committee met August 19, 2021, at 4:30 pm)**

Marvin said the finance committee met and went over PO's and expenditures. July has less activity than usual. We are still in wonderful shape and everything looks good.

There was a BAR on the agenda for this meeting, but it was approved in July so it was taken off the agenda.

### **B. Business Office Report**

#### **1. Human Resources**

Maria said we have five new teachers, with one being an international teacher. She joined us as soon as she came into the country. All teachers have different needs and requirements, which have taken a lot of time from the Business Office. Maria said she would like the Administration to consider hiring a Human Resources person to assist with the responsibilities.

#### **2. Audit**

Maria said they had the audit on August 6<sup>th</sup>. They looked in several areas of the school and found a few minor things which the school is taking care of. Many issues had to do with the fact that we are sharing expenses between two schools.

#### **3. Explanation of Inventory Disposal\***

Maria explained our current policy is to get approval from the Board before the disposal of items. Now that we do not have an internal technology department, many laptops cannot be updated from the current outside service. Request for disposing of one desk and 52 Chromebooks, which could not be repaired.

**Motion by** Alissa Mavridis that we APPROVE the disposal of the Chromebooks and the desk that Maria has described.

**Seconded by** Marvin Larsen

**Carried All in Favor**

### **III. Public Comment**

(5 minutes per individual with the right to allow more time from Governing Council President)

#### **A. Use of ARP Funding**

No comments

### **IV. Ongoing Governing Body Business Matters**

#### **A. Board Training**

##### **1.Exemption(s)**

Alissa explained that since everyone has been so good at completing their training in the past, the three-hour training requirements have been changed to one hour.

#### **B. Adopt Current PED Special Education Policies, Last Updated June 13, 2021.\***

<https://webnew.ped.state.nm.us/bureaus/special-education/laws-rules-guidance/>

Alissa and Jonas explained there have been slow but consistent updates. The Board and school are currently using updated guidance from the PED.

**Motion by** Alissa Mavridis to APPROVE the Special Education Policies, last updated June 13, 2021.

**Seconded by** James Burton

**Carried All in Favor**

### **V. SPLC Administrative Reports**

#### **A. Head Administrator Report**

##### **1. Remote Option**

Jonas said our current roster is 22 remote students and we are growing slowly. This will help with enrollment. A former teacher is running the 6-8 portion and he is monitoring the 4-5 students.

##### **2. School Closure**

Jonas will talk about this topic more at the next Board meeting. We are working internally on ensuring staff and students are completely masked and the students are handling it very well. We are prepared to go back into remote learning if needed.

##### **3. Enrollment Update**

Jonas said we dropped a bit but we came back up. He gave enrollment counts for each grade level. We are currently at 157 total students in the school. He said we are continuing to look into a Records Request from APS. Lisa said it will target 4<sup>th</sup>-8<sup>th</sup> graders within surrounding zip codes and will go out within the next couple of weeks.

##### **4. ARP Extension**

Jonas said we have funding to utilize through October 1<sup>st</sup>. We need to solicit stakeholder groups for feedback. He is currently holding parent Zoom meetings and would like to add their feedback regarding social/emotional needs, training on sanitizing, improvements to the facility, and purchasing educational technology. We are looking for creative and innovative ways to spend this money, and for ways to include parent and student input on how to improve the school.

#### **5. Volunteer Background Check Policy**

Jonas said there are some heightened requirements with background checks. We currently have ScholarChip, which runs a simple background check. Parents alone with children will need a more comprehensive background check. We currently don't think it complies with what the PED is wanting. Teachers are currently trying to plan CBAs. They are trying to work through this quickly to be compliant. SPLC will reimburse parents for background checks if needed, although it will be more difficult to get parents to get one. Jonas gave the Board a heads up that they need to start thinking about what may disqualify a parent from being a chaperone.

### **B. Assistant Principal Report**

#### **1. Tech Report**

Lisa said the IT transition is coming along. We are taking the time to learn how to handle technology issues. About half of our remote students have requested devices.

#### **2. COVID Update**

Lisa reminded the Board that the Governor said everyone must be masked. Unvaccinated staff members will need to start testing once a week instead of monthly. Student surveillance testing remains voluntary. They are in the process of adding a COVID news tab so it is easy for families to find information regarding mask guidance, surveillance testing, etc. The IT team is also looking into setting up student Google accounts that can be ready in case we return to remote learning. Teachers have existing Google classrooms that were created last year. Lisa reminded the Board of the current sanitizing methods being utilized throughout the school.

#### **3. Flagpole**

Lisa said the school and families have loved the new flagpole. Half of the funds were provided through the McCullough family as a thank you for her tuition reimbursement. There is also a new school Storm mascot flag added through the support of other recipients of tuition reimbursement.

### **VI. New Business Matters**

#### **A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, September 16, 2021, at 5:00 pm.**

### **VII. Adjournment\***

**Motion by** Alissa Mavridis to ADJOURN the meeting.

**Seconded by Marvin Larsen**  
**Carried All in Favor**  
**Meeting adjourned at 5:54 PM.**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslcnm.com](mailto:tmccullough@sslcnm.com) or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.