



**GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, September 23, 2021

**BOARD MEMBERS PRESENT**

Alissa Mavridis, Jessica Garcia, Marvin Larsen, and DeEtte Peterson

**BOARD MEMBERS ABSENT**

James Burton

**ALSO, IN ATTENDANCE**

Jonas Cossey, Lisa Mora, Maria Foster

**PUBLIC**

Michael Vigil, Whitney Warner, Chris Ortiz

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on **October 21, 2021**

By a vote of **X** yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

**Alissa Mavridis** President

**Tonya McCullough** Secretary

## **I. Call to Order**

By Alissa Mavridis

**Thursday, September 23, 2021, at 5:05 PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

### **A. Roll Call**

Tonya called Alissa Mavridis, James Burton (absent), Jessica Garcia, Marvin Larsen, and DeEtte Peterson

### **B. Pledge of Allegiance**

Led by Alissa Mavridis

### **C. Adoption of the Agenda\***

The Board agreed to amend the Agenda and add "Election of Governing Council Member" as an action item after IV.B. Nomination of Governing Council Member

**Motion by** Alissa Mavridis that we ADOPT today's Agenda with the amended changes.

**Seconded by** Marvin Larsen

**Carried All in Favor**

### **D. Review / Approval of Minutes from the August 19, 2021, Regular Meeting\***

Maria said to change the wording in B. 1. Human Resources from Board to Administration for consideration in hiring an additional Human Resources staff member.

Marvin suggested striking some of the irrelevant wording in B. 3. Explanation of Inventory Disposal in regards to disposing of irreparable equipment.

**Motion by** Alissa Mavridis to APPROVE the minutes from August 19 with the changes that Marvin and Maria just said.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

## **II. Financial Update**

### **A. Finance Committee Report (Committee met September 23, 2021, at 4:30 pm)**

Marvin said the finance committee met and went over PO's and expenditures. We continue to look good. We went over the financial and check registers and have a healthy bank balance. Everything is solid. He stated Mr. Vigil will help discuss the BARs for tonight.

### **B. Budget Adjustment Requests\***

Michael Vigil explained the BARs to the Board. BARs 2, 3, 4, and 5 are maintenance and transfer BARs. We stay in compliance with regulations by getting rid of the negative lines. Lease Assistance was received and BAR 6 is to accept the money for the school.

1. Southwest Preparatory Learning Center FY22 BAR0002-M Fund 11000

2. Southwest Preparatory Learning Center FY22 BAR0003-M Fund 11000

3. Southwest Preparatory Learning Center FY22 BAR0004-T Fund 24101

4. Southwest Preparatory Learning Center FY22 BAR0005-T Fund 24106

5. Southwest Preparatory Learning Center FY22 BAR0006-I Fund 31200

Mike also explained we will be receiving more federal money in the upcoming weeks and we will work on those BARs once the funding is received.

**Motion by** Marvin Larsen that we ACCEPT BARs 2, 3, 4, 5, and 6 as presented by Mr. Vigil.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

### **C. Business Office Report**

#### **1. Lease Assistance Award**

Maria said Mr. Vigil already covered everything. Whitney helped obtain the budget authority so we could start drawing money out of it to pay our rent.

#### **2. Inventory Disposal\***

Maria explained we have three Chromebooks, one with a broken screen and two are irreparable. She will need signatures from two of the Board members. Alissa and Jessica volunteered to sign the approval.

**Motion by** Alissa Mavridis that we DISPOSE of the three Chromebooks Maria has described.

**Seconded by** Jessica Garcia

**Carried All in Favor**

### **III. Public Comment**

(5 minutes per individual with the right to allow more time from Governing Council President)

#### **A. Seeking Input Regarding the Expenditure of American Rescue Plan Funds**

No comments

Jonas mentioned parents have been sent surveys and he will hold a Town Hall meeting to address the parent's suggestions.

### **IV. Ongoing Governing Body Business Matters**

#### **A. Board Training Options**

Alissa said she will get Jessica and Chris their binders. They are still offering online options for training.

#### **B. Nomination of Governing Council Members\***

Marvin said he was on the Board for five years. When they began, they shared a Head Administrator, and much has changed. He is very confident in the current Board and said they have been good and steady. It has been a pleasure but he is happy to retire and let energetic Chris onto the Board. Marvin nominated Chris Ortiz as a Board member. In the last meeting, Chris introduced himself. Today he added he has been in the charter school system for quite a while and he appreciates the opportunity to continue to help make a change.

**Motion by** Alissa Mavridis to nominate Chris Ortiz as a Board member.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

#### **C. Election of Governing Council Members\***

**Motion by** Alissa Mavridis to ELECT Chris Ortiz as a Governing Board member.

Seconded by Jessica Garcia

Carried All in Favor

**D. Approval of Authorized Bank Signatories\***

Alissa said Marvin is the only current signatory. We need two signatures to sign checks for items \$20,000 or more. Alissa asked for volunteers. Jessica and Chris offered to be signatories.

Motion by Alissa Mavridis to ELECT Jessica and Chris as our new Authorized Bank Signatories.

Seconded by DeEtte Peterson

Carried All in Favor

**V. SPLC Administrative Reports**

**A. Head Administrator Report**

**1.ARP/ESSER III Application Submission\***

Jonas said we will be receiving ESSER III funding. It is a large amount of funding so they are reaching out to parents to help contribute ideas on how to spend the funds. We have a couple of options: the Board can approve the application on behalf of the school, or the Board can meet again when he finalizes the plan. Jonas proposed that he give the Board an outline of the plan (below), and then they can decide if they want to call a special meeting next week.

SPLC will receive roughly \$467,000 with three years to spend it with the primary aim of addressing learning loss and social-emotional needs of students. The following will be addressed in Jonas's current plan:

- We lost a Special Education teacher, which we will need to replace to address our most academically vulnerable students. This can be used on that teacher's salary over the next three years. This will lower student to teacher ratio in our Special Education department.
- Existing Special Education staff have requested specialized Wilson training, targeted at students with dyslexia. Literacy has shown the greatest deficits through testing.
- Social/Emotional interventions through a few different avenues. Students have lost a year and a half of social growth and they are struggling to socialize appropriately. We want to support the entire student body by funding a full-time counselor (60% of our portion). We also want to fund a position to oversee the development and consistent implementation of a social/emotional learning curriculum for students. This person would also oversee the implementation of academic interventions in general and special education through modeling, coaching, and data analysis. This will give us continuous improvement. We will look within to propose funding an Assistant Principal from the current 0.4 to 1.0. We need to spend this money on people.

The Board discussed and asked Jonas questions. Chris said Jonas supports the whole child, social/emotional learning, having immediate support, and family

and community engagement. He said he feels this is a solid plan. The Board agreed.

**Motion by** Alissa Mavridis that Jonas be able to act on our behalf on the application for ARP/ESSR and let them know of any significant changes.

**Seconded by** Chris Ortiz

**Carried All in Favor**

**B. Assistant Principal**

Lisa said we have had only a few COVID incidents and we are continuing surveillance testing. Most students are not being deliberately defiant to wearing their masks and respond well to a reminder. We have all sanitation procedures in place: hand sanitizer, wipes, UV carts, and are doing everything we can to keep germs at bay. We have a new COVID News tab on the website with a PowerPoint for families, which is required by the state. Lisa explained some of the state-required guidelines and went over our plan they will submit to the PED.

**VI. New Business Matters**

**A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, October 21, 2021, at 5:00 pm.**

**VII. Adjournment\***

**Motion by** Alissa Mavridis to ADJOURN the meeting.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**Meeting adjourned at 6:09 PM.**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.