



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on
Thursday, February 17, 2022

BOARD MEMBERS PRESENT

Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

BOARD MEMBERS ABSENT

None

ALSO, IN ATTENDANCE

Jonas Cossey, Tonya McCullough, Jennifer Vigil

PUBLIC

Whitney Warner, Joe Popenoe

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on March 5, 2022

By a vote of X yes ___ no___ absent ___ abstained

Alissa Mavridis President

Tonya McCullough Secretary

I. Call to Order

By Alissa Mavridis

Thursday, February 17, 2022, at 5:01 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Jonas requested a vote to amend the sequence of the agenda at **IV.C. Playground Construction**, to allow Joe Popenoe to discuss the project when he joins the meeting.

Motion by Alissa Mavridis to ADOPT the agenda with allowing section **IV.C. Playground Construction**, to be flexible to when Jeff arrives to discuss it.

Seconded by James Burton

Carried All in Favor

D. Review / Approval of Minutes from January 20, 2021, Regular Meeting*

Motion by Alissa Mavridis to APPROVE the minutes from the January meeting

Seconded by James Burton

Carried All in Favor

II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)

(5 minutes per individual with the right to allow more time from Governing Council President)

No comment

III. Financial Update

A. Finance Committee Report (Committee met February 17, 2022, at 4:30 pm)

James said the Finance Committee met today and said as of January 31st, our financials are as usual. He went over the budget numbers. They plan to spend the CARES funding by the correct date. They were able to see Amazon purchases. Nothing is underneath any umbrellas and they have no concerns. They went over the four BARs with Whitney.

B. Budget Adjustment Requests*

Whitney explained the BARs to the Board.

1. SPLC_BAR_530-000-2122-0024-IB: Initial Budget – Award letter for Covid funding for anything Covid related.

2. SPLC_BAR_530-000-2122-0025-D: Decrease BAR – SEG Adjustment

3. SPLC_BAR_530-000-2122-0026-T: Transfer BAR – Moving money to correct negative function.

4. SPLC_BAR_530-000-2122-0027- T: Transfer BAR – Moving money to correct negative function.

Motion by Alissa Mavridis that we ACCEPT BARs 24, 25, 26, and 27

Seconded by DeEtte Peterson
Carried All in Favor

C. Request for Asset Disposal*

Jennifer went over the Request of Approval of Disposition. We have several laptops that cannot be fixed and need to be disposed of. Jennifer went over some of the individual laptops that she verified were not working. Jonas added we have had these laptops for a few years and the depreciation value, combined with the lack of warranty, validated the disposal.

Motion by Alissa Mavridis that we APPROVE the Chromebook and Lenovo laptops Jennifer described for disposal

Seconded by James Burton
Carried All in Favor

IV. Ongoing Governing Body Business Matters

A. Annual Training Update

Alissa said we have until the end of June to complete our training. She said Jonas has been sending out different options for us. She will get binders to our newest members. DeEtte and Chris shared some online trainings they were taking. Alissa said she didn't think they were doing a conference in June with all the online options being offered.

B. Board Retreat

Alissa asked if everyone was available for February 26th. The time limit was discussed and Jonas thought it would be about three hours. After Board discussion, March 5th was determined to be a better date. Jonas said he would get the date to Dan.

C. Playground Construction*

Jeff Popenoe went over all the questions the Board had at the January 2022 meeting. He went over several more questions from the Board, including projected costs, which may change every 30 days. Working with CES and utilizing a contract versus purchase orders was discussed. Jeff offered additional services such as playground supervisor and maintenance training and went over the warranties. Inspections and maintenance were discussed and they can train our employees to do this. The Board discussed the proposal and decided they wanted to finalize a few more areas of the plan.

Motion by Alissa Mavridis that we TABLE the vote on the playground instruction pending a couple more documents and recommendations.

Seconded by Jessica Garcia
Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrative

1. HB 43 Policy Adoption*

Jonas explained the HB 43 Policy. This is required under the Black Education Act. We did not receive any public comment on this so we just need to accept the policy if the Board is in agreement.

Motion by Alissa Mavridis that we ACCEPT the HB 43 Policy
Seconded by James Burton

Carried All in Favor

2. Teacher Retention Stipends*

Jonas said we have been talking about this with legal for a while. He noted to the Board that teacher salaries will be increased next year along with a mandated increase across the board to all educational employees. He likes the structure of the retention policy in that it encourages teachers to return and stay another year. He proposed a \$5000 stipend and explained when employees would be paid. We currently have 14 employees that could potentially benefit from this stipend. The Board discussed and agreed to accept the stipend with the option to raise the proposed amount in the future.

Motion by Alissa Mavridis that we TABLE line item 4.A.2 for the time being

Seconded by James Burton

Carried All in Favor

3. Reference Check Policy*

Jonas said this is a statutory requirement. This will be extra work. He and Jennifer are working on this through a Human Resources firm and they will make some changes in their policy and procedure manuals over the summer. There is a main point in which they will be looking into educator misconduct.

Motion by Alissa Mavridis that we ADOPT the Reference Check Policy

Seconded by James Burton

Carried All in Favor

4. Volunteer Policy*

Jonas said this is specific to anyone participating/volunteering in four or more events during the school year, who may regularly be at the school, and may be left alone with children. This will require a full FBI background check and the results will go directly to Jonas. They will be looking for any offenses directed towards children and he will be looking towards the Board for advice on any other offenses. James asked if Board members were background checked. Jonas suggested that would be a good idea and the school could get a purchase order to pay for it. Jonas reminded the Board that we have the ScholarChip device that does a sex offender check for people entering the building.

Motion by Alissa Mavridis that we APPROVE the Volunteer Policy

Seconded by Jessica Garcia

Carried All in Favor

Enrollment update – We are currently at 156 students.

Cost share agreement – We need to update our agreement. Jonas said he is going to ask Dan to update our amendment when we get our state adopted numbers. Our current split is 58/42 in favor of SPLC. The new split would be 48/52. He will be presenting this to the Board next month.

B. Assistant Principal

Covid Point of Contact – Tonya said the number of Covid cases have been going down since January. The most positive cases the school had in a two-week period was six. Nine positive cases would close the school for two weeks. Jonas, Lisa (SSLC) and Tonya are trained to do the Test to Stay program and all supplies are onsite.

NWEA Testing – Tonya showed the Board graphics of BOY to MOY student progress on the NWEA test. Progress shown was comparing students and grade level proficiency. She said the school is looking at individual progress and she will share that information at the next meeting for a comparison to grade-level progress.

Attendance – Tonya said she has been working on attendance, specifically with students that have missed more than 20% of their classes and have been placed in the Intensive Support Tier of the Attendance for Success Act. She is working with teachers and families to see how to support them and help the student get to school and/or have access to curriculum when they are out.

National Guard – We have been assigned a building substitute from the Army National Guard. She has been working in the 4th and 5th grade classrooms and helping around the campus as needed.

VI. New Business Matters

A. The date for the next Regular SPLC Governing Council Meeting – scheduled for Thursday, March 17, 2022, at 5:00 pm.

VII. Adjournment*

Motion by Alissa Mavridis to ADJOURN the meeting.

Seconded by James Burton

Carried All in Favor

Meeting adjourned at 7:06 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.