



**GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on  
Thursday, April 21, 2022

**BOARD MEMBERS PRESENT**

Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

**BOARD MEMBERS ABSENT**

None

**ALSO, IN ATTENDANCE**

Jonas Cossey, Tonya McCullough, Jennifer Vigil

**PUBLIC**

Whitney Warner, Dan Hill

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on April 28, 2022

By a vote of X yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

Alissa Mavridis President

Tonya McCullough Secretary

**I. Call to Order**

By Alissa Mavridis

**Thursday, April 21, 2022, at 5:02 PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

**A. Roll Call**

Tonya called Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

**B. Pledge of Allegiance**

Led by Alissa Mavridis

**C. Adoption of the Agenda\***

Jonas requested to change **III.B. Budget Adjustment Requests** and **III.C. Request for Inventory Disposal** to action items

**Motion by** Alissa Mavridis to ADOPT the Agenda adding asterisks to III. Financial Update B and C so we can vote on them.

**Seconded by** Jessica Garcia

**Carried All in Favor**

**D. Review / Approval of Minutes from March 17, 2021, Regular Meeting\***

**Motion by** Alissa Mavridis to ADOPT the Minutes from the March 17<sup>th</sup> meeting

**Seconded by** James Burton

**Carried All in Favor**

**II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)**

(5 minutes per individual with the right to allow more time from Governing Council President)

\*Seeking input on SY 2022/2023 Budget

No public comment

**III. Financial Update**

**A. Finance Committee Report (Committee met April 21, 2022, at 4:30 pm)**

James said as of March 31, two amounts were adjusted regarding employee benefits.

They went over all Operational and financial numbers. He said we have plenty of funding. We will pay out stipends on May 12 for the 4<sup>th</sup> quarter 3% raise. The Financial Committee is zeroing out federal grant funds to utilize them fully.

**B. Budget Adjustment Requests\***

Whitney explained the BARs to the Board.

**1.SPLC FY22 BAR0035-I:** Increase BAR – Operational to cover a 3% increase in stipends to be paid out on May 12

**2. SPLC FY22 BAR0036-T:** Transfer BAR – Moving funds into Function 1000 for the CARES Act

**3. SPLC FY22 BAR0037-M:** Maintenance BAR – Fixing a negative function pointed out in Operational Funds

4. SPLC FY22 BAR0038-M: Maintenance BAR – Fixing a negative function pointed out in ESSER II

**Motion by** Alissa Mavridis that we ACCEPT BARs 35, 36, 37, and 38

**Seconded by** Chris Ortiz

**Carried All in Favor**

**C. Request for Inventory Disposal\***

Jennifer said a few Lenovo laptops were sent to Abba for repair. One came back needing a battery replacement, which would be more costly to replace than getting a new laptop. She is requesting this laptop be disposed of.

**Motion by** Alissa Mavridis that we APPROVE the inventory disposal of one Lenovo laptop

**Seconded by** Jessica Garcia

**Carried All in Favor**

**IV. Closed Session\***

(The public will be moved into the waiting room during this portion.)

**A. The Board will meet in Closed Session pursuant to NMSA 1978, Section 10-15-1 (H) (2) to engage in discussion regarding a personnel matter.**

**Motion by** Alissa to go into Closed Session pursuant to NMSA 1978, Section 10-15-1 (H) (2) to engage in discussion regarding a personnel matter. Alissa invited Jonas Cossey and Dan Hill to the Closed Session.

**Seconded by** Chris Ortiz

**Carried All in Favor**

**Roll Call**

Tonya called Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

**Closed Session began at 5:17**

**V. Open Session and Action on Matters Discussed in Closed Session\***

**Motion by** Alissa that we go back into OPEN session. The Board discussed items pursuant to NMSA 1978, Section 10-15-1 (H) (2) to engage in discussion regarding a personnel matter.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**Roll Call**

Tonya called Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

**Open Session began at 6:26**

**VI. Ongoing Governing Body Business Matters**

**A. Annual Training Update**

Alissa said everyone is working on their training. The Board members individually discussed their training status and shared how they were obtaining training sessions.

## **VII. SPLC Administrative Reports**

### **A. Head Administrator**

Enrollment – Our numbers are about the same, which is not too concerning. They are up from this time last year.

Site Visit – We just got our shared folder with PED for the Site Visit He will take a look through it and ensure everyone has the information they need. They are not requiring the entire board to attend but would they would like to see our two members of Finance.

#### **1. Re-negotiated Cost Share Agreement with SSLC\***

Jonas explained the Agreement has been approved by Dan Hill. The language is changing from February to March. This is based on student count numbers from each school. Our cost share is split at 52/48 (with SPLC having the higher number).

**Motion** by James that we APPROVE the Cost Share Agreement

**Seconded by** Jessica Garcia

**Carried All in Favor**

#### **2. FY 2022/2023 Salary Schedules\***

Jonas explained the raises the legislature approved, which include a 7% raise and mandatory 3-tier levels. He said SPLC also raised salaries for some employees that were making barely above minimum wage and were working more than full-time on salary. He said they looked at what other charters were doing to remain competitive in the market. The remainder of the budget is still unfinished due to looking at the Extended Learning Time decision. The staff agrees that they do not wish to do ELTP next year. SPLC will also be working with the Equity Council to ensure students and families are involved in the school community. Jonas went over additional expenditure items including Social Emotional Learning, Equity Council suggestions, and staff stipends for involvement in the school community.

**Motion** by Alissa to APPROVE the FY222/23 Salary Schedules

**Seconded by** James Burton

**Carried All in Favor**

### **B. Assistant Principal**

#### **1. Covid Point of Contact**

Tonya said there is no new news to report.

#### **2. Board Secretary Stipend\***

Tonya explained to the Board that SPLC has been paying someone a stipend of \$2000 for several years to be the Governing Board minute taker and she has had the position since she started with SPLC in 2017. Other Governing Boards, including Southwest Secondary, have the Governing Board Secretary take notes and then have someone type them out. Tonya asked the Board if they would like to continue paying a stipend for an outside person or if they would like the Board Secretary to take notes. The Board discussed and it was decided that Jessica Garcia, Governing Board Secretary, will start taking notes and submitting the official minutes onto the school's website. There will no longer be a stipend for an outside Board member.

**Motion by** Alissa Mavridis that moving forward, Jessica will record the minutes of the meeting and Tonya will attend in an administrative capacity.

**Seconded by** DeEtte Peterson  
**Carried All in Favor**

### **3. Testing**

Tonya said we have started our state-mandated testing: the New Mexico Measures of Student Success and Achievement (NM-MSSA; all grades) and the New Mexico Assessment of Science Readiness (NM-ASR; grades 5 and 8). This is the first time schools have been required to give the test since the COVID restrictions. She also explained that all students, even those that have been remote, are required to take the test. She said it has been a challenge getting remote students to come in to test so far. We will see results early next year.

### **4. Recruitment**

Tonya shared a recruitment flyer that went out a few weeks ago that Secondary and Preparatory shared. They went to specific addresses, obtained from APS, in which students in 3<sup>rd</sup> through 10<sup>th</sup> grade were living. She said we have already had at least two students sign up, which has covered the cost of advertising.

## **VIII. New Business Matters**

### **A. Date for next Special SPLC Governing Council Meeting - April 28<sup>th</sup> at 5:00 pm**

## **IX. Adjournment\***

**Motion by** Alissa Mavridis to ADJOURN the meeting.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**Meeting adjourned at 7:07 PM.**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.