



# SOUTHWEST PREPARATORY LEARNING CENTER

## **GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, June 16, 2022

## **BOARD MEMBERS PRESENT**

Alissa Mavridis, James Burton, DeEtte Peterson, and Chris Ortiz

## **BOARD MEMBERS ABSENT**

Jessica Garcia

## **ALSO, IN ATTENDANCE**

Jonas Cossey, Tonya McCullough

## **PUBLIC**

Whitney Warner

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_\_ yes \_\_\_\_ no \_\_\_\_ absent \_\_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

Prepared By: Cesily Ciccarello

## **I. Call to Order**

By Alissa Mavridis

**Thursday, June 16, 2022, at 5:05 PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

### **A. Roll Call**

Tonya McCullough called Alissa Mavridis, James Burton, DeEtte Peterson, Chris Ortiz, and Jessica Garcia (absent)

### **B. Pledge of Allegiance**

Led by Alissa Mavridis

### **C. Adoption of the Agenda\***

Jonas requested to strike **Head Administrator, I.d. Nube Group Service Agreement\***

**Motion by** Alissa Mavridis to ADOPT the Agenda with the change

**Seconded by** DeEtte Peterson

### **D. Adoption of the Minutes from the May 19<sup>h</sup>, Special Meeting\***

- DeEtte Peterson said, in **IV. B.**, add a space after “McCullough.”

- Chris Ortiz said, in **Section 3. Financial Update**, it should be “B.C.D., not B.D.C.”

**Motion by** Alissa Mavridis to ADOPT the Minutes

**Seconded by** James Burton

**Carried All in Favor**

## **II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)**

**\*Seeking input on SSEA Tile IV Part A application from local government agencies, community representatives, and other relevant and demonstrated experts.**

- Alissa Noted that the Board is seeking input on the SSEA Title IV Part A Grant.

- Xavier Chavez introduced himself and went over his educational background and current work. He talked about touring the school with Jonas late in April for a few hours and stated he was impressed with the educational program and would be interested in joining the Board. Alissa discussed making a decision at the July meeting. James indicated that Xavier could be present for the public forum but would need to be removed for the Closed Sessions.

## **III. Financial Update**

### **A. Finance Committee Report (Committee met June 16<sup>th</sup>, 2022, at 4:30 PM)**

Chris Ortiz delivered an overview of the current budget, BAR’S, and Title Funds.

### **B. Budget Adjustment Requests\***

Whitney reviewed the BARs after stating that these were the end of the year BARs submitted by Jonas and herself based on previous authorization by the Board.

1. SPLC FY22 BAR0043-T

2. SPLC FY22 BAR0044-T

3. SPLC FY22 BAR0046-M

4. SPLC FY22 BAR0047-I

**Motion by** Alissa Mavridis to APPROVE all the BARs  
**Seconded by** Chris Ortiz  
**Carried All In favor**

#### **IV. Ongoing Governing Council Business Matters**

##### **A. Ongoing Training Update**

- Alissa noted that all members have completed their training for the year.
- James suggested that the Board aim to complete all of the required pieces of training by the mid-year mark.

#### **V. Governance Council Discussion Item**

##### **A. Establishment of an Ethics Committee\***

- Alissa stated that the Board would like to start an Ethics Committee as certain things have been brought to the Board's attention that needs to be addressed. James volunteered to lead but he wanted to take a vote. The Board is not sure how this would work at this time but would likely have a committee to look into certain things and then report to the full Board.
- James noted that there is no guidance from the State on this as it is not a required committee. Although not required, it is in the best interests to move forward with this process considering current issues and historical events at the school.
- DeEtte stated that she supported James leading the committee

**Motion by** Alissa Mavridis to establish the Ethics Committee  
**Seconded by** DeEtte Peterson  
**Carried All in Favor**

#### **VI. Closed Meeting\***

(The Public will be removed to the waiting room for this portion)

##### **A. The Board will meet in Closed Session pursuant to NMSA 1978, Section 10-15-1 (H) (2) to engage in discussion regarding personnel matters.**

**Motion by** Alissa Mavridis that we APPROVE going into closed session with Jonas in attendance.

**Seconded by** Chris Ortiz

**Carried All in favor**

##### **Roll Call**

Alissa Mavridis called DeEtte Peterson, Chris Ortiz, and James Burton

**Closed Session began at 5:37 PM**

#### **VII. Open Session and Action on Matters Discussed in Closed Session\***

**Motion by** Alissa Mavridis that we GO INTO Open Session

**Seconded by** James Burton

**Carried All in favor**

##### **Roll Call**

Alissa Mavridis called DeEtte Peterson, Chris Ortiz, and James Burton

Open Session began at 5:50 PM

## VIII. Administrative Reports

### A. Head Administrator

#### 1. Approval of Vendor Contracts in Excess of \$20,000

Jonas reviewed vendor contracts for FY 2022-2023 in excess of \$20,000 and asked for approval to sign the contracts.

##### a. ABBA Master Service Agreement\*

Jonas said this is for off-site IT services. It is \$6,000 a month and is split with SSLC.

**Motion by** Alissa Mavridis to APPROVE the ABBA Master Service Agreement

**Seconded by** James Burton

**Carried All in favor**

##### b. Day and Night Cleaning Services\*

Jonas said this is for our janitorial services. They are a long-term vendor. The cost is \$60,000, split with SSLC.

**Motion by** Alissa Mavridis to APPROVE the Day and Night Cleaning Services

**Seconded by** Chris Ortiz

**Carried All in favor**

##### c. Imagine Learning (Edgenuity) Service Agreement\*

Jonas said this will provide our educational programming for next year, which is required by the material terms of our Charter. The cost is \$22,000.

**Motion by** Alissa Mavridis to APPROVE the Imagine Learning (Edgenuity) Service Agreement

**Seconded by** DeEtte Peterson

**Carried All in favor**

##### d. The Vigil Group Financial Services Agreement\*

Jonas said they provide outside financial services as a backup to the work done by Jonas and Jennifer. They are a CES contactor so this does not have to go out to bid even though it is outside \$60,000.

**Motion by** Alissa Mavridis to APPROVE the Vigil Group Financial Service Agreement

**Seconded by** James Burton

**Carried All in favor**

##### e. DMH Law, LLC FY22-23 Professional Services Agreement\*

- Jonas noted that Dan Hill was previously with InAccord but was now operating under his own LLC. The contract is a flat fee of \$30,000, which works to our advantage as Jonas and the Board members can contact him whenever needed. This pricing was contrasted with the school's special education legal service provider of \$225 an hour.

- James noted that Dan was very engaged, timely, and knowledgeable  
**Motion by** Alissa Mavridis to APPROVE the DMH Law, LLC FY22-23 Professional Services Agreement  
**Seconded by** Chris Ortiz  
**Carried All in favor**

**2. Approval to Submit IDEA-B Application\***

Jonas explained this grant provides funds to cover the additional cost of education for students with identified disabilities. The school's site allocation this year is \$28,212.63. The funds will be utilized to pay for an instructional assistant at \$20,000, and for ancillary service providers at \$8,212.63.

- Motion by** Alissa Mavridis to APPROVE the IDEA-B Application  
**Seconded by** DeEtte Peterson  
**Carried All in favor**

**3. 2021-2022 Site Visit Preliminary Report**

**a. Progress Against Noted Deficiencies**

Jonas reviewed the schools' academic performance set forth by the Charter School Division. He discussed those areas that have already been met, those that require additional information but no action by the school, and those that the school was working to remediate. It is expected that the school will meet all indicators except for the requirement to have a parent on the Audit Committee.

**B. Assistant Principal**

**1. Academic Update**

Tonya updated the Board on the school's academic performance. She discussed Honor Roll; twenty percent of our students qualified. She also reviewed NWEA short cycle testing data, plans for next year to change when the school is administering the tests, and how we can become more data-driven. Performance indicator graphs were reviewed by grade level. The Board asked questions about performance and how the tests are administered. Tonya clarified that the students test on a closed platform.

**IX. Closed Session\***

(The Public will be removed to the waiting room for this portion)

**A. The Board will engage in discussions regarding limited personnel matters pursuant to NMSA 1978, Section 10-15-1 (H) (2) including the Head Administrator's contract for SY2022-2023.**

- Motion by** Alissa Mavridis that we APPROVE going into closed session with Jonas  
**Seconded by** DeEtte Peterson  
**Carried All in favor**

**Roll Call**

Alissa called Alissa Mavridis called DeEtte Peterson, Chris Ortiz, and James Burton  
**Closed Session began at 7:15 PM**

**X. Open Session and Action on Matters Discussed in Closed Session\***

**Motion by** Alissa Mavridis that we RETURN to Open Session.

**Seconded by** James Burton

**Carried All in favor**

**Roll Call**

Tonya McCullough called Alisa Mavridis, Chris Ortiz, James Burton, and DeEtte Peterson

**Motion by** Alissa Mavridis that we continue to draft the contract that was agreed to in the Closed Session.

**Seconded by** James Burton

**Carried All in favor**

**Open Session began at 7:42 PM**

**XI. New Business Matters**

**A. Date for the next Regular SPLC Governing Council Meeting – July 21, 2022, at 5:00 PM**

**Motion by** Alissa Mavridis that the date of the next Governing Council meeting will be on July 21<sup>st</sup> at 5:00 PM

**Seconded by** DeEtte Peterson

**Carried All in favor**

**XII. Adjournment\***

**Motion by** Alissa Mavridis to ADJOURN

**Seconded by** James Burton

**Carried All in Favor**

**Meeting Adjourned at 7:44 PM**

Notes:

\* Indicates Action / Approval Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Cesily Ciccarello at cciccarello@splc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.