



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, July 21, 2022

BOARD MEMBERS PRESENT

Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

BOARD MEMBERS ABSENT

None

ALSO, IN ATTENDANCE

Jonas Cossey, Tonya McCullough, Jennifer Vigil, Cesily Ciccarello, Whitney Warner, Ryan Fox

PUBLIC

None

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on August 18, 2022

By a vote of X yes ___ no___ absent ___ abstained

Alissa Mavridis President

Jessica Garcia Secretary

Prepared By: Cesily Ciccarello

I. Call to Order

By Alissa Mavridis

Thursday, July 21, 2022, at 5:03 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Cesily Ciccarello called Alissa Mavridis, James Burton, DeEtte Peterson, Chris Ortiz and Jessica Garcia

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Jonas amended the agenda by adding the June 16th minutes to be APPROVED.

Motion by Alissa Mavridis to ADOPT the Agenda and add the June 16th minutes.

Seconded by James Burton

Carried All in favor

D. Adoption of the minutes from the June 16th, Regular meeting and July 1st, Special meeting

Motion by Alissa Mavridis to ADOPT both Minutes from June 16th and July 1st.

Seconded by DeEtte Peterson

Carried All in Favor

II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)

Request for a parent representative to join the FY 2022-2023 Audit Committee*

Nobody showed up however James explained he did inform some parents and listed his contact info if they were interested.

Motion by Alissa Mavridis to ADOPT

Seconded by James Burton

Carried All in Favor

III. Financial Update

A. Finance Committee Report (Committee met July 21, 2022, at 4:30 pm)

James stated as the end of FY 2022 all P.O.s were successfully closed out and have a healthy balance of 1.6 billion remaining, anything we did not spend is going to carry over along with the covid-19 grant. Unlike last year where what we did not spend went away.

B. Request for Inventory Disposal*

Jennifer said she had a 3D printer that is no longer working and is now ready for disposal. It was supposed to be disposed of last year however with the constant business it just hasn't been done yet. She transferred it to SAMS to see if they wanted to get rid of it considering SPLC went half on the printer. \$32,0000 is needing PED Approval, once that is done Jennifer will draft a letter with the board's approval to

dispose of the printer. The printer SPL001502 still currently an asset so with that Chris asked what was done to repair it. Jennifer added that they could no longer find parts for it, they considered using other printer parts however it just didn't work. We've also sent out some laptops with broken keyboards and ABBA has informed us that the keyboard is more than the computer itself, it was recommended to just upgrade the computers.

Motion by Alissa Mavridis to APPROVE the transfer and disposal of printer SPL001502 and Lenovo laptop with a broken keyboard.

Seconded by Chris Ortiz

Carried All In favor

IV. Ongoing Governing Council Business Matters

James explained that we should get these training and meetings done in a timely manner and possibly before. Jonas went on to say he spoke to someone who said they could come down to get our training done earlier, so with that we are hoping to complete them early.

A. Open Meeting Act Resolution *

Motion by Alissa Mavridis to ADOPT the Open Meeting Act Resolution

Seconded by Jessica Garcia

Carried All In favor

B. Part-Time Employee Benefit Resolution*

Before, any employee working between 15-20 hours would get benefits but now the new requirements are any employee working above 20 hours may qualify for benefits. Jonas explains that when giving benefits the cost ranges between full benefits at \$14,000 high and \$1,000 on a low plan. James asked what happens to a 15hrs/week employee who may get sick, what benefits do they receive. Jonas replied that they would need to take their own leave and if they wanted, they are able to use the 2 days we offer as pto.

Motion By Alissa Mavridis to ADOPT the Part-Time Employee Benefit Resolution

Seconded by James Burton

Carried All In favor

C. Charter Amendment to Increase Board Membership*

Chris stated that a 5-person ballot changing to a 7-persons, would possibly be a nice judgement when making decisions considering it is an odd number.

Motion by Alissa Mavridis to submit a charter amendment to increase from 5 people to 7 people.

Seconded by James Burton

Carried All In favor

D. Officer Elections

1. President*

Alissa has been president for 2021, 2022 and will continue for school year of 2023

Motion by James Burton

Seconded by DeEtte Peterson

Carried All In favor

2. Vice-President*

James would also continue to be vice president for the school year of 2022-2023

Motion by Alissa Mavridis to ELECT James Burton for 2022-2023

Seconded by Chris Ortiz

Carried All In favor

3. Secretary*

Jessica Garcia will continue to be Secretary position for the year of 2022-2023

Motion by Alissa Mavridis to ELECT Jessica Garcia Secretary

Seconded by James Burton

Carried All In favor

E. Committee Elections

1. Audit Committee*

Alissa stated we needed two board members, a public rep. and a parent representative. Jonas volunteered himself along with Alissa to audit committee, Jessica and Chris also said they could make themselves available for whatever and whenever they needed.

Motion by Alissa Mavridis ELECT Jessica Garcia and Chris Ortiz to be board members

Seconded by James Burton

Carried All In favor

2. Finance Committee*

Chris expressed his love for the position however he is wanting to step down. He went on to explain his position to see if anyone wanted to volunteer and DeEtte decided to step up to the finance committee.

Motion by Alissa to ELECT Chris Ortiz and DeEtte Peterson to Finance committee

Seconded by Jessica Garcia

Carried All In favor

3. Ethics Committee*

James said that we already did a pre-vote 2 months ago to have an Ethic Committee. Chris said he would like to try out the committee along with James to start. To try for a 3rd member and went over policies and protocols

Motion by Alissa to ELECT James Burton and Chris Ortiz to Ethics Committee for FY 2022

Seconded by DeEtte Peterson

Carried All In favor

V. Head Administrative

Prepared By: Cesily Ciccarello

Jonas expressed that enrollment is the main issue right now, they have been brainstorming on doing a radio or tv ad but would like to be cost effective. They have placed flyers in the surrounding area to catch some attention to our school and with that we are getting the news out. Jonas went on about tightening our budget with the most cost-effective products and items we purchase. Lastly, he went over how him, and the Vice Principle are preparing for students and staff to return to the building for the new school year by setting goals and positivity.

VI. Assistant Principal

Tonya covered the flyers they advertised and said they've helped a lot get the word out about our Charter school. She is always open to new and different ideas regarding our school. She wanted to add to the Covid reports, that the covid tool kit is new and can test at any time at school. We are going over new and current covid protocols as of this year, but we want to do the correct and most efficient testing possible. She went on to add we offer tests and have all the clearances to administer them. Tonya will continue to update the next two weeks and leave it up to the child and their families on the mask mandate, we will do all we can to keep it clean and safe.

VII. New Business Matters*

Alissa stated there were no new business matters

A. Date for the next Regular SPLC Governing Council Meeting – August 18, 2022, at 5:00pm

Motion by Alissa Mavridis

Seconded by Jessica Garcia

Carried All in favor

VIII. Adjournment*

Motion by Alissa Mavridis to Adjourn

Seconded by DeEtte Peterson

Carried All in Favor

Meeting Adjourned at 6:33 pm.

Note: * Indicates Action / Approval Item If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.