



# SOUTHWEST PREPARATORY LEARNING CENTER

## **GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, February 16, 2023

## **BOARD MEMBERS PRESENT**

Alissa Mavridis, James Burton, Jessica Garcia, DeEtte Peterson, Xavier Chavez, and Chris Ortiz

## **BOARD MEMBERS ABSENT**

None

## **ALSO, IN ATTENDANCE**

Jonas Cossey, Tonya McCullough, Jennifer Vigil, and Justine Vigil

## **PUBLIC**

None

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on March 16, 2023.

By a vote of   6   yes   0   no   0   absent      abstained

Alissa Mavridis President

Jessica Garcia Secretary

Prepared By: Jennifer Vigil

**I. Call to Order**

By Alissa Mavridis

**Thursday, February 16, 2023, at 5:06PM**

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers  
Meeting was held via Zoom and hosted by Jonas Cossey

**A. Roll Call**

Jennifer Vigil called DeEtte Peterson, Jessica Garcia, Chris Ortiz, Alissa Mavridis, James Burton, and Xavier Chavez.

**B. Pledge of Allegiance**

Led by Alissa Mavridis

**C. Adoption of the Agenda\***

**Motion by** Alissa Mavridis to ADOPT the agenda

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**D. Adoption of the minutes from January 19<sup>th</sup>, Regular Meeting\***

Alissa adopted the minutes from January 19<sup>th</sup>, the regular meeting, and the correction of expeditors to expenditures in 3A, as well as, correction of intergrading to integrating in Vice Principal Report.

**Motion by** Alissa Mavridis to ADOPT the minutes from January 19<sup>th</sup>, Regular Meeting as amended.

**Seconded by** Jessica Garcia

**Carried All in Favor**

**II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)**

**III. Governing Council Committee Reports**

**A. Finance Committee (Committee met February 16<sup>th</sup>, 2023, at 4:30 pm)**

Justine Vigil stated that the committee discussed receiving a memo from PED that reports all of the schools in New Mexico's final SEG number (State Equalization Guarantee). At the beginning of January we received a memo that the unit value was increased by 1.3%. We will be receiving a decrease due to the 40 day student count, even though the SEG value did go up. Jonas, Jennifer, and Justine did discuss where we can move some expenses into other funds and we will continue to monitor and work on this as the year progresses. We will meet next week to discuss what the next steps are between now and June, so we can finish out the year with a positive number. Justine also went over the capital funds to the bank balance. We have big capital funds in HB-33 and SB-9, which can be used for student technology and student furniture. If SPLC decides to purchase a building, then they can use this for lease and maintenance of the building. Chris Ortiz asked Justine if there is a way we can put these capital funds revenue to work (can we earn more on them). Justine will get back to the board on this after she looks into what we can do with this money as far as putting it to work.

## **1. Budget Adjustment Requests\***

### **a. SPLC-530-000-2223-0010-M**

Justine went over our maintenance bar for our operational funds. This budget adjustment request will move our budget around to adjust for current spending and to ensure any negative functions are positive.

### **b. SPLC-530-000-2223-0019-T**

Justine went over the transfer bar for our title I fund. This budget adjustment request is moving budget from function 2100 to function 1000, in order to clean up the negative line items in function 1000.

**Motion by** Alissa Mavridis to APPROVE budget adjustment requests **0010-M** and **0019-T**

**Seconded by** Chris Ortiz

**Carried All in Favor**

## **B. Audit Committee**

Justine let the board know that the state auditor released the audit and we can now discuss the audit with the governing council in the open meeting. Chris Ortiz stated that we will discuss the audit in more detail next month.

## **C. Strategic Planning Committee**

Alissa Mavridis stated that the committee did meet and they discussed charter renewal and enrollment. The committee is looking to see how we can improve enrollment, but it has been challenging. Alissa also stated that we have hired a charter renewal consultant that Jonas has been meeting with. He will go into further detail about the charter renewal consultant on the Head Administrator Report.

## **D. Ethics Committee**

James Burton stated that the ethics committee has finalized their review on a chain of emails that were received on May 27, 2022 and June 12, 2022. This review has taken several months to complete in order to get a complete and thorough understanding of the emails. The ethics committee has found no ethical concern that the board should consider or require further review. The ethics committee has closed this case and found no ethical concern.

The ethics committee is formally requesting that SPLC purchase walkie talkies or radios for emergency communication purposes. Administrative staff needs to be able to reach teachers fast and efficiently in case of an urgent/immediate matters and a texting application, because teachers need to be able to receive alerts quickly. The ethics committee doesn't think teachers can do this with a texting application while they are busy teaching. Jonas said that the school will purchase the radios/walkie talkies as soon as possible.

Ethics committee would also like to add a teacher representative as part of the board for teacher input. Jonas will look to see if we have any teachers that would like to be a part of the board as a teacher representative.

#### **IV. Governing Council Discussion Items**

##### **A. Governing Board Training**

Alissa Mavridis stated that governing council members are working on required trainings.

#### **V. Head Administrator Report**

Jonas started off by discussing his meeting with the renewal consultant Karen Ehlert. He listed a couple of items the school needs to get completed in order to be approved for renewal. Staff and family surveys and finance were among the items listed.

Jonas then moved to the Site Visit Report and went over the (9) pages that were on the report. Some of the preliminary information is incorrect and Jonas will contest some of that data.

Enrollment is still an issue, but it is affecting everyone as students are leaving public schools across the board. Also, current legislation may limit the opening of new charter schools or new charter school sites. We are unsure of how this will affect us moving forward, but it could limit competition based on the school in our geographic area or prevent us from pursuing other options down the road.

#### **VI. Vice Principal Report**

Tonya started out by addressing enrollment opportunities. She wants us to get more creative from what we have done in the past. She mentioned to Alissa that she would like to be involved in the enrollment conversations to see if we can improve our enrollment.

Tonya then moved to NWEA Testing and mentioned that have completed about 80% of student testing so far. This is our 3<sup>rd</sup> NWEA test of the year. Teachers are having some issues with students not taking the tests as seriously, because they are immediately asking if they are being graded on the tests. There are also discrepancies with the NWEA testing that we can give compared to the state testing that students are required to take.

A new initiative we are adding is data driven instruction. Teachers will be able to look at student data and then dedicate 1 day a month where teachers can actually look at the student data. It will help to plan instruction in small groups and get students more help where they need it with our interventionist.

#### **VII. New Business Matters**

##### **A. Next Regular SPLC Governing Council Meeting-March 16<sup>th</sup>, 2023, at 5:00pm\***

**Motion by** Alissa Mavridis

**Seconded by** Xavier Chavez

**Carried All in Favor**

#### **VIII. Adjournment\* 6:00 pm**

**Motion by** Alissa Mavridis

**Seconded by** Xavier Chavez

**Carried All in Favor**

Note: \* Indicates Action / Approval Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.