



SOUTHWEST PREPARATORY LEARNING CENTER

GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, April 20, 2023

BOARD MEMBERS PRESENT

Alissa Mavridis, Jessica Garcia, DeEtte Peterson, Xavier Chavez, and Chris Ortiz

BOARD MEMBERS ABSENT

None

ALSO, IN ATTENDANCE

Jonas Cossey, Tonya McCullough, Jennifer Vigil, and Justine Vigil

PUBLIC

None

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on May 18, 2023.

By a vote of 5 yes 0 no absent abstained

Alissa Mavridis President

Jessica Garcia Secretary

Prepared By: Jennifer Vigil

I. Call to Order

By Alissa Mavridis

Thursday, April 20, 2023, at 5:01PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers
Meeting was held via Zoom and hosted by Jonas Cossey

A. Roll Call

Jennifer Vigil called DeEtte Peterson, Jessica Garcia, Chris Ortiz, Alissa Mavridis, and Xavier Chavez.

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Motion by Alissa Mavridis to ADOPT the agenda.

Seconded by Chris Ortiz

Carried All in Favor

D. Adoption of the minutes from March 16th, Regular Meeting*

Alissa Mavridis adopted the minutes from March 16th, the regular meeting.

Motion by Alissa Mavridis to ADOPT the minutes from March 16th, Regular Meeting.

Seconded by Xavier Chavez

Carried All in Favor

II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)

III. Governing Council Committee Reports

A. Finance Committee (Committee met April 20th, 2023, at 4:30 pm)

Chris Ortiz noted that the finance committee met and that everything is looking good. This month there were more deposits than withdrawals due to receiving RFR's. The budget is coming up and we will be going over it tonight. We will also be reviewing some BARs but nothing out of the ordinary, mostly just fund maintenance.

1. Budget Adjustment Requests*

a. SPLC-530-000-2223-0025-I

Justine went over our increase bar for our SB-9 State Match fund. We can use this funding for student furniture. This budget adjustment request will increase our budget due to the award letter we received.

b. SPLC-530-000-2223-0026-M

Justine went over our maintenance bar for our operational funds. This budget adjustment request not taking budget out of the fund, but we are adjusting the budget for anticipated expenses.

c. SPLC-530-000-2223-0027-T

Justine went over our transfer bar for CRRSA ESSER II fund. This budget adjustment request is moving budget from one function to another to adjust for anticipated expenses.

Motion by Alissa Mavridis to APPROVE budget adjustment requests **0025-I, 0026-M, and 0027-T** as shown in the April 20th, 2023, agenda.

Seconded by Jessica Garcia

Carried All in Favor

B. Audit Committee

Chris Ortiz let the board know that there is nothing new to report on the audit.

C. Strategic Planning Committee

Alissa Mavridis let the board know that the strategic planning committee responded to a request for information from SSLC regarding whether SPLC was planning on leaving the building. Alissa stated that they let SSLC know that we do not plan on leaving the building currently, but if anything changes then we would get back to them.

D. Ethics Committee

Xavier Chavez let the board know that they have nothing new to report this month. All prior requests from the ethics committee have been met.

IV. Governing Council Discussion Items

A. Governing Board Training

Alissa Mavridis stated that all trainings are now available on Canvas and they are really easy to access. These are all virtual and you can take these trainings at your convenience. They do need to be completed by June 30th.

B. Change in Governing Council Membership

Alissa let the board know that James Burton is no longer with the SPLC governing council. With that Alissa stated that we need a GC member to volunteer to be the vice president, because we need the vice president to run the GC meetings if she is absent. Jessica Garcia volunteered to be the vice president for the remainder of the school year, that consists of May and June.

Motion by Alissa Mavridis to CONFIRMING that James Burton is no longer on the board, instead of 6 members we are down to 5, and that Jessica Garcia will take on the role as VP until the end of the fiscal year.

Seconded by DeEtte Peterson

Carried All in Favor

C. Exhibit B to Sublease-Cost Sharing Agreement Negotiation

Jonas Cossey went over the cost share agreement with the board and shared that the new cost share split will be 51% SPLC and 49% SSLC.

Motion by Alissa Mavridis that we APPROVE Exhibit B to the Sublease-Cost Sharing Agreement Negotiation
Seconded by Xavier Chavez
Carried All in Favor

D. Proposed Operational Budget FY 2023-2024

Justine Vigil presented the FY 2023 – 2024 Operational Budget to the board. She went over what the budget will look like and how the calendar influences the final projected budget. We may have to adjust the budget once our final calendar is submitted to PED. We also increased our salaries to the mandated 6% salary increase that was passed in legislature.

Motion by Alissa Mavridis that we APPROVE Proposed Operational Budget FY 2023-2024 pending any changes that might need to happen with the K+ program.
Seconded by Xavier Chavez
Carried All in Favor

E. Proposed Salary Schedules FY 2023-2024

Justine Vigil presented the proposed salary schedules with the mandated 6% increase. She did this by increasing the starting salary amount by 6%. She also created a spreadsheet to make sure that all employees fell on the salary schedule and that they all got the 6% increase. She also mentioned that the starting pay for Educational Assistants increased and that is now reflected in our salary schedule.

Motion by Alissa Mavridis to APPROVE Proposed Salary Schedules FY 2023-2024 with the additional 6% increase.
Seconded by DeEtte Peterson
Carried All in Favor

F. Proposed SY 2023-2024 Calendar

Jonas Cossey went over the proposed SY 2023-2024 calendar, and the concerns that parents have with APS's scheduled calendar. We traditionally follow APS's calendar, but we may make a few adjustments due to the concerns of parents.

Motion by Alissa Mavridis to TABLE the Proposed SY 2023-2024 Calendar pending additional input from stakeholders.
Seconded by Xavier Chavez
Carried All in Favor

V. Head Administrator Report

Jonas Cossey started out by letting the board know that we haven't received any follow up from the site visit team, they have requested some documentation from us. However, that's about it.

Prepared By: Jennifer Vigil

Also, we have applied for a couple of grants. The grants we applied for are the literacy leader grant and an onsite MLSS coaching grant. These grants would provide more support for the teachers and staff.

We will also be using some capital funds for student laptops. The Lenovo's are just not the quality we need to support our students during testing and other in school projects. We are also going to put up some signage, so people know we are a school. We are hoping that this could help with enrollment.

VI. Vice Principal Report

Tonya let the board know that the equity council had a meeting and they put together a proposal for administration. The proposals could have ideas on what they would like the administration to budget for. For example, if they need certain supplies or materials.

Testing is almost over. There are 2 students that still need to complete a couple of tests, but we are almost 100% compliant. We have until May 12th to finish testing, so we have some time to get those 2 students in and tested.

Lastly, attendance is still an issue. Tonya went over the different tiers that students are currently in. Some attendance is concerning, and we need some incentives to get kids in school.

VII. New Business Matters

A. Next Regular SPLC Governing Council Meeting-May 18th, 2023, at 5:00pm*

Motion by Alissa Mavridis

Seconded by Jessica Garcia

Carried All in Favor

VIII. Adjournment* 6:41 pm

Motion by Alissa Mavridis

Seconded by Xavier Chavez

Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.