



SOUTHWEST PREPARATORY LEARNING CENTER

GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, June 22, 2023

BOARD MEMBERS PRESENT

Alissa Mavridis, Jessica Garcia, DeEtte Peterson, and Chris Ortiz

BOARD MEMBERS ABSENT

Xavier Chavez

ALSO, IN ATTENDANCE

Jonas Cossey, Jennifer Vigil, and Justine Vigil

PUBLIC

None

Note - Governing Board members visually raised their hand when saying, "All in Favor" when voting and during roll calls.

These minutes were approved on: July 20, 2023.

By a vote of 3 yes no 2 absent abstained

Alissa Mavridis President

Jessica Garcia Secretary

Prepared By: Jennifer Vigil

I. Call to Order

By Alissa Mavridis

Thursday, June 22, 2023, at 5:03PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers
Meeting was held via Zoom and hosted by Jonas Cossey

A. Roll Call

Jennifer Vigil called DeEtte Peterson, Jessica Garcia, Chris Ortiz, Alissa Mavridis, and Xavier Chavez.

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Motion by Alissa Mavridis to ADOPT the agenda with the amendment to 4B FY 2024 Contracts above \$20,000 adding it as an action item.

Seconded by Chris Ortiz

Carried All in Favor

D. Adoption of the minutes from May 18th, Regular Meeting*

Alissa Mavridis adopted the minutes from May 18th, the regular meeting.

Motion by Alissa Mavridis to ADOPT the minutes from May 18th, Regular Meeting.

Seconded by Jessica Garcia

Carried All in Favor

II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)

III. Governing Council Committee Reports

A. Finance Committee (Committee met June 22nd, 2023, at 4:30 pm)

Chris Ortiz noted that the finance committee met and that everything is looking good. We have currently closed all the purchase orders. We have a healthy general ledger and that is mostly due to our capital funds. Carryover looks good as well. Also, our audit has started.

1. Budget Adjustment Requests*

a. SPLC-530-000-2223-0032-I

Justine went over our increase bar for our Title II fund. This Bar has already been approved because there was a June 13 deadline. This budget adjustment request will increase our budget due to the award letter we received for carryover.

Motion by Alissa Mavridis to APPROVE budget adjustment requests **0032-I**, as shown in the June 22nd, 2023, agenda.

Seconded by Chris Ortiz

Carried All in Favor

2. Request for Inventory Disposal*

Jennifer went over the disposal package for 26 Lenovo Laptops, 1 Computer tower, and 2 Sony Cameras. The Lenovo's has issues with the batteries and certain keyboard letters not working. The Sony cameras will not turn on. It is not cost effective for the school to fix/replace the batteries, keyboards, or cameras so we are going to dispose of the items listed above. Each item has outlived its useful life. All items will be replaced as needed.

Motion by Alissa Mavridis to APPROVE the request of inventory disposal for the 26 Lenovo Laptops, 1 Computer Tower, and 2 Sony Cameras.

Seconded by DeEtte Peterson

Carried All in Favor

B. Audit Committee

Chris Ortiz let the board know that the audit has started, and Justine and Jennifer are working together on the audit.

C. Strategic Planning Committee

Alissa Mavridis let the board know that the strategic planning committee doesn't have anything new to report on.

D. Ethics Committee

Chris Ortiz let the board know that the ethics committee received a parent complaint and they met with our attorney based on that complaint. Our attorney has sent the board a response that covered the complaint in detail and the board will send that response to the parent.

IV. Governing Council Discussion Items

A. Governing Board Training Update

Alissa Mavridis stated that all board member trainings have been completed. All board members will receive a self-evaluation via email that must be completed.

B. FY 2024 Contracts above \$20,000*

Jonas went over the service agreements for The Vigil Group, ABBA Technologies, Day and Night Cleaning Services, Imagine Learning, Nube Group, DMH Law LLC, and PowerSchool.

Motion by Alissa Mavridis to APPROVE service agreements for The Vigil Group, ABBA Technologies, Day and Night Cleaning Services, Imagine Learning, Nube Group, DMH Law LLC, and PowerSchool.

Seconded by Jessica Garcia

Carried All in Favor

C. Digital Sign*

Jonas went over the contract for a new digital sign. This would improve the visibility of the school. The contracts are CES vendors, so we do not need to go out to bid.

Motion by Alissa Mavridis to APPROVE purchase of digital signage 7 X 14 with the lower resolution.

Seconded by Chris Ortiz

Carried All in Favor

D. Adoption of Special Education Policies and Procedures that are consistent with State and Federal regulations under IDEA-B.*

Jonas stated that IDEA-B added a section to the application stating that the school will adopt the Special Education Policies and Procedures that are consistent with State and Federal regulations under IDEA-B. This is best practice because we are in complete compliance with the state and federal regulations.

Motion by Alissa Mavridis to APPROVE and adopt the Special Education Policies and Procedures that are consistent with State and Federal regulations under IDEA-B.

Seconded by DeEtte Peterson

Carried All in Favor

E. IDEA-B Application, Authority to Submit*

Jonas Cossey let the board know that he needs to request authority to submit the IDEA-B Application. He asked that the board give him authority to submit the application.

Motion by Alissa Mavridis that we give Jonas Cossey the AUTHORITY to submit the IDEA-B application on behalf of the school.

Seconded by Jessica Garcia

Carried All in Favor

V. Head Administrator Report

Jonas Cossey started out by letting the board know that we will be having staffing interviews for a couple of positions. These include EA's and afterschool personnel.

Also, we will have a teacher out on FLMA, we are not sure of the dates yet. However, we are actively looking for a substitute to cover during this time.

Enrollment is better and we are looking to have more students at the beginning of the year than we did last year. We are hoping to get even more once parents see the strain on their kids getting up so early to attend school at APS.

VI. New Business Matters

A. Next Regular SPLC Governing Council Meeting-July 20th, 2023, at 5:00pm*

Motion by Alissa Mavridis

Seconded by Jessica Garcia

Carried All in Favor

VII. Adjournment* 6:11 pm

Motion by Alissa Mavridis

Seconded by DeEtte Peterson

Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.