



SOUTHWEST PREPARATORY LEARNING CENTER

GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, December 14, 2023

BOARD MEMBERS PRESENT

DeEtte Peterson, Xavier Chavez, Jessica Garcia, and Chris Ortiz

BOARD MEMBERS ABSENT

Alissa Mavridis

ALSO, IN ATTENDANCE

Jennifer Vigil

PUBLIC

None

Note - Governing Board members visually raised their hand when saying, "All in Favor" when voting and during roll calls.

These minutes were approved on: January 18, 2024.

By a vote of 5 yes ___ no ___ absent ___ abstained

Chris Ortiz President

Xavier Chavez Secretary

Prepared By: Jennifer Vigil

I. Call to Order

By Chris Ortiz

Thursday, December 14, 2023, at 5:03 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

The meeting was held via Zoom and hosted by Chris Ortiz.

A. Roll Call

Jennifer Vigil called DeEtte Peterson, Jessica Garcia, Chris Ortiz, Alissa Mavridis, and Xavier Chavez.

B. Pledge of Allegiance

Led by Chris Ortiz

C. Adoption of the Agenda*

Motion by Chris Ortiz to ADOPT the agenda from December 14th with the change to the Virtual Zoom meeting link, a change on the head administrator report for Jennifer to present the quote from ABBA Technologies, and a change to New Business Matters from the year 2023 to 2024.

Seconded by Jessica Garcia

Carried All in Favor

D. Adoption of the minutes from November 21st, Regular Meeting*

Motion by Chris Ortiz to ADOPT the minutes from November 21st, Regular Meeting.

Seconded by Xavier Chavez

Carried All in Favor

II. Public Comment (2 minutes per individual with the right to allow more time from the Governing Council President)

A. Presentation from the NM PED Charter School Division regarding contract negotiation.

1. Chris Ortiz stated that no one from the PED logged in for the governing council meeting.

III. Governing Council Committee Reports

A. Finance Committee (Committee met December 14, 2023, at 4:30 pm)

DeEtte Peterson stated that the finance committee met, and the school has received December's SEG. Jennifer is going to be presenting an increase BAR for our Activities fund, we received more revenue than anticipated. We have also received our title fund reimbursements, along with ESSER III and IDEA-B. Lastly, we finally got our Lease Reimbursement award letter in, and Jennifer will be presenting a BAR for that as well.

1. Budget Adjustment Requests*

a. SPLC-530-000-2324-0003-I

Jennifer went over our Increase bar for our Activities Fund. This budget adjustment request is increasing budget due to receiving more revenue than anticipated.

b. SPLC-530-000-2324-0004-T

Jennifer went over our Transfer bar for our Operational Fund. This budget adjustment request is moving budget from one function to another to adjust for anticipated expenses.

c. SPLC-530-000-2324-0005-T

Jennifer went over our Transfer bar for our Title II Fund. This budget adjustment request is moving budget from one function to another to correct the account coding for Professional Development per PED guidelines.

d. SPLC-530-000-2324-0006-IB

Jennifer went over our Initial Budget bar for our PSCOC Lease Reimbursement Fund. This budget adjustment request is awarding funding for lease reimbursement for fiscal year 24.

Motion by Chris Ortiz to APPROVE the Budget Adjustment Request for BAR #530-000-2324-0003-I, #530-000-2324-0004-T, #530-000-2324-0005-T, and #530-000-2324-0006-IB.

Seconded by DeEtte Peterson

Carried All in Favor

B. Audit Committee

Chris Ortiz let the board know that the audit has not been released yet and we cannot discuss the audit until it has been released.

C. Strategic Planning Committee

The committee has not met and has nothing to report.

D. Ethics Committee

Xavier Chavez let the board know that they have not received any ethical concerns or complaints at this time.

IV. Governing Council Discussion Items

A. Governing Board Training Update

Chris Ortiz stated that trainings are in process, and they are all still working on getting the trainings completed.

B. Recruitment

No one from the governing council has found any new members to serve on the governing council.

V. Head Administrator Report

A. Student Laptop Purchase*

Jennifer presented the quote from ABBA Technologies regarding the student laptops. SPLC is looking to purchase an additional 45 student laptops for the Spanish class and replacement units.

Motion by Chris Ortiz to APPROVE the quote and purchase of additional student laptops for SPLC students.
Seconded by Jessica Garcia
Carried All in Favor

VI. New Business Matters

A. Next Regular SPLC Governing Council Meeting-January 18th, 2024, at 5:00pm*

Motion by Chris Ortiz
Seconded by Xavier Chavez
Carried All in Favor

VII. Adjournment* 5:51 pm

Motion by Chris Ortiz
Seconded by DeEtte Peterson
Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who needs a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jonas Cossey at jcossey@sslc-nm.com or (505) 321-2154 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.