



REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

Wednesday, August 14th, 2019 @ 5:00p

Meeting Room: Smart Lab

10301 Candelaria Rd. NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Debra Jensen Deborah Burns Sean Hendrickson Tammy Gerarrd Michael Hamel		Chris Lutz Justine Vigil Walter Feldman Heather Riley Denise Dixson Robert Pasztor	

MINUTES RECORDED BY: Savannah Lopez

These minutes were approved on 9-18-19

by a vote of: ☒ Yes ☐ No ☐ Absent ☐ Abstained

President: Sean Hendrickson

Recorded by: SL

****Items up for approval during this meeting and/or required action taken, are in RED print.***

*****SSLC policies are available to the public. Please e-mail the Secretary to the Board (slopez@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.***

OPENING BUSINESS

CALL TO ORDER

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, August 14th, 2019, at 5:00 pm in the Smart Lab of Southwest Learning Center (10301 Candelaria Rd. NE).

ROLL CALL

Mr. Hendrickson, here; Mr. Hamel, here; Ms. Burns, here; Ms. Gerrard, here; Ms. Jensen, here.

PLEDGE OF ALLEGIANCE

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Hendrickson asked for a motion to adopt the agenda. Mr. Hamel made the motion to adopt the agenda and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

REVIEW / APPROVAL OF MINUTES

Mr. Hendrickson asked for a motion to approve the minutes.

Ms. Burns made the motion to approve the minutes and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

ACTION ITEMS:

FINANCE REPORT

Ms. Vigil presented the finance packet and highlights to the Governing Council.

FINANCE COMMITTEE UPDATE

Mr. Hendrickson gave the finance committee report.

VOUCHER APPROVALS

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals. Mr. Hamel made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BANK RECONCILIATION

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Ms. Burns made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BUDGET ADJUSTMENT REQUESTS (BAR)

Mr. Hendrickson asked for a motion to approve the following BARs:

- i. BAR 531-000-1920-0001-IB

Mr. Hamel made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

INVENTORY DISPOSAL

Ms. Heather Riley presented the inventory disposal packet to the Governing Council. Mr. Hendrickson asked for a motion to approve the Inventory Disposal packet. Mr. Hamel made the motion and Ms. Sanders seconded. Mr. Hendrickson called for a voice vote unanimous yes, **Motion passed.**

MOU - BETWEEN SSLC AND SPLC

Ms. Lutz presented the MOU to the Governing Council. Mr. Hendrickson asked for a motion to approve the MOU. Ms. Burns made the motion and Mr. Hamel seconded. Mr. Hendrickson called for a voice vote unanimous yes, **Motion passed.**

PUBLIC COMMENT

NONE

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Ms. Burns moved for the SSLC Governing Council to go into Closed Session
Pursuant to Section 10-15-1 (H) (8) NMSA 1978, the Board will meet in closed session to discuss the purchase acquisition or disposal of real property or water rights by a public body. Invited in the session was Chris Lutz, Walter Feldman, and Robert Pasztor. **Motion passed.**

Mr. Hendrickson closed the SSLC Governing Council's closed session. Time: 5:24 pm.

OPEN SESSION

Mr. Hendrickson moved for the SSLC Governing Council to go back into an open session and Ms. Jensen seconded. **Motion passed.**

No action was taken. Only matters discussed were on the agenda. Time: 5:55 pm.

ACTION ITEMS:

DUAL CREDIT POLICY

TABLED

OPEN MEETINGS ACT

Ms. Lutz presented the OMA to the Governing Council. Mr. Hendrickson asked for a motion to approve the OMA. Ms. Burns made the motion and Ms. Jensen seconded. Mr. Hendrickson called for a voice vote unanimous yes, **Motion passed.**

DISCUSSION ITEMS

OPEN ITEMS LIST/PRIORITIES

Review Committees.

CLOSING BUSINESS**ANNOUNCEMENTS****ADJOURN**

The meeting adjourned. The next regular schedule Governing Council Board Meeting is September 18th, 2019, at 5:00pm in the SSLC Smart Lab.