



## **REGULAR MEETING NOTICE & AGENDA**

### **SOUTHWEST SECONDARY LEARNING CENTER GOVERNING COUNCIL**

**Wednesday, July 17, 2019 @ 5:00p**

*Meeting Room: Smart Lab*

10301 Candelaria Rd. NE, Albuquerque, NM 87112

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#### **1) Opening Business**

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Adoption of the Agenda\*
- e. Review of Past Meeting Minutes\* - June 19, 2019

#### **2) Action Items**

- a. Finance Report
- b. Finance Committee Update
- c. Check Register Review\*
- d. Bank Reconciliation\*
- e. Budget Adjustment Requests (BAR)\*
  - i. BAR 531-000-1819-0035-I
- f. Governance Council By-Laws\*

#### **3) Closed Session**

Pursuant to Section 10-15-1 (H) (7) NMSA 1978, the Board will meet in closed session to discuss matters subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

- a) Vote to go into Closed Session
- b) Following Closed Session the Board will vote to return to Open Session and may take action

#### **4) Information Reports/Updates**

- a. Head Administrator
- b. Council Committee/Subcommittee Updates

#### **5) Discussion Items**

- a. Inventory Contract and Cycle
- b. Cell Phone Policy
- c. Change of Date for Next Regular Council Meeting

#### **6) Announcements**

- a. Thank you to Mrs. Laura Sanders for her service on the SSLC Governance Council

#### **7) Adjournment**

- c. Next Scheduled Meeting: August 21, 2019

\* Item of Action: Denial/Approval

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign-language interpreter, or other form of auxiliary aid and/or service to attend or participate in this meeting, please contact SSLC's Administrative Assistant at least one week prior to the meeting, or as soon as possible. Public documents, (i.e., agenda, minutes, summary), can also be provided in various accessible formats, by contacting SSLC's Administrative Assistant.

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