



REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

Wednesday, July 17, 2019 @ 5:00p

Meeting Room: Smart Lab

10301 Candelaria Rd. NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Debra Jensen Deborah Burns Sean Hendrickson Laura Sanders	Michael Hamel	Chris Lutz Justine Vigil Matt Jackson Walter Feldman Heather Riley	

MINUTES RECORDED BY: Savannah Lopez

These minutes were approved on	<u>7 August 2019</u>
by a vote of:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstained
President:	<u>Sean Hendrickson</u>
Recorded by:	<u>[Signature]</u>

****Items up for approval during this meeting and/or required action taken, are in RED print.***

*****SSLC policies are available to the public. Please e-mail the Secretary to the Board (slopez@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.***

OPENING BUSINESS

CALL TO ORDER

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, July 17th, 2019, at 5:00 pm in the Smart Lab of Southwest Learning Center (10301 Candelaria Rd. NE).

ROLL CALL

Mr. Hendrickson asked Laura to call roll. Mr. Hendrickson, here; Mr. Hamel, absent; Ms. Deborah Burns, here; Ms. Sanders, here; Ms. Jensen, here.

PLEDGE OF ALLEGIANCE

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Hendrickson asked for a motion to adopt the agenda. Ms. Sanders made the motion to adopt the agenda and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

REVIEW / APPROVAL OF MINUTES

Mr. Hendrickson asked for a motion to approve the June minutes. Ms. Burns made the motion to approve the minutes and Ms. Sanders seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

ACTION ITEMS:

FINANCE REPORT

Ms. Vigil presented the finance packet and highlights to the Governing Council.

FINANCE COMMITTEE UPDATE

Mr. Hendrickson gave the finance committee report.

VOUCHER APPROVALS

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals. Ms. Sanders made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BANK RECONCILIATION

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Ms. Sanders made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BUDGET ADJUSTMENT REQUESTS (BAR)

Mr. Hendrickson asked for a motion to approve the following BARs:

- i. BAR 531-000-1819-0035-I

Ms. Sanders made the motion and Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BY-LAWS

The Council and administration went over the By-Laws provided by Ms. Patty Matthews (Attorney). Mr. Hendrickson asked for a motion to approve the By-Laws. Ms. Burns made the motion and Ms. Sanders seconded. Mr. Hendrickson called for a voice vote unanimous yes, **Motion passed.**

PUBLIC COMMENT

NONE

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Ms. Sanders moved for the SSLC Governing Council to go into Closed Session

*Pursuant to Section 10-15-1 (H) (4) NMSA 1978, the Board will meet in closed session to discuss matters subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, invited into closed session Ms. Lutz and Matt Jackson. Ms. Jensen seconded the motion. **Motion passed.***

Mr. Hendrickson closed the SSLC Governing Council's closed session.

OPEN SESSION

Mr. Hendrickson moved for the SSLC Governing Council to go back into an open session and ~~Mr. Hamel~~ seconded. **Motion passed.** *Ms. Jensen*

Ms. Burns made a motion to allow legal represent school as discussed in closed session. Ms. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes. **Motion passed.**

SCHOOL INFORMATION REPORTS/UPDATES

COUNCIL COMMITTEES REPORTS/UPDATES

Updates were given from each committee.

HEAD ADMINISTRATOR

Ms. Lutz updated the Council on important school information.

DISCUSSION ITEMS

OPEN ITEMS LIST/PRIORITIES

Inventory contract and cycle, cell phone policy, change of date for next regular council meeting.

CLOSING BUSINESS

ANNOUNCEMENTS

THANK YOU MS. LAURA SANDERS FOR HER SERVICE ON THE SSLC GOVERNANCE COUNCIL!

ADJOURN

The meeting adjourned. The next regular schedule Governing Council Board Meeting is August 14th, 2019, at 5:00pm in the SSLC Smart Lab.