



REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

Wednesday, November 20, 2019 @ 5:00p

Meeting Room: Smart Lab

10301 Candelaria Rd. NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Debra Jensen Deborah Burns Sean Hendrickson Tammy Gerrard Michael Hamel		Chris Lutz Justine Vigil Heather Riley Matthew E. Jackson	None

MINUTES RECORDED BY: Dana Smith

These minutes were approved on <u>December 18, 2019</u>	
by a vote of: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Abstained	
President:	<u>Sean Hendrickson</u>
Recorded by:	<u>Dana E. Smith</u>

**Items up for approval during this meeting and/or required action taken, are in RED print.*

****SSLC policies are available to the public.** Please e-mail Dana Smith (dsmith@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.

OPENING BUSINESS

CALL TO ORDER

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, November 20, 2019, at 5:00 pm in the Smart Lab of Southwest Learning Center (10301 Candelaria Rd. NE).

ROLL CALL

Mr. Hendrickson, here; Mr. Hamel, here; Mrs. Burns, here; Ms. Gerrard, here; Mrs. Jensen, here.

PLEDGE OF ALLEGIANCE

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Hendrickson asked for a motion to adopt the agenda. Mr. Hamel made the motion to adopt the agenda and Ms. Gerrard seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

REVIEW / APPROVAL OF MINUTES

Mr. Hendrickson asked for a motion to approve the minutes as amended and corrected to remove Mr. Hamel in motions as he was not in attendance at the previous meeting. Ms. Gerrard made the motion to approve the minutes and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

ACTION ITEMS:

FINANCE REPORT

Mrs. Vigil presented the finance packet and highlights to the Governing Council.

FINANCE COMMITTEE UPDATE

Mr. Hendrickson gave the finance committee report.

CHECK REGISTER

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals. Ms. Gerrard made the motion and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BANK RECONCILIATION

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Ms. Gerrard made the motion and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BARS

Mrs. Vigil presented the BARs to the Governing Council as follows:

- i. BAR 531-000-1920-0006-I
- ii. BAR 531-000-1920-0007-I
- iii. BAR 531-000-1920-0008-D
- iv. BAR 531-000-1920-0009-I
- v. BAR 531-000-1920-00010-I
- vi. BAR 531-000-1920-00011-I

Mr. Hendrickson asked for a motion to approve them. Mr. Hamel made the motion and Mrs. Burns seconded. Mr. Hendrickson called for a voice vote unanimous yes, **Motion passed.**

INVENTORY DISPOSAL

Mr. Hendrickson asked for a motion to approve the Inventory Disposal. Ms. Gerrard made the motion and Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

DISCUSSIONS

ACADEMIC COMMITTEE UPDATE:

Committee and council discussed strategic plans for the future to include student recruitment.

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Ms. Gerrard moved for the SSLC Governing Council to go into Closed Session Pursuant to Section 10-15-1 (H) (2), 10-15-1 (H) (7), and 10-15-1 (H) (8) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, and the purchase, acquisition or disposal of real property or water rights by the public body. *Mr. Hamel* seconded. Mr. Hendrickson called for a voice vote, unanimous yes. *Invited in the session was Chris Lutz, Matthew E Jackson* **Motion passed.** Mr. Hendrickson closed the SSLC Governing Council's session. Time: 5:21 pm.

OPEN SESSION

Mr. Hendrickson moved for the SSLC Governing Council to go back into an open session and Mrs. Jensen seconded. **Motion passed.** Time: 5:48 pm.

ACTION ITEMS:

Ms. Gerrard made the motion as follows: The governing council gives authority to attorneys (Piefer, Hanson & Mullins) to proceed with directions given by board in closed session to negotiate on behalf of school. Mrs. Jensen seconded. Mr. Hendrickson called for a voice vote, unanimous yes. **Motion passed.**

CLOSED SESSION

Mr. Hamel moved for the SSLC Governing Council to go into closed session to continue the discussions previously mention. Mrs. Jensen seconded. *Invited in the session was Chris Lutz* **Motion passed.** Time in: 5:50

OPEN SESSION

Mr. Hamel moved for the SSLC Governing Council to go back into an open session and Mrs. Jensen seconded. **Motion passed.**

Time: 6:33 pm.

UPDATES

HEAD ADMINISTRATOR UPDATE

- Enrollment Report: 188
- Item Report: Marketing- Reached out to three marketing companies. Ms. Burns also sent email to address recruitment, answered.
- New Proficiency Assessments: SAT school day grade 11, and PSAT grade 10.
- Equity Council: New policy driven by Martinez/Yazzie lawsuit.
- Teacher Evaluations: Ongoing.
- Progress Data: supplied by Denise Dixson, Academic Dean.

PUBLIC COMMENT

None

CLOSING BUSINESS

ANNOUNCEMENTS

Holiday Party/Play December 14, 2019.

Address: 6320 Domingo Rd NE Suite B, Albuquerque, NM 87108 (1 block east of San Pedro/2 blocks north of Central).

ADJOURNED AT 7:30PM

The meeting adjourned. The next regular schedule Governing Council Board Meeting is December 18th, 2019, at 5:00pm in the SSLC Smart Lab.