



REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

Wednesday, December 18, 2019 @ 5:00p

Meeting Room: Smart Lab

10301 Candelaria Rd. NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Debra Jensen Deborah Burns Sean Hendrickson Tammy Gerrard Michael Hamel		Chris Lutz Justine Vigil Heather Riley	Governors STEM Challenge team and parents.

MINUTES RECORDED BY: Dana Smith

These minutes were approved on <u>1-15-20</u>	
by a vote of: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Abstained	
President:	<u>Sean L Hendrickson</u>
Recorded by:	<u>Dana E Smith</u>

****Items up for approval during this meeting and/or required action taken, are in RED print.***

*****SSLC policies are available to the public. Please e-mail Dana Smith (dsmith@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.***

OPENING BUSINESS

CALL TO ORDER

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, December 20, 2019, at 5:00 pm in the Smart Lab of Southwest Learning Center (10301 Candelaria Rd. NE).

ROLL CALL

Mr. Hendrickson, here; Mr. Hamel, here; Mrs. Burns, here; Ms. Gerrard, here; Mrs. Jensen, here.

PLEDGE OF ALLEGIANCE

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Hendrickson asked for a motion to adopt the agenda excluding the announcements. Ms. Gerrard made the motion to adopt the agenda excluding the announcements and Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

REVIEW / APPROVAL OF MINUTES

Mr. Hendrickson asked for a motion to approve the minutes.

Mr. Hamel made the motion to approve the minutes and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

SPECIAL RECOGNITION:

STEM CHALLENGE TEAM

The STEM Challenge team and parents were recognized for **winning** the Governors STEM Challenge competition. Students on the team were awarded with letters and certificates. STEM Sponsors were given certificates.

ACTION ITEMS:

FINANCE REPORT

Mrs. Vigil presented the finance packet and highlights to the Governing Council.

FINANCE COMMITTEE UPDATE

Mr. Hendrickson gave the finance committee report.

CHECK REGISTER

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals. Ms. Gerrard made the motion and Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BANK RECONCILIATION

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Mrs. Burns made the motion and Ms. Gerrard seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

ANTI-BULLYING POLICY

Mr. Hendrickson asked for a motion to approve the new Anti-Bullying Policy and to resend the old Anti-Bullying policy. Ms. Gerrard made a motion to resend the current policy and approve the new policy effective January 1, 2020. Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Ms. Gerrard moved for the SSLC Governing Council to go into Closed Session Pursuant to Section 10-15-1 (H) (2), 10-15-1 (H) (7), and 10-15-1 (H) (8) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, and the purchase, acquisition or disposal of real property or water rights by the public body. *Mr. Hamel* seconded. Mr. Hendrickson called for a voice vote, unanimous yes. *Invited in the session was Chris Lutz & Denise Dixon.* **Motion passed.**
Mr. Hendrickson closed the SSLC Governing Council's session. Time: 5:40 pm.

OPEN SESSION

Mr. Hamel moved for the SSLC Governing Council to go back into an open session and Ms. Gerrard seconded. **Motion passed.**
Time: 5:55 pm.

ACTION ITEMS:

UPDATES

HEAD ADMINISTRATOR UPDATE

- Enrollment: 185
- Item Report
 - Equity Council: Six member council submitted to state on time.
 - Teacher Evaluations: Phase II complete and submitted on time.
 - Update on Website/Marketing: Exploring options to upgrade website and marketing to increase enrollment.
 - Building Lease to Purchase: Continuing to compile information regarding building acquisition.
 - NMPSIA: Settlement accepted.

ACADEMIC DEAN UPDATE

Academic Dean updated the council on current trends in course completion, and sub-population course progress.

DISCUSSIONS

ACADEMIC COMMITTEE UPDATE:

Discussed legislative proposal that state supplies matching funds for new Physics programs in the state.

PUBLIC COMMENT: None

CLOSING BUSINESS

ANNOUNCEMENTS

ADJOURNED AT 6:35 PM

The next regular schedule Governing Council Board Meeting is January 15th, 2019, at 5:00pm in the SSLC Smart Lab.