



REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

Wednesday, February 26, 2020 @ 5:00pm

Meeting Room: Smart Lab

10301 Candelaria Rd. NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Deborah Burns Tammy Gerrard Michael Hamel Sean Hendrickson Debra Jensen		Joe Hines Matthew Jackson Chris Lutz Patricia Matthews Lisa Mora Heather Riley	

MINUTES RECORDED BY: Dana Smith

These minutes were approved on 4-15-20

by a vote of: ☒ Yes ☐ No ☐ Absent ☐ Abstained

President: Sean Hendrickson

Recorded by: Dana E. Smith

****Items up for approval during this meeting and/or required action taken, are in RED print.***

*****SSLC policies are available to the public. Please e-mail Dana Smith (dsmith@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.***

OPENING BUSINESS

CALL TO ORDER

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, February 26, 2020, at 5:02 pm in the Smart Lab of Southwest Learning Center (10301 Candelaria Rd. NE).

ROLL CALL

Mr. Hendrickson, here; Mr. Hamel, here; Mrs. Burns, here; Ms. Gerrard, here; Mrs. Jensen, here.

PLEDGE OF ALLEGIANCE

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Hendrickson asked for a motion to adopt the agenda with a date correction to February 26, 2020. Mr. Hamel made the motion to adopt the agenda and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

REVIEW / APPROVAL OF MINUTES

Mr. Hendrickson asked for a motion to approve the minutes.

Ms. Gerrard made the motion to approve the minutes and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

ACTION ITEMS:

FINANCE REPORT

Mrs. Riley gave the finance report to the Governing Council.

FINANCE COMMITTEE UPDATE

Mr. Hendrickson gave the finance committee report.

CHECK REGISTER

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals. Ms. Gerrard made the motion and Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BANK RECONCILIATION

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Mr. Hamel made the motion and Ms. Gerrard seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

BARS 531-000-1920-0013-I

Mr. Hendrickson asked for a motion to approve the Bars 531-000-1920-0013-I (increase in SEG). Ms. Gerrard made the motion and Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

INSTRUCTIONAL MATERIALS POLICY

Mr. Hendrickson asked for a motion to approve the Instructional Materials Policy with a correction to the adoption date to February 26, 2020. Ms. Gerrard made the motion with an amended date and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

2020-2021 CALENDAR APPROVAL

Mr. Hendrickson asked for a motion to approve the 2020-2021 Calendar. Mr. Hamel made the motion and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

INVENTORY DISPOSAL

Mr. Hendrickson asked for a motion to approve the Inventory Disposal. Mrs. Burns made the motion and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

DESIGNATION OF SECRETARY

Deborah Burns nominated Debra Jensen to be appointed as SSLC Board Secretary. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Mrs. Burns moved for the SSLC Governing Council to go into Closed Session

Pursuant to Section 10-15-1 (H) (2), 10-15-1 (H) (7), and 10-15-1 (H) (8) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, and the purchase, acquisition or disposal of real property or water rights by the public body.

Mr. Hamel seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes. **Motion passed.** *Invited in the closed session was Chris Lutz, Matthew Jackson, and Patricia Matthews.*

Mr. Hendrickson closed the SSLC Governing Council's session. Time: 5:33 pm.

OPEN SESSION

Time: 6:00 pm.

1st motion- Mr. Hamel made a motion to approve the proposed settlement from NMPSIA as presented. Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes.

2nd motion- Mr. Hamel move to approve the proposed settlement in the Mario Guggino- QuiTam case as presented. Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes.

CLOSED SESSION

VOTE TO GO INTO CLOSED SESSION

Mr. Hamel moved for the SSLC Governing Council to go into Closed Session

Pursuant to Section 10-15-1 (H) (2), 10-15-1 (H) (7), and 10-15-1 (H) (8) NMSA 1978, the Board will meet in closed session to discuss limited personnel matters, matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant, and the purchase, acquisition or disposal of real property or water rights by the public body.

Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes.

Motion passed. *Invited in the closed session was Chris Lutz, Lisa Mora, and Joe Hines.*

Mr. Hendrickson closed the SSLC Governing Council's session. Time: 6:05 pm.

OPEN SESSION

Time: 6:45 pm.

ACTION ITEMS: NONE**UPDATES****HEAD ADMINISTRATOR UPDATE**

- *Enrollment Report: 181, 32 letter of intents for 2020-2021*
- *New Website*
- *Capital Outlay Award – pending approval of governor*
- *HB115 – early Physics program did not make it through legislation*
- *State Personnel Raises – an average of 4% to include teachers*
- *Open House Update – February 27, 2020, 5 – 7 pm.*
- *Site Visit Follow-Up*

COMMITTEE REPORTS:**ACADEMIC COMMITTEE UPDATE**

- *None*

ON-BOARDING COMMITTEE UPDATE

- *None*

PUBLIC COMMENT

None

CLOSING BUSINESS**ANNOUNCEMENTS****ADJOURNED AT: 8:02PM**

The meeting adjourned. The next regular scheduled Governing Council Board Meeting is March 18th, 2020, at 5:00pm in the SSLC Smart Lab.