



## REGULAR SCHEDULED GOVERNANCE COUNCIL MEETING MINUTES

**Wednesday, June 17, 2020 @ 5:00p**

*Meeting Room: Via Zoom*

10301 Candelaria Rd. NE, Albuquerque, NM 87112

| BOARD MEMBERS<br>PRESENT   | BOARD MEMBERS<br>ABSENT | ALSO IN<br>ATTENDANCE   | PUBLIC IN<br>ATTENDANCE |
|--|-------------------------|---|-------------------------|
| Deborah Burns<br>Tammy Gerrard<br>Michael Hamel (joined @<br>5:28)<br>Sean Hendrickson<br>Debra Jensen |                         | Denise Dixon (joined @<br>7:15)<br>Chris Lutz<br>Patricia Matthews<br>(joined @ 5:30)<br>Lisa Mora<br>Heather Riley (left @<br>5:20)<br>Justine Vigil (left @ 5:20) |                         |

**MINUTES RECORDED BY:** Dana Smith

*These minutes were approved on* 7-15-20

*by a vote of:* 5 Yes 0 No 0 Absent 0 Abstained

*President:* Sean L. Hendrickson

*Recorded by:* Dana E. Smith

*\*Items up for approval during this meeting and/or required action taken, are in RED print.*

*\*\*SSLC policies are available to the public. Please e-mail Dana Smith ([dsmith@sslc-nm.com](mailto:dsmith@sslc-nm.com)) to request a copy of the policy/policies as referenced within this document.*

## **OPENING BUSINESS**

### **CALL TO ORDER**

Mr. Hendrickson called the Southwest Secondary Learning Center (SSLC) Governing Council Board (GCB) Meeting to order on Wednesday, June 17, 2020, at 5:00 pm Via Zoom.

### **ROLL CALL**

Mr. Hendrickson, here; Mr. Hamel, here; Mrs. Burns, here; Ms. Gerrard, here; Mrs. Jensen, here.

### **PLEDGE OF ALLEGIANCE**

Mr. Hendrickson asked everyone to stand and join him in the Pledge of Allegiance.

### **ADOPTION OF THE AGENDA**

Mr. Hendrickson asked for a motion to adopt the agenda excluding the announcements. Mrs. Burns made the motion to adopt the agenda excluding the announcements and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

### **ADOPTION OF THE MINUTES (4-29-20)**

Mr. Hendrickson asked for a motion to approve the 4-29-20 Special meeting minutes. Ms. Gerrard made the motion to approve the minutes and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

### **ADOPTION OF THE MINUTES (5-29-20)**

Mr. Hendrickson asked for a motion to approve the 5-29-20 meeting minutes. Ms. Gerrard made the motion to approve the minutes and Mrs. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

## **ACTION ITEMS:**

### **FINANCE REPORT**

Mrs. Vigil presented the finance packet and highlights to the Governing Council. Waiting on the State Equalization Guarantee anticipate receiving by 6-22-20.

### **FINANCE COMMITTEE UPDATE**

Mr. Hendrickson gave the finance committee report.

### **CHECK REGISTER**

Mr. Hendrickson asked for a motion to approve the Check Register/Voucher Approvals (May 2020). Mrs. Burns made the motion and Ms. Gerrard seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

### **BANK RECONCILIATION**

Mr. Hendrickson asked for a motion to approve the Bank Reconciliation. Mrs. Gerrard made the motion and Mrs. Jensen seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

**Mrs. Vigil presented the BARs to the Governing Council as Follows:**

Budget Adjustment request (BAR):

BAR-531-000-1920-0022-1

BAR-531-000-1920-0023-1

BAR-531-000-1920-0024-D

Mr. Hendrickson asked for a motion to approve the BARs. Mrs. Gerrard made the motion and Ms. Burns seconded the motion. Mr. Hendrickson called for a voice vote, unanimous yes, **Motion passed.**

**CLOSED SESSION**

**VOTE TO GO INTO CLOSED SESSION**

Mrs. Jensen moved for the SSLC Governing Council to go into Closed Session Pursuant to NMSA 1978, 10-15-1 (H) (8). The Board will meet in closed session to discuss acquiring land and facilities at 10301 Candelaria Rd. NE through a Lease Purchase Agreement as defined by NMSA 1978, 22-26A-1, et seq. from Saylor Family Trust. *Mr. Hamel* seconded. Mr. Hendrickson called for a voice vote, unanimous yes. *Invited in the session was Chris Lutz, Patricia Matthews and Lisa Mora.* **Motion passed.**

Mr. Hendrickson closed the SSLC Governing Council's session. Time: 5:33 pm.

**OPEN SESSION**

The SSLC Governing Council returned to open session at 7:06. Only items listed on the agenda were discussed.

**ACTION ITEMS:**

Sean Hendrickson presented a description of the LPA as follows: This is a meeting of Southwest Secondary Learning Center's Governing Council for the purpose of considering the acquisition of its current site. The transaction contemplated is to acquire the land and improvements located at 10301 Candelaria Rd. NE, Albuquerque, New Mexico from the Saylor Family Trust, LLC, through a lease purchase agreement defined by the New Mexico Public Schools Lease Purchase Act. You have been provided a Summary of the Lease Purchase Arrangement Terms and Conditions, a copy of the Lease Purchase arrangements with exhibits prepared by our attorneys, as well as a document titled "Source of Funds for Facility Payments Pursuant to the Lease Arrangement," and a copy of the proposed Resolution concerning the Lease Purchase Arrangement. Is there a motion regarding Resolution concerning the Lease Purchase Arrangement as amended/presented by legal counsel and staff in a closed session on 6-17-2020?

**Motion:** I move to adopt Resolution as presented by staff and Legal counsel to the Southwest Secondary Learning Center's Governing Council wherein the council expresses its intent to enter into the Lease Purchase Arrangement as amended in closed session on 6-17-2020 with the Saylor Family Trust, LLC on the condition that the LPA is approved by the New Mexico Public Education Department.

Tammie Gerrard made the Motion and Michael Hamel seconded the motion.

Any discussion?

Before we vote, are there any questions or comments from the staff or the public regarding the LPA?

I am going to call for a Roll Call Vote on this issue:

Sean Hendrickson- yes

Michael Hamel- yes

Deborah Burns- yes

Debra Jensen- yes

Tammie Gerrard- yes

Motion passed.

## **UPDATES**

### **HEAD ADMINISTRATOR UPDATE**

- Item Report
  - Security system installation is substantially complete, waiting on glass for front doors.
  - 2<sup>nd</sup> portable building will arrive on Monday.
  - Federal Applications- Titles I, II, IV have been approved.
  - IDEA B application needs to be corrected and resubmitted.
  - Teacher has been hired to generate content for website. The goal is to have search optimization engine up and running by June 30<sup>th</sup>.

### **ACADEMIC DEAN UPDATE**

- 71 students in summer school.
- 86% of parents felt that their students' needs were met during remote learning.
- 67% of parents are in favor of a full return.
- 100% of staff were comfortable with amount of support they had received.
- 50% of staff in favor of masks for staff, 50% in favor of masks for students.
- Re-entry plan is to lower class size 50% with staggered arrival and dismissal.
- New class schedule was presented. All classes except Smart Lab will be broken into 1 hour 40 minute sessions. Smart Lab will be 3 ½ hours. No waiting in the gym and temperature checks. Need GC to adopt policies that align with re-entry plans. Suggested that we could follow PED policies regarding COVID19 and will disseminate the information when it's received.

## **DISCUSSIONS**

### **ONBOARDING COMMITTEE**

Notebook has been generated. Will submit to the state to determine if it is sufficient to qualify for training hours.

**PUBLIC COMMENT:** Need to find a new member of the board. Sean Hendrickson's last board meeting will be 7-15-2020.

## **CLOSING BUSINESS**

### **ANNOUNCEMENTS**

### **ADJOURNED AT 8:35 PM**

The next regular schedule Governing Council Board Meeting is July 15th, 2020, at 5:00pm via the Zoom platform or in the SSLC Smart Lab dependent on current DOH directives.