



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on
Thursday, February 28, 2019

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Amber Romero, Marvin Larsen, DeEtte Peterson

BOARD MEMBERS ABSENT

(None)

ALSO IN ATTENDANCE

Robert Pasztor, Maria Foster

PUBLIC

Melissa Brown, Dolores Archuletta

These minutes were approved on March 28, 2019

By a vote of X yes ___ no___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, February 28, 2019 at 5:07 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero, and DeEtte Peterson

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Amber Romero that we ADOPT the Agenda.

Seconded by Alissa Mavridis

Carried All in Favor

D. Review / Approval of Minutes from January 24, 2019 Regular Meeting*

There were no comments from the Board.

Motion by DeEtte Peterson to APPROVE the Minutes

Seconded by Amber Romero

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met February 28, 2019 at 4pm)

Justine said they went over all the reports during the Finance Committee. Note: They went over the 40-day count and the school saw a decrease of \$172,000 to their SEG (State Equalization Guarantee) distribution since we did not meet the student projection. In order to make up for that, we will be using our carryover. Amber stated everything reconciles and there were no concerns.

B. Approval of BAR 530-000-1819-0019*

Justine explained the BAR and how the \$172,188 would be deducted for the above decrease. No salaries, programs, or materials were affected.

Motion by Amber Romero that we APPROVE BAR -0019-D.

Seconded by Marvin Larsen

Carried All in Favor

C. Business Office Report

Maria stated she went to the winter national conference. It was very enlightening and she learned a lot about how the budget works with the Vigil Group. She said things are moving smoothly. Maria has been working with the Vigil Group to extend her knowledge of how things work within the budget and how it affects other aspects within the school.

D. 2018 Audit Exit Report

Justine said the audit was released last week so it can be talked about in public. Note: She said the first page may be odd because you see a -\$742,000. That is for our full

pension liability, which has to be included since last year. Justine said she would like to go into more detail with the audit report findings at the next meeting after she's had a chance to review it more.

E. Inventory Disposal Items*

Maria said this item was on the previous disposal list of items that could not be found, but they wanted to ensure it was indeed lost. It is thought this computer unit was accidentally disposed of when SSLC was upgrading their equipment.

Motion by Amber Romero that we APPROVE of the disposal of the inventory item valued at approximately \$1,000 as we discussed.

Seconded by Alissa Mavridis

Carried All in Favor

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

No Public Comment

IV. Ongoing Governing Body Business Matters

A. Board Training Information

Robert received an email outlining some upcoming trainings in Albuquerque and the surrounding area. He sent the listings to the Board in an email. Most Board members still need one hour of fiscal and one hour of academic training.

V. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. 2019-2020 Lottery Timeline

Robert said the lottery was opened January 4th and parents could submit a Letter of Intent to enroll for 2019/2020. The lottery to select students will be held March 6th. Intent to Return forms for parents wanting their students to return were due February 25th. If we have more applicants than slots to fill, they will go on a waiting list. Alex and Julie called some parents this week to remind them to send in their Letter of Intent to Return. Our current student count was 191 on February 14th.

2. Advertisement

Robert said we put an ad in Mom's Blog for \$200. There are 8 other good schools advertising on there. He also had two signs made from FedEx that can be placed on the outside fencing. We are currently rated the #1 small school on Niche.com. He feels we are a community school and placing signage out front may bring in more of our surrounding community.

3. AdvancED Re-Accreditation Visit - Report

Robert said we had our visit last Wednesday and Thursday. They interviewed students, teachers, parents and the Board. Robert went through forms and data that we have worked on as a staff. He said the recommendations they had for the school were related to formalizing some of our functions: Continuance Improvement Plan (school plan), Professional Development Plan (we have done this with teachers, but they suggested a formal document), and a Long Range Strategic Plan. Next year we

will have an administrative intern. One of these would be a great project for that person.

4. IT Report

Robert went over the IT Report from Tim: Century Link will be moving our internet connection off the old fiber to the new fiber over Spring Break. Also scheduled is our eRate project to replace our network switches, and to add new storage capacity to our virtual environment. The new SBA testing program has been installed on student devices and are ready for March 6th testing. March 6th is also the lottery. A Board member will need to be present to witness the occurrence.

VI. Closed Session*

A. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding potential restitution.

B. Personnel matters – Succession Plan

C. Motion by Amber Romero that we GO INTO Closed Session and that matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding potential restitution matters be discussed.

- She invited Robert Pasztor, our Head Administrator, to participate.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson

Closed Session began at 5:49

VII. Open Session*

Motion by DeEtte Peterson that we MOVE BACK INTO Open Session.

Seconded by Amber Romero

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson.

Open Session began at 6:19

VIII. Vote on Financial Split of Potential Restitution*

Motion by Amber Romero that we APPROVE the Financial Splitting between all the Southwest Schools of any potential insurance payments with regards to restitution, and that we maintain the same split as the legal expenses for dividing any recoveries between the schools.

Seconded by Marvin Larsen

Carried All in Favor

IX. Vote on Approval of Succession Plan*

Motion by Amber Romero that we APPROVE the Succession Plan that was discussed in Closed Session.

Seconded by DeEtte Peterson

Carried All in Favor

X. New Business Matters

A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, March 28, 2019 at 5:00pm

XI. Adjournment*

Motion by Aaron Redd for ADJOURNMENT.

Seconded by Marvin Larsen

Carried All in Favor

Note: * Indicates Action / Approved Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.