



**GOVERNING COUNCIL**

Special Meeting of the Southwest Preparatory Learning Center Governing Council on  
Thursday, May 16, 2019

**BOARD MEMBERS PRESENT**

Aaron Redd, Alissa Mavridis, DeEtte Peterson

**BOARD MEMBERS ABSENT**

Amber Romero, Marvin Larsen

**ALSO IN ATTENDANCE**

Robert Pasztor, Maria Foster, Justine Vigil, Jonas Cossey

**PUBLIC**

(None)

These minutes were approved on June 27, 2019

By a vote of X yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

Aaron Redd President

Tonya McCullough Secretary

## **I. Call to Order**

By Aaron Redd

**Thursday, May 16, 2019 at 5:03 PM**

Special Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

### **A. Roll Call**

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen (absent), Amber Romero (absent), and DeEtte Peterson

### **B. Pledge of Allegiance**

Led by Aaron Redd

### **C. Adoption of the Agenda\***

**Motion by** Aaron Redd that we ADOPT today's agenda.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

### **D. Review / Approval of Minutes from April 25, 2019 Regular Meeting\***

There were no comments from the Board.

**Motion by** Alissa Mavridis to APPROVE the minutes from April 25<sup>th</sup>.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

### **E. Bar Approval Before June 1, 2019\***

Justine explained they may get a carryover from IDEA-B, which would result in a BAR before our next meeting. She would like to get approval from the Board to complete that, or any BAR on her own so they are done before June 1<sup>st</sup>. She will bring them to the next meeting to be reviewed by the Board.

**Motion by** Alissa Mavridis to APPROVE any BAR before June 1<sup>st</sup>, which we will review afterwards.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

## **II. Financial Update**

### **A. Finance Committee Report (Committee met May 16, 2019 at 4pm)**

Note: The Finance Committee met although Amber and Marvin were absent.

Justine went of the Financial Summary. Everything is being done a weekly basis as we are getting close to the end of the year. We are doing well on the Expenditure Report.

### **B. Business Office Report**

Maria said they are working on finalizing the school year, and requesting invoices so they are closed on time. Our representative from NMPSEA has been helping with HR matters. There will be P.O.'s in place in the beginning of the fiscal school year. Her certificate has been updated, and our name has been changed from Primary to Preparatory.

**C. FY 20 Budget Approval\***

Justine met with Robert and Maria previously to go over the Operational Budget. She presented the Budget to the Board and went over this year's estimated budget in comparison to next year's projected growth. The Board signed the Budget Approval.

**Motion by** Aaron Redd that we ADOPT the Fiscal Year 19/20 Budget

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**D. Approval of BAR's 0020-0026\***

Justine went over all the BAR's:

BAR 0020-D: Instructional materials. Decrease of \$177 due to low student population.

BAR 0021-I: Budget's the Revenue Report of \$3980. Budgeted in Advertising.

BAR 0022-I: Operational Revenue of \$5814 budgeted in Legal.

BAR 0023-I: \$62,500 insurance recovery from NMPSEA. Budgeted to negative lines.

BAR 0024-I: Operational of \$27,061 from property taxes owed. Budgeted to Supplies.

BAR 0025-I: Activities revenue of \$8219. Budgeted to Student Travel.

BAR 0026-I: Activity fund revenue of \$30. Budgeted to Supplies.

**Motion by** Alissa Mavridis that we APPROVE the BAR's 20-26.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**E. Approval of Capital Funds Purchase for New Classroom Laptops and Support\***

Maria stated the school wants to get rid of the Chrome Books and get laptops for classrooms. They would like to purchase 240 laptops (230 in rooms with 10 extra for breakage). The laptop quote is \$47,000. The quote for the cart for the portable will be \$1,500. Special Education will be researching software to be used in their program (Snap & Read, Dragon, Cowriter). The total quote should not exceed \$60,000, through CES, which needs to be approved by the Board.

**Motion by** Alissa Mavridis to APPROVE a Capital Funds purchase for new classroom laptops and support.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)**

No Public Comment

**IV. Ongoing Governing Body Business Matters**

**A. Board Training Update**

Maria issued a P.O. for Alissa's training. Other Board members will be attending the conference in June for their remaining training.

## **V. SPLC Administrative Reports**

### **A. Head Administrator Report and Summary**

#### **1. Title I Application Approval\***

Robert said we will have a little more Title I money, and double the Title II money next year. The Title I program is used for homeless, foster, after-school, work study, nursing, etc. Robert said he will list all the things we would possible spend the money on, and when we receive the funding it will already be approved to fund. Title I and Title II funding is always discussed during staff training.

**Motion by** Alissa Mavridis that we APPROVE the Title I Program as presented.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

#### **2. Title II Application Approval\***

Robert said this is for professional development for teachers based on their Summative Report. It is also used for tuition reimbursement for additional schooling (college, TESOL, etc.).

**Motion by** DeEtte Peterson to APPROVE Title II Program as presented.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

#### **3. Charter Contract Approval\***

Robert explained he and Aaron went to the charter renewal on May 6<sup>th</sup>. The committee goes through each renewal line for line and make any changes. (i.e. A-F grades have gone away.) It is the same contract, with some changes in wording. The Board needs to approve the new contract for July 1<sup>st</sup>, 2019 through June 30, 2024.

**Motion by** DeEtte Peterson to APPROVE the Charter Contract dated July 1<sup>st</sup>, 2019 for five years.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

#### **4. IDEA-B Application Approval\***

Robert said this is another federal grant, of about \$55,000. This will be used specifically for students with disabilities. It will be used towards a teacher and ancillary services.

**Motion by** Alissa Mavridis to APPROVE the IDEA-B Program as presented.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

#### **7. IT Report**

Robert reported from Tim: We are looking at a quote for new laptops for classrooms, and looking at replacing classroom touchscreen laptops. Aaron mentioned there have been security issues this week and advised Robert to inform Tim.

**VI. New Business Matters**

**A. Date for next Regular SPLC Governing Council Meeting – scheduled for Thursday, June 27, 2019 at 5:00pm (or June 20, 2019)\***

The Board discussed the two dates and decided to meet June 27<sup>th</sup>.

**Motion by** Alissa Mavridis that our next Governing Council meeting will be Thursday, June 27<sup>th</sup> at 5:00.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**Spoe**

**VII. Adjournment\***

**Motion by** Aaron Redd for ADJOURNMENT.

**Seconded by** Alissa Mavridis

**Carried All in Favor**

**Adjournment at 5:55 PM**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.