



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on
Thursday, June 27, 2019

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, DeEtte Peterson, Amber Romero, Marvin Larsen

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Robert Pasztor, Maria Foster, Jonas Cossey

PUBLIC

Jason Burnett

These minutes were approved on July 25, 2019

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, June 27, 2019 at 5:03 PM

Special Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis (arrived at 5:21 PM), Marvin Larsen, Amber Romero, and DeEtte Peterson

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT today's agenda.

Seconded by Amber Romero

Carried All in Favor

D. Review / Approval of Minutes from May 16, 2019 Special Meeting*

There were no comments from the Board.

Motion by Amber Romero to APPROVE the minutes from the May 16th meeting.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met June 27, 2019 at 4pm)

Amber said they went over the month end report for May. Everything looks good.

Maria highlighted we have more carryover than we thought due to optimizing IDEA funds.

B. Business Office Report

Maria said everything is looking good and they are learning a lot over the last couple of weeks due to vendors. They will be closing the books on all Purchase Orders tomorrow, June 28th. Our audit will be taking place in two separate meetings: The initial meeting will be July 9th, the Field Day will preferably be on September 5th. We have two new teachers so we are fully staffed: Ivonne Escajeda for Spanish and Ariana Feltenberger for Language Arts. MOU with Southwest Secondary no longer exists because we are now on our own with the vendors. Other bills will still be 60/40. The Board agreed but would like the details in writing.

Task: Maria will work on putting the details of the MOU in writing.

C. FY19 Audit Information

Maria gave the dates earlier in the meeting.

D. Approval of BAR's 0027-0032*

Amber said they reviewed the BAR's in the Finance Committee. Maria went over the BAR's.

- BAR 0027: Title 1 Award Letters

- BAR 0028: Title 2 Award Letters

- BAR 0029: Operational Maintenance
- BAR 0030: Operational Maintenance - Other functions; maintenance to make the negative numbers positive
- BAR 0031: Reconcile of received revenues for HB33
- BAR 0032: Reconcile revenues received for SB9

Motion by Amber Romero that we APPROVE BAR's 27I, 28I, 29M, 30M, 31I and 32I

Seconded by Marvin Larsen

Carried All in Favor

E. Disposal of Inventory*

Maria stated they are replacing the monitors in the Main Lab. This was placed in the agenda in case we had any monitors under SPLC. There were none.

Motion by Aaron Redd that we NOT ACT ON IT

Seconded by Marvin Larsen

Carried All in Favor

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

Maria Foster: "You guys are doing an amazing job keeping this school, (and) greeting folks as they are coming in to register. The word is getting out again what kind of school we are, (and) what we represent. They are not seeing any more of what it was in the past. I would like to make reference to that." Aaron added he thought it was more the administration and the teachers more so than the Board, but thanked her for the comment.

IV. Ongoing Governing Body Business Matters

A. Board Training

Aaron stated all certificates are caught up. The Board talked about doing a combined class next year so they can all attend and get it all done. Robert has been working on this and suggested they do their training in September.

B. Board Evaluations

Aaron passed out annual evaluations to each Board member. He also gave each member a self-evaluation to be brought back at the next meeting.

The Board Voted to Move Closed Session to Here to accommodate the arrival of our lawyer, Jason Burnett

Motion by Aaron Redd that we ADJUST our agenda to move into Closed Session, and save our Administrator Reports for after Closed Session

Seconded by Amber Romero

Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. Approval of 2019-2020 Non-Instructional Salary Schedules*

Robert said he sent the Schedules to the Board. Veronique is unique because she holds three different positions so she receives a portion of each. Maria, Robert and

Eric are the other full time employees on these schedules. Employees received a 6% salary increase.

Motion by Amber Romero that we APPROVE the 19/20 Salary Schedule

Seconded by Alissa Mavridis

Carried All in Favor

2. Revised Cell Phone / Electronics Policy Approval*

Robert explained the staff decided to amend the cell phone policy. All students, 4th – 8th grade, will not be allowed to be on their phone at school. They may keep them in their backpack and turned off, and will be confiscated if they are taken out. Parents can pick up the phones at the end of the day. This will be put in the Student Behavior Handbook and our Policy Manual. A discussion was had regarding medical devices and they are exempt from this policy.

Motion by Amber Romero that we APPROVE the revised Cell Phone and Electronics Policy

Seconded by DeEtte Peterson

Carried All in Favor

3. Revised Dress Code Policy Approval*

Robert went over the revised Dress Code Policy. One of the biggest changes is in the “modesty zone,” which is between the shoulders and bottom of the fist. The new Policy is very specific and detailed. Consequences for students violating the Dress Code will be addressed by the Discipline Rubric.

Motion by Marvin Larsen to ACCEPT the revised Dress Code Policy

Seconded by Amber Romero

Carried All in Favor

4. Revised Discipline Policy Approval*

Robert went over the Discipline Policy teachers worked on earlier in the week. There are no substantive changes, just administrative updates, but hasn’t been finalized yet. Marvin questioned the paragraph regarding Tardies in the paperwork. Robert said the teachers are working on specifics regarding tardies and he will have more to show the Board in July.

Task: Robert will add our revised Attendance Policy to our next Board meeting.

Motion by Marvin Larsen that we APPROVE the revised Discipline Policy language

Seconded by Amber Romero

Carried All in Favor

VI. Closed Session* (Moved to before SPLC Administrative Reports)

A. Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding potential restitution.

Motion by Amber Romero that we GO INTO Closed Session and that Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding potential restitution will be discussed.

- She invited Robert Pasztor, our Head Administrator, and our attorney into Closed Session

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson

Closed Session began at 5:26

VII. Open Session*

Motion by Aaron Redd that we MOVE BACK INTO Open Session.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson.

Open Session began at 5:42 PM

Motion by Amber Romero that we APPROVE the item that was discussed during Closed Session

Seconded by Alissa Mavridis

Carried All in Favor

VIII. New Business Matters

A. Date for next SPLC Governing Council Meeting – scheduled for Thursday, July 18th or 25th, 2019 at 5:00pm*

The Board discussed the two dates and decided to meet July 25th so everyone can be there. The Board will make a decision for future meetings at that meeting.

Motion by Aaron Redd that the date for our next Governing Council meeting will be on Thursday, July 25th here at 5:00

Seconded by Amber Romero

Carried All in Favor

IX. Adjournment*

Motion by Aaron Redd for ADJOURNMENT.

Seconded by Alissa Mavridis

Carried All in Favor

Adjournment at 6:09 PM

Note: * Indicates Action / Approved Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.