



**GOVERNING COUNCIL**

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on  
Thursday, August 15, 2019

**BOARD MEMBERS PRESENT**

Aaron Redd, Alissa Mavridis, Amber Romero, DeEtte Peterson

**BOARD MEMBERS ABSENT**

Marvin Larsen

**ALSO IN ATTENDANCE**

Robert Pasztor, Maria Foster

**PUBLIC**

None

These minutes were approved on September 19, 2019

By a vote of X yes \_\_\_ no\_\_\_ absent \_\_\_ abstained

Aaron Redd President

Tonya McCullough Secretary

## **I. Call to Order**

By Aaron Redd

**Thursday, August 15, 2019 at 5:01 PM**

Special Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

### **A. Roll Call**

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen (absent), Amber Romero, and DeEtte Peterson

### **B. Pledge of Allegiance**

Led by Aaron Redd

### **C. Adoption of the Agenda\***

**Motion by** Aaron Redd that we ADOPT today's agenda.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

### **D. Review / Approval of Minutes from July 25, 2019 Regular Meeting\***

There were no comments from the Board.

**Motion by** Aaron Redd to APPROVE the minutes from the July 25<sup>th</sup> meeting.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

## **II. Financial Update**

### **A. Finance Committee Report (Committee met August 15, 2019 at 4pm)**

Amber said there was not much to talk about since it's so early in the year. She said they went over all the documents and didn't see any concerns.

Justine said we just started the new fiscal year, starting July 1<sup>st</sup>. They went over reviews, and there was nothing out of the ordinary. We have a negative function in Operational, but once we get reimbursed our overage that will be taken care of. We went over the expenditures and everything looks good.

### **B. Business Office Report**

Maria stated things are going fine. There is a lot going on. Teachers are back and are starting to request items. We are utilizing our funds the best we can. Robert added Maria is very organized and things are running very smoothly.

### **C. MOU with SSLC Approval\***

Robert said they used the old MOU and took out vague wording. Their lawyer said SSLC has most of the contracts, so they added language that said SPLC will pay their part. In summary, it says we agree to and will share expenses. The Board read through the contract, had a discussion regarding the new wording and agreed to accept it.

**Motion by** Aaron Redd that we APPROVE the updated MOU.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**D. Disposal of Inventory\***

Maria said she has one item for disposal that Mrs. Lutz found: a chair. The Board agreed to dispose of it.

**Motion by** Alissa Mavridis that we DISPOSE of the inventory.

**Seconded by** Amber Romero

**Carried All in Favor**

**E. Qualifying Assets Inventory – Items Less Than \$1000 and High Theft\***

Maria stated the Governing Council can request an annual inventory of items. She needed to know if the Board wanted to do the inventory in-house, or hire an outside agency (which has cost around \$6000). It would be for items that are high-theft (like ChromeBooks). The Board discussed different options and decided to do in-house this year since we outsourced last year.

**Motion by** Amber Romero that we APPROVE an in-house Qualifying Assets Inventory for items less than \$1000 and high theft.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

**III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)**

No Public Comment

**IV. Ongoing Governing Body Business Matters**

**A. Board Training: Saturday, September 14, 2019 (all 8 hours)**

The Board discussed the upcoming training and times. They said they could accommodate up to 50 people if other schools wanted to attend. Amber verified if someone wasn't at that training, they could still attend the online conference.

**B. Board Meeting Dates**

Robert presented the Board with the 2019-2020 Board Meeting dates.

**C. Review Committees –Finance and Audit**

Robert reminded Board members who were on the Committees last year. Members needed to be designated for the upcoming year. Robert went over the days and dates of the meetings, who was on the different meetings, and expectations. It was decided Alissa and Aaron would stay on the Audit Committee, and Amber will stay on Finance for now.

**D. Board Evaluations – Need to Upload to WebEPSS**

Robert said everyone did their evaluations. He needs them back to upload to WebEPSS.

**Task:** Aaron will get them and resend to Robert.

**V. Head Administrator Report and Summary**

**A. Registration and Enrollment Update**

Robert said registrations went very nicely. They did student meetings over five days instead of two weeks and the teachers like it much better. As of yesterday, we had 198

students: 23 4<sup>th</sup>, 23 5<sup>th</sup>, 50 6<sup>th</sup>, 52 7<sup>th</sup>, and 50 8<sup>th</sup> graders. We have a cap of 217, and as long as we have openings for them, we would accept new students.

**B. First Day of School Report**

Robert said it was a really nice first day and it felt like a nice group of kids. He explained the new Safety drills and said they had a Fire Drill this morning that went well.

**C. Open House: Tuesday, September 10, 2019 5-7PM**

Robert reminded the Board of the Open House date.

**D. 2019 Academic Data Graphs**

Robert explained the 4<sup>th</sup> – 8<sup>th</sup> grade PARCC scores to the Board. He said they show if a student stays with SPLC for more than one year, they make gains, and you can see areas where new students came in. He explained the 1-5 scale, and that 4/5 is Proficient according to the PED. We need to work on getting the students who are Level 3 up to that 4 Level. The Board asked questions for clarification.

**E. Niche 2020 Best Schools in America Ranking**

Robert said we have been #1 the last two years, and ranked #4 last year. Niche tells you about the school, housing, and the surrounding area. He said there are about 107 charter schools in the state, so we did well.

**F. Medical Cannabis in Schools Information**

Robert said we currently have a medical policy that says medical cannabis cannot be brought onto campus. He gave the Board information that explains students may take this for severe medical reasons. He explained it is a new Legislative requirement that our Board needs to come up with a Policy regarding allowing medical cannabis on school grounds. Robert advised them to start thinking about it. The Board had a brief discussion regarding possible situations and ideas on how to handle this.

[Task: Robert will start working on the wording for the new Policy to show the Board.](#)

**G. IT Report**

Robert said Tim didn't send a report but he filled in the Board with: Teachers got a new computer system on their SmartBoard and were trained. They will get new keyboards. We have new laptops which will be set up and put into classrooms. Teachers intended to do STAR testing, but it was not ready to go due to an issue with Google. 4<sup>th</sup>-8<sup>th</sup> are using new math programs: enVision and SuccessMaker. It is a blended program that uses teacher and digital instruction, and includes personal intervention. The staff is using LiveSchool for PBIS in the school. Robert explained the points and houses to the Board.

**VI. New Business Matters**

**A. Date for next SPLC Governing Council Meeting – scheduled for Thursday, September 19, 2019 at 5:00pm**

**VII. Adjournment\***

**Motion by** Aaron Redd for ADJOURNMENT.

**Seconded by** DeEtte Peterson

**Carried All in Favor**

## **Adjournment at 6:04 PM**

Note: \* Indicates Action / Approved Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at [tmccullough@sslc-nm.com](mailto:tmccullough@sslc-nm.com) or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.