



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, August 23, 2018

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Amber Romero, Marvin Larsen

BOARD MEMBERS ABSENT

Leah Graham

ALSO IN ATTENDANCE

Robert Pasztor, Renee Morgan, Maria Foster, Justine Vigil

PUBLIC

DeEtte Peterson

These minutes were approved on September 27, 2018

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd _____ President

Tonya McCullough _____ Secretary

I. Call to Order

By Aaron Redd

Thursday, August 23, 2018 at 5:02 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero, and Leah Graham (absent)

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Amber Romero that we ADOPT the agenda.

Seconded by Alissa Mavridis

Carried All in Favor

D. Review / Approval of Minutes from July 19, 2018 Regular Meeting

Aaron had a correction on page 4, section B: Governing Body Training Requirements.

Change "Aaron stated everyone has completed their training requirements for this year." to "the FY18 year."

Motion by Amber Romero that we APPROVE the minutes from July 19th with the change.

Seconded by Aaron Redd

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met August 23, 2018)

Justine said the Committee went over FY19 reports, July 1st to the 31st. All but one BAR has been reimbursed for FY18. The bank reconciliation has zero variance. They went over the trial balance and balance sheets to tie all the reports together.

Amber and Marvin agreed with Justine and are satisfied with the finance report.

B. Property Disposal*

Maria said Eric had some monitors tagged as SW Prep in the Main Lab that needed to be disposed of. Amber questioned what was done with disposed of equipment, and Maria and Robert explained the process.

Motion by Amber Romero that we APPROVE the disposal of the four monitors on the list.

Seconded by Alissa Mavridis

Carried All in Favor

C. Audit Scheduled September 6 & 7, 2018

Robert told the Board we have the audit coming up, and there is nothing the Board needs to do in preparation. Justine stated we have a new auditor, as we are required to have a new one every three years. Maria explained what she saw happening last year, which went very smooth.

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

No Public Comment

IV. Ongoing Governing Body Business Matters

A. New Governing Body Member*

Aaron introduced DeEtte and invited her to share a little about herself and why she was interested in joining our Board.

DeEtte gave the Board a summary of her family and experience. She said their family got stationed at Kirtland Air Force Base and thought this would be a good opportunity to get to know the community. They have a daughter at SPLC. Amber added we would love to have her on the Board and invited her to wait until the end to decide if she wants to be a member. It was decided to delay the vote until right before the Closed Session so she could attend if she wanted to become a member.

Motion by Amber Romero to DELAY the vote for IV. A. New Governing Body Member, to just prior to Closed Session, Section VI.

Seconded by Aaron Redd

Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. 2018 School Report Card

We received a school rating of a “B.” Robert said every year 50% of our students are brand new, and we have no idea how new students scored on the PARCC the previous year. This makes it difficult to truly know the improvements we’ve made. Alissa wanted clarification on the ratings, and Robert explained to be Proficient on PARCC students need to be in the Level 4 or Level 5 range (previously Level 3 was Proficient). Amber questioned the reason Reading and Math scores went down over the last two years. Robert said a big reason was the increase in Special Education students, and we dealt with the loss of a teacher for much of last year. He summarized the report to the Board and answered questions, and talked about the new things we are doing this year that will hopefully make an impact on our scores (i.e. more staff in Special Education).

2. Enrollment Update

Robert said as of yesterday we are at 182 students. Our average last year was 196. There is no wait list other than 5th grade, one person. Aaron questioned if we could post an enrollment link in the Journal, and Robert said we could advertise at any time. Robert also stated we are healthy financially even if don’t fill those slots.

Task: Robert will look into advertising for open student enrollment.

3. Charter Renewal Update

Robert stated our school grade will impact our renewal greatly. There are different parts to the application:

- A: Written by the state, and is based on the previous report card. This one isn't that much different.
- B: Robert writes, in response to our report card, and turns in.

The visit will be on October 9th and they will want to visit with students, teachers and parents. Amber got clarification that if this visit is successful, we will be able to renew our charter for five years. Robert said he will turn in the application on the 1st. They will send back their response, and Robert will have 30 days to respond. The first week of December, Robert and a Board member will go the Public Education Commission Meeting. Parents will be invited to attend and speak. We will be approved or not by Winter Break. After, we will move forward with negotiations.

4. Safety Update

Robert said there are a couple things we are doing. He and Tonya visited Santa Fe for the National Counter Terrorism Center briefing on radicalized active shooters. They had a meeting with SSLC staff and talked about several safety issues, including:

- The blue gate and door on the east side is locked during the school day.
- Any adult/parent has to wear a badge when they enter the building. Robert will be sending an update to parents to wear it visibly.
- The first vehicle exit on the south side of the building is closed during the school day.
- Active Shooter staff training is scheduled for October 15th.
- Albuquerque Fire Rescue will be doing a risk assessment of our buildings.

5. Facility Master Plan Update and Steering Committee

Robert sent out an email on an upcoming meeting on August 29th regarding the Facility Master Plan. Architects will come in, look at our building, and are going to do an honest inventory/assessment of our building. They may have suggestions for improvements since we are involved in purchasing the building.

6. 2018-2019 Board Meeting Dates – Handout

Robert passed out dates for upcoming Board meetings. Some dates are not on the 4th Thursday due to holidays.

7. AdvanceED Accreditation Update

Robert said we are accredited. A primary/middle school doesn't have as much impact on college applications as a high school, but because we're a "preparatory" school, it lets parents know we take academics seriously. At the visit, they will be looking at where we are, where we want to go, and do we have the tools to get there. They will be here two or three days in February to meet with groups of parents, students and teachers to get a picture of the school at different angles. Aaron questioned if this would help drive our grades up, and Robert said this will definitely help us track to ensure we're moving in the direction we want to go.

8. Open House – September 6, 2018, 5-7PM

Robert said both schools will be open for families to visit classrooms and teachers, and said Board members are welcome to attend.

9. IT Report

Robert did not receive an IT report from Tim. We are doing a lot of inventory, and have come across a few items that are not where they should be, and are working on correcting this. The auditors recommendation was that she write the report, and then Robert could give it to our IT team to look at.

New Governing Body Member Vote*

Amber asked DeEtte if she would like to join our team and DeEtte said yes.

Motion by Amber Romero that DeEtte Peterson BE A MEMBER of our Board.

Seconded by Alissa Mavridis

Carried All in Favor

VI. Closed Session*

A. Limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to inform on pending litigation, staffing and building lease and acquisition.

Motion by Amber Romero that we MOVE INTO Closed Session, and that Limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to inform on pending litigation, staffing and building lease and acquisition be discussed. We invite Mr. Pasztor into the Closed Session.

Seconded by Alissa Mavridis

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson.

Closed Session began at 5:59

VII. Open Session

Motion by Amber Romero that we GO BACK INTO Open Session, and that during Closed Session Limited personnel matters as permitted under Section 10-15-1(H) (7) NMSA 1978, specifically to inform on pending litigation, staffing and building lease and acquisition were discussed.

Seconded by Marvin Larsen

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero and DeEtte Peterson.

Open Session began at 6:46

VIII. New Business Matters

A. Date for next Regular SPLC Governing Council Meeting – Scheduled for Thursday, September 27, 2018 at 5:00 PM

IX. Adjournment*

Motion by Aaron Redd to ADJOURN (at 6:48 PM).

Seconded by Amber Romero
Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.