



Regular Meeting
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GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, September 27, 2018

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Amber Romero, Marvin Larsen, DeEtte Peterson

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Robert Pasztor, Maria Foster, Justine Vigil

PUBLIC

None

These minutes were approved on October 25, 2018

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, September 27, 2018 at 5:11 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis, Marvin Larsen, Amber Romero, and DeEtte Peterson

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT the agenda.

Seconded by Marvin Larsen

Carried All in Favor

D. Review / Approval of Minutes from August 23, 2018 Regular Meeting*

Motion by Amber Romero that we APPROVE the minutes from August 23rd.

Seconded by Marvin Larsen

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met September 27, 2018 at 4:00 PM)

Justine said they went over all the reports in the Finance Committee. We have BAR's. We will be doing BAR's quarterly to clean up any negative line items. The PSCOC met. There were talk the Lease Reimbursement Fund would be reduced by 20%, but they voted to fund it 100% so we will see the same as last year. We should plan for a decrease next year.

Amber stated they reviewed the Revenue Report, the Expenditure Report, the Check Register, Outstanding PO's, Bank Reconciliation, Income Statement and Balance Sheet against the actual bank statement. They found nothing unusual or questionable. Marvin agreed.

B. Approval of BAR's 530-000-1819-003 through 007*

Justine stated they clean up line items; there is no increase or decrease of cash. She said they will have a BAR next meeting for an award we received. Amber explained the BAR spreadsheet, and what the amounts meant.

Motion by Amber Romero that we APPROVE BAR's 3M, 4T, 5T, 6M, and 7M.

Seconded by Marvin Larsen

Carried All in Favor

C. Audit Comments and Committee Update

Justine said the audit was completed the first week of September, and we haven't received anything back from them. She read a questionnaire to the Board, they answered yes/no to questions, and signed.

Task: Tonya to make a copy and put in Board binder.

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

No Public Comment

IV. Ongoing Governing Body Business Matters

A. Resignation – Leah Graham

The Board has accepted her resignation.

B. Signing the Statement of Governing Body to Consult with PED*

DeEtte read the statement to the Board, and everyone signed and printed their name.

Motion by Amber Romero that we all SIGN the Statement of Governing Body to Consult with PED.

Seconded by Aaron Redd

Carried All in Favor

V. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. Enrollment Update

Robert stated we're maintaining enrollment. We've lost a few, but gained a few that were on the waiting list. We are currently at 188 students. He mentioned 7th grade was enjoying smaller classes this year.

2. NMCCS Leadership Event – November 9th and 10th – Place TBD

Robert talked about the event, and stated it would be two hours of Board training if anyone needed it. The Board discussed hours and different types of training needed, and how to find where trainings were offered.

Task: Tonya to ask Laurel about training requirements, specifically regarding the number of hours needed, and in what categories.

3. Charter Renewal Application Approval*

Robert talked about the steps he has taken in the renewal of our school. He said it wasn't as extensive this year, and being a B school helps. He needed to write about what we were doing as a school to improve any categories that were below a C (we had two), and we have done a lot. It has been uploaded and we need to vote on the approval as a Board.

Motion by Alissa Mavridis to APPROVE and SUBMIT the Renewal Application

Seconded by Amber Romero

Carried All in Favor

4. Charter Renewal Site Visit Schedule – October 9th, 2018

a. Board Interviews at 10:30-11:15 AM

Robert talked about the upcoming visit. Marvin and Aaron said they could be there for the Board section. The visitors will meet with students, teachers and parents as well. They will look at all our files, including Special Education.

5. Facility Master Plan Update and Steering Committee Update

Robert said it was an interesting meeting. They have done an analysis and critique of the building. They recommend having a structural engineer come in. Since we are not purchasing the building, SSLC will be in control of how we move forward. Marvin stated there were some issues: pillars cracking, bathrooms will be expensive, and we have some noncompliance in ADA. Marvin shared a 5-year plan they provided, covering numerous projects.

6. ESL Policy Approval*

Robert said we currently have an ESL Policy. It says what we should do when we get a new student, the process we need to follow regarding screening and how to service the student. Robert answered questions regarding the policy and how it works.

Motion by Amber Romero that we APPROVE the ESL Policy.

Seconded by Alissa Mavridis

Carried All in Favor

7. IT Report

Robert said all teachers in the Main Lab got a laptop, which can be docked anywhere in the room. We have staff that are in there all day Wednesdays and Fridays, so Robert asked them to purchase two more laptops for our staff to work on while in there. They will be stored in Tim's office. Melissa can use it when needed (Special Education EA). They moved the servers from a small to a big cabinet.

VI. New Business Matters

A. Date for next Regular SPLC Governing Council Meeting – Scheduled for Thursday, October 25, 2018 at 5:00 PM

VII. Adjournment*

Motion by Aaron Redd to ADJOURN (at 5:52 PM).

Seconded by Marvin Larsen

Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.