



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, October 25, 2018

BOARD MEMBERS PRESENT

Aaron Redd, Marvin Larsen, DeEtte Peterson

BOARD MEMBERS ABSENT

Alissa Mavridis, Amber Romero

ALSO IN ATTENDANCE

Robert Pasztor, Maria Foster, Justine Vigil

PUBLIC

None

These minutes were approved on November 29, 2018

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, October 25, 2018 at 5:06 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Southwest Learning Centers Conference Room

10301 Candelaria Road NE

Albuquerque, NM 87112

A. Roll Call

Tonya called Aaron Redd, Alissa Mavridis (absent), Marvin Larsen, Amber Romero (absent), and DeEtte Peterson

B. Pledge of Allegiance

Led by Aaron Redd

C. Adoption of the Agenda*

Motion by Aaron Redd that we ADOPT the agenda with the change of moving the Closed Session to when the lawyer is present at the meeting.

Seconded by DeEtte Peterson

Carried All in Favor

D. Review / Approval of Minutes from September 27, 2018 Regular Meeting*

Motion by Aaron Redd that we APPROVE the minutes from September 27th.

Seconded by Marvin Larsen

Carried All in Favor

II. Closed Session*

Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7). Specifically an update on pending litigation involving former employees.

Motion by Aaron Redd that we MOVE INTO Closed Session, and that Matters subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to NMSA 1978, Section 10-15-1(H)(7). Specifically an update on pending litigation involving former employees will be discussed. Aaron invited Robert Pasztor and Mark Baker to attend the session.

Seconded by Marvin Larsen

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Marvin Larsen, and DeEtte Peterson.

Closed Session began at 5:24

III. Open Session*

Motion by Marvin Larsen that we GO BACK INTO Open Session.

Seconded by DeEtte Peterson

Carried All in Favor

Roll Call

Tonya called Aaron Redd, Marvin Larsen and DeEtte Peterson.

Open Session began at 5:58

IV. Vote on Proposal by German and Burnette*

Motion by Aaron Redd that we APPROVE the Proposal by German and Burnette.

Seconded by DeEtte Peterson

Carried All in Favor

V. Financial Update

A. Finance Committee Report (Committee met October 25, 2018 at 4:00 PM)

Justine said they went over all the reports in the packet. She mentioned there will be a Lease Reimbursement Reward on next month's packet. It is currently in Operational funds, and it will be put into the Lease Reimbursement Fund through a BAR. We projected the same number of students as last year for this year, and if it falls below 217, we will see a decrease in the budget in March.

Marvin said they went through the check register, the outstanding PO's, and everything lines up good and makes sense.

B. Approval of BAR 530-000-1819-0008-IB*

Justine said we have one BAR for Title 4. The school received a reward for \$10,000. She believes the school wants to use the money to hire someone to help with reading and math.

Motion by Aaron Redd that we APPROVE BAR IB for \$10,000.

Seconded by Marvin Larsen

Carried All in Favor

C. Business Office Report

Maria said things are moving smoothly and the numbers and figures are looking really nice for the school year.

D. Inventory Disposal Items*

Maria explained that when they did inventory and changes in the Main Lab, two monitors were found that were tagged as SPLC. Some items not able to be located came up under SPLC. Two monitors and four cameras were not found and so their advice would be to dispose of them so they were not on the inventory list anymore. They were tagged originally in 2015. Robert further explained these items would not be tagged currently due to their low cost.

Motion by Marvin Larsen that we shall MOVE

Seconded by Aaron Redd

Carried All in Favor

VI. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

No Public Comment

VII. Ongoing Governing Body Business Matters

A. Board Training Information

Robert reminded the Board they have already done six hours of training. They need one hour each in Academic and Fiscal. Robert inquired as to whether members could go to a three hour training and stay one hour, and that would not be allowed. However, he confirmed there will be one-hour upcoming future trainings offered members can go to.

B. Open Meetings Act

Robert explained what the Open Meeting Act is, and read some highlights from the Act itself. It has information such as: when our meetings are held, the President may hold Special Meetings, and how ongoing business is conducted. Board members were asked to sign the Act.

Motion by Aaron Redd that we APPROVE the Open Meetings Act Resolution.

Seconded by Marvin Larsen

Carried All in Favor

VIII. SPLC Administrative Reports

A. Head Administrator Report and Summary

1. Enrollment Update

Robert said we are currently at 176 students. Last year we averaged 198, so we were funded for 198 this year. This year we have averaged around 180 students. Our 40 day count determines our funding for this year. Our 80 and 120 day average counts will determine our funding for next year. We have carryover from the bank to help with funding if needed. We have also done no advertising the past four years; it may be time to advertise.

2. Charter Renewal Site Visit Update

Robert said our Site Visit went very well. Secondary had theirs the week before, and informed Robert they didn't look at several sets of files that they have in the past. The same was for SPLC, which included a very short agenda. They met with a few parents, and several students and teachers. Robert felt our B Grade helped. He said yesterday he submitted an electronic tool to the State so they could provide us feedback. We will look at their recommendations, which will mostly likely include areas we're already looking at as a staff, like reading scores. Robert explained the remaining process to the Board.

3. Update on Glasrud Hearing of October 12, 2018

Robert talked a little on the Hearing, and the Board had no questions for him.

4. IT Report

Robert: Tim said our website has been upgraded to a more secure site (https). We have contracted with a monitoring service to let us know of items on our website that are not meeting ADA compliance (pictures, colors, wording, etc). We are getting ready for the SBA and PAARC testing by installing updates to our software. We have completed one of our E-Rate projects and installed the new UPS for our network switches and firewall.

IX. New Business Matters

A. Date for next Regular SPLC Governing Council Meeting – Scheduled for Thursday, November 29, 2018 at 5:00 PM

X. Adjournment*

Motion by Aaron Redd to ADJOURN (at 6:14 PM).

Seconded by Marvin Larsen

Carried All in Favor

Note: * Indicates Action / Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.