#### NOTICE AND AGENDA

#### REGULAR MEETING OF THE GOVERNING BODY OF

# SOUTHWEST PREPARATORY LEARNING CENTER

# Thursday, October 26, 2017, 5:00pm

10301 Candelaria Rd NE (Smart Lab), Albuquerque, NM 87112

The mission of SPLC is to sustain a high-performing learning community.

- I. Call to Order
  - A. Roll Call
  - B. Pledge of Allegiance
  - C. Adoption of the Agenda\*
  - D. Review / Approval of Minutes from September 28, 2017 Regular Meeting\*
- II. Financial Update
  - A. Finance Committee Report (Committee met October 26, 2017)
  - B. Business Office Operations Update
  - C. Approval of September Financials including vouchers\*
  - D. Budget Adjustment Requests\*
  - E. Audit Entrance
- III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)
- IV. Ongoing Governing Body Business Matters
  - A. Governing Body Recruitment
    - 1. Advertisement
      - a. Center for Non-profit Excellence
      - b. Sandia Labs
    - 2. Board Members
      - a. Current: Leah, Ken, Meredith, Amber, Marvin
    - 3. Audit Committee
      - a. Current: Leah, Meredith, Gabe Hollimon, Paul Lindberg, Aaron Redd
    - 4. Finance Committee
      - a. Current: Ken, Meredith, Gabe, Jennifer Renfro
  - B. Governing Body Advertisement
    - 1. AARP Create the Good Volunteer Opportunities
    - 2. City of Albuquerque volunteer opportunities
  - C. Revision of Conflict policy
  - D. Governing Board Self-Assessment

## V. SPLC Administrative Reports

- A. Head Administrator Report and Summary
  - 1. Worker's Compensation Policy and Procedures In Progress
  - 2. Transgender Policies In progress
  - 3. Clear Channel Advertisement\*
  - 4. Facility Master Plan (FMP) assistance application submitted
  - 5. NMCCS Annual Conference, December 8-9, 2017
  - 6. MOU w/SSLC update
  - 7. Annual Program Plan (90-day plan) goals and Mission-Vision Statement progress

### B. Academic, Operations, and Data Updates

- 1. 40-day reporting
- 2. IT report

#### VI. New Business Matters

A. Due to the Thanksgiving Holiday, the date for next Regular SPLC Governing Council Meeting is scheduled for Thursday, November 16, 2017, 5:00pm.

### VII. Adjournment\*

Note: \* Indicates Action / Approval Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at <a href="macullough@sslc-nm.com">macullough@sslc-nm.com</a> or (505)363-4875 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.