



GOVERNING COUNCIL

Regular Meeting of the Southwest Preparatory Learning Center Governing Council on

Thursday, August 20, 2020

BOARD MEMBERS PRESENT

Aaron Redd, Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

BOARD MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Jonas Cossey, Maria Foster, Lisa Mora

PUBLIC

Justine Vigil

Note – Due to COVID-19 and social distancing regulations, this meeting was held using Zoom Video Conferencing.

Note - Governing Board members visually raised their hand when saying, “All in Favor” when voting and during roll calls.

These minutes were approved on September 17, 2020

By a vote of X yes ___ no ___ absent ___ abstained

Aaron Redd President

Tonya McCullough Secretary

I. Call to Order

By Aaron Redd

Thursday, August 20, 2020, at 5:00 PM

Regular Meeting of the Governing Council for Southwest Preparatory Learning Centers

Meeting held via Zoom and hosted by Jonas Cossey

A. Roll Call

Tonya called Aaron Redd (came into the meeting at 5:31), Alissa Mavridis, Marvin Larsen, DeEtte Peterson, and James Burton

B. Pledge of Allegiance

Led by Alissa Mavridis

C. Adoption of the Agenda*

Motion by Alissa Mavridis that we ADOPT the Agenda

Seconded by Marvin Larsen

Carried All in Favor

D. Review / Approval of Minutes from July 23, 2020, Regular Meeting*

There were no comments from the Board.

Motion by Marvin Larsen to APPROVE the August Minutes.

Seconded by DeEtte Peterson

Carried All in Favor

II. Financial Update

A. Finance Committee Report (Committee met August 20, 2020, at 4:30 pm)

Justine went through the Financial Reports for the Board, which was discussed in the Finance Meeting. The reports reflect the current fiscal year, which started on July 1st. She went over the new unit value for this fiscal year, which will result in a budget cut. No additional questions or comments from the Finance Committee.

B. Adoption of the SY 2020-2021 Salary Schedule*

Justine explained the salary schedule, which was approved in June.

Motion by Alissa Mavridis that we APPROVE the Salary Schedule which was approved in June.

Seconded by DeEtte Peterson

Carried All in Favor

C. SPLC Related Party Questionnaire FY20*

Justine went through the questionnaire and explained everyone needs to sign and send back so Maria can input it into one document.

Motion by Alissa Mavridis that we make sure we SIGN the document by the due date.

Seconded by Marvin Larsen

Carried All in Favor

D. Business Office Report

Maria said the Business Office has been very busy. They are adapting to a new system and are learning how to adjust it to the audit system. The three new employees have been entered into the system and they are receiving paychecks and benefits. She explained we will need board members and stakeholders in our community to volunteer to be on the Audit Committee. The Board discussed who would be able to volunteer and

how to obtain the additional members. We currently have 88 PO's open/issued to serve back to school staff needs. Items are being inventoried within the school and the list updated to reflect what we actually have.

III. Public Comment (5 minutes per individual with the right to allow more time from Governing Council President)

Maria said it has been really good to see the emphasis and dedication the Board has had for Preparatory. We will be able to survive whatever COVID-19 brings to the community. It is great to have your members as leaders of our school.

IV. Ongoing Governing Body Business Matters

A. Board Meeting Dates for FY 2020-2021

Aaron asked the Board if we would like to keep the 3rd Thursday's of the month as our regular schedule and it worked for everyone.

V. Head Administrator Report and Summary

A. Enrollment Update

Jonas went over the enrollment. We are currently at 176, down from 184 last month. He doesn't think this is COVID-related. They have a records request from APS to send to current 4th graders. He said all teachers are working from their classrooms and the morale is high. He relayed the teachers are getting used to teaching online, and they feel a hybrid model would be difficult to manage. APS voted to remain remote until January, and Jonas is predicting PED will follow suit and tell schools to stay remote.

B. MOU for use of McCurdy Charter School's ORI Number

Jonas said this is for background checks. The PED has recently changed the policy to include: districts must have an ORI number to get an FBI check for new employees. This has proven difficult. Our legal counsel is looking into a Memo of Understanding for the use of McCurdy Charter School's ORI Number. Maria added COVID has stalled this process, but we need to hire employees, so this is why we are reaching out. The Board discussed that policy would need to be developed for administrative guidance on the hiring process including background checks.

C. Pandemic Policy Revisions

Jonas explained we are working with another charter school to ensure our policy is updated and we are following all new regulations and procedures. We are also required to rewrite our school safety manual so this will be conveniently added.

D. Title IX Policy Revisions

Jonas said Title IX has been on the books forever. There is a lot of rewritten language, policies, and procedures that will need to go into place. Jonas said they are working with the Charter Coalition in getting staff that can assist with Title IX items.

E. Dean of Students Report

Lisa went through what she has been working on. They have handed out 102 Chromebook devices to families and they have more waiting to be handed out. There is no waitlist for devices. The remote firewall was installed this week and parents have already been contacted regarding inappropriate usage. The health screening is set up in

the front lobby, which all staff and visitors check-in when entering the building. PPE, hand sanitizer, and protective equipment have been delivered to all staff members. Marvin inquired if families were having difficulties with the internet, and Lisa said the school is working with families in need, and we have no families at the time that do not have access to the internet.

F. IT Report

Jonas went over the report from Tim: We have upgraded our firewall to support a higher bandwidth capacity. We are able to meet family demands for Chromebooks. We have installed a cloud firewall to block inappropriate sites from children. We get funding for this through eRate.

VI. New Business Matters

A. The date for the next SPLC Governing Council Meeting – scheduled for Thursday, September 17, 2020, at 5:00 pm.

VII. Adjournment*

Motion by Aaron Redd for ADJOURNMENT.

Seconded by Marvin Larsen

Carried All in Favor

Meeting adjourned at 6:07 PM.

Note: * Indicates Action / Approved Item

If you are an individual with a disability who requires a reader, amplifier, qualified sign interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Tonya McCullough at tmccullough@sslc-nm.com or (505) 296-7677 at least one week before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.